

Additional Club Budget Request

March 14, 2025

CLUB INFORMATION						
Full Club Name	ASI Account Number	Amount Requested	Total Points Received	Total Points Possible	Decision	Amount Awarded
Professionals In Human Resources Association	171480	\$5,100.00	28.70	32.00	Yes	-

22.40 out of 32 is "passing" (70%) w/o presentation: 19.60 out of 28 is "passing" (70%)

VIEWPOINT NEUTRAL SCORING						
Criteria	4	3	2	1	0	Total
The event that funding is being asked for is not a banquet, a retreat or other general club expense.	Yes	N/A	N/A	N/A	No	4.00
The budget submission was turned in on time in.	Yes	N/A	N/A	N/A	No	4.00
All information within the budget is accurate and there are no numeric errors.	The budget contains no errors and accurately depicts financials.	The budget has minor errors that can be addressed in a quick manner.	The budget has a medium amount of errors and needs to be advised.	The budget contains a significant amount of errors and needs to be revised.	N/A	3.30
The presentation for the Finance Committee follows the time limit of 5-10 minutes.	Is on time perfectly or over by 30 seconds.	Goes over the time by under 1 minute.	Goes over the time limit by more than 1.5 minutes.	Goes over the time limit by more than 2 minutes.	N/A	4.00
Activity has detailed plans that help the committee understand the budget line items.	Describes plans and it is easy to understand the connection to the budget items.	Describes plans without detail but it is easy to understand the connection to the budget items.	Describes plans but it is not easy to understand the connection to the budget items.	Does not have plans to help the committee understand the budget items.	N/A	3.50
There are accurate receipts, invoices etc. that highlight specific costs that the organization will incur.	All cost information is presented with every cost included.	Has one or two cost information but is missing other cost information.	Has some information on costs but it is inaccurate and unclear.	Does not provide any information on costs.	N/A	3.20
Club is requesting a reasonable amount of funds based on event type.	The amount requested is in line with event.	The amount requested is slightly high but can be worked with.	The amount requested is excessive and should be modified.	The amount requested is not reasonable at all.	N/A	3.10
The overall presentation quality is in accordance to what the Finance Committee and if needed the Board of Directors deems acceptable (organized, correct data, charts that are understandable etc.)	The presentation communicated easily and effectively the budget request with little to no errors and accurate data.	The presentation was slightly difficult to understand, with a few errors throughout, but still was able to communicate the budget request.	The presentation only communicated some of the budget request and was not easy to understand.	The presentation did not properly communicate most of the budget request and the committee could not understand major parts of the presentation.	N/A	3.60

NOTES



Professionals In Human Resources Association
ASI Budgeted Group
2024-2025
Budget Year

Additional Budget Request Form

Budget Line Item		Current Budget	Amount Requested For Program
Income			
1	Council Allocation	5,500.00	
2	Membership Dues	2,415.00	-
3	Fundraising	81.00	-
4	Donation	817.58	-
Total Income		8,813.58	-

Expenses			
5	SHRM Travel		900.00
6	SHRM Hotel		2,500.00
7	General Conference Expenses		700.00
8	CBARN		500.00
9	Promotional Merch		500.00
10			-
11			-
12			-
13			-
14			-
15			-
16	Summer/Winter Delegation	500.00	-
17	Club Collaboration	500.00	-
18	CBARN Event	1,000.00	-
19	Socials	500.00	-
20	Swag Bags	5,000.00	-
21	E-board Merch	329.00	-
22	Web Site Fees	144.00	-
23	women in industry Event	2,500.00	-
24			-
25			-
Total Expense		10,473.00	5,100.00

Total Request	1,659.42	5,100.00
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Associated Students, Incorporated
 California State Polytechnic University
 3801 West Temple Ave Building 35
 Pomona, CA 91768
 (909) 869-2800
asifs@cpp.edu

CHAIR

Xuguang Guo

 Name

Xuguang Guo

 Signature

xuguangguo@cpp.edu

 E-mail Address

2/24/25

 Date

ADVISOR or AUTHORIZED OFFICER

Summer Tauch-Hubbard

 Name

Summer Tauch-Hubbard

 Signature

tauchhubbard@cpp.edu

 E-mail Address

2/24/25

 Date

TREASURER OR AUTHORIZED OFFICER

Azaria Johnson

 Name

Azaria Johnson

 Signature

azariaj@cpp.edu

 E-mail Address

02/24/25

 Date

FOR OFFICE USE ONLY

 Total Approved

 ASI Treasurer Initial

Income Line 1 Council Allocation	Total
	\$ -

Income Line 2 Membership Dues \$55 for year/\$35 for semester	Total
	\$ -

Income Line 3 #REF! Krispy Kreme donuts and hot chocolate	Total
	\$ -

Income Line 4 Donation Leftover donations	Total
	\$ -

Total Income \$ -

Expense Line 5 SHRM Travel We attend every year. We need funds for gas mileage and/or shuttle	Total
	\$ 900.00

Expense Line 6 SHRM Hotel Hotel rooms for 15~ members	Total
	\$ 2,500.00

Expense Line 7 General Conference Expenses Items to purchase to make meetings run smoother like stands, merch, microphones, etc	Total
	\$ 700.00

Expense Line 8 CBARN CBA award and recognition night (2 tables @ CBARN = \$1000)	Total
	\$ 500.00

Expense Line 9 Promotional Merch PIHRA posters, pens, pins, and stickers for members to promote/encourage benefits	Total
	\$ 500.00

Expense Line 10	Total
0	
	\$ -

Expense Line 11	Total
0	
	\$ -

Expense Line 12	Total
0	
	\$ -

Expense Line 13	Total
0	
	\$ -

Expense Line 14	Total
0	
	\$ -

Expense Line 15	Total
0	
	\$ -

Expense Line 16	Total
Summer/Winter Delegation	
We come together twice a year to plan out Fall and Spring Semester	
	\$ -

Expense Line 17	Total
Club Collaboration	
PIHRA and other clubs collab to encourage co-mingling among members	
	\$ -

Expense Line 18	Total
CBARN Event	
CBA award and recognition night (2 tables @ CBARN = \$1000)	
	\$ -

Expense Line 19	Total
Socials	
Events outside of school/normal general body meetings	
	\$ -

Expense Line 20	
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Swag Bags	Total
With member dues, we use those funds to provide merch for our members (shirts, pens, bags, etc)	
	\$ -

Expense Line 21	Total
E-board Merch	
We want to make an impact with our appearance, we invest in having exclusive merch to look united as a team	
	\$ -

Expense Line 22	Total
Web Site Fees	
Must pay an annual fee to maintain the website as dictated by school regulations	
	\$ -

Expense Line 23	Total
Women In Industry Event	
Annual collaborative event utilizing school resources. Event to celebrate women professionals in a student focused setting	
	\$ -

Expense Line 24	Total
0	
	\$ -

Expense Line 25	Total
0	
	\$ -

Total Expense \$ 5,100.00

RESPONSES TO QUESTIONNAIRE

ASI Budgeted Group:

Professionals in Human Resources (PIHRA)

Budget Year: 2024-2025

1. What is your program? Give brief description.

We are a student-led Human Resources organization at Cal Poly Pomona dedicated to providing college students opportunities to network with industry professionals, build community, explore internships, and develop themselves into viable candidates for their professional careers.

2. When is your program taking place? Where?

April 11th & 12th
Cal State San Bernardino

3. How many students from your organization are attending?

Around 20 students will be attending

5. Have you attended this event before?

No I have not

6. Is this program a competition?

Yes, The SHRM Case Competition is a two-day event where teams of up to six undergraduate or graduate students from various colleges and universities compete in both oral and written presentations covering various HR issues

7. How does this program benefit the students at Cal Poly Pomona?

By participating, students receive an opportunity to network with other students and showcase their knowledge to HR practitioners during the competition. It also looks really great on resumes and lets students meet professionals in the SHRM world

8. Does your Program contain any sustainable aspects to benefit Cal Poly Pomona?

Strengthening community ties with other college students and connecting students with internships and jobs from SHRM certified judges

PROFESSESIONALS IN HUMAN RESOURCES ASSOCIATION (PIHRA)

ADDITIONAL BUDGET REQUEST

MARCH 21, 2025

WHO ARE WE?

PIHRA is a non-profit student organization dedicated to the field of Human Resource Management. We have been an organization at Cal Poly Pomona since 1994

Our Mission: "To prepare students for the advanced business world by providing networking opportunities, leadership development, and resources to develop a better understanding of the human resources field."

What We Offer:

- Workshops
- Guest Speakers
- Events and Charity work
- Job Opportunities
- Personal Growth and Development
- Updates on the HR world
- SHRM CP Certification



SHRM CASE COMPITEION

The SHRM Case Competition is a two-day event where student teams from various colleges compete by presenting solutions to HR-related cases.

With only seven days to prepare, we must present a written summary and create PowerPoint slides to show in front of SHRM-certified judges.



AFFILIATE OF
SHRM[®]
SOCIETY FOR HUMAN
RESOURCE MANAGEMENT

COST BREAK DOWN

We are looking to have 15-20 students join us at this conference

01

ASI Budget:
SHRM Ground Travel: \$800
Requesting: \$900
Cal Poly Pomona to Cal State SB
Miles: 37 42 mi ONE WAY (82 mi x 0.70 57.4)
57.4 x 5 car **Minimum \$287**
OR rent a CPP shuttle. \$550 for all weekend

02

ASI Budget:
SHRM Hotel: \$2500
Requesting: \$2500
April 10th 12th
4 5 people per room; average cost for 1 room during whole stay
\$510
5 rooms x \$510 \$2550 for whole stay

Budget Line Item	Current Budget	Amount Requested For Program	CHAIR
Income			
1 Council Allocation	5,500.00	-	Xuguang Guo Name
2 Membership Dues	2,415.00	-	<i>[Signature]</i> Name
3 Fundraising	81.50	-	Signature
4 Donation	817.58	-	Signature
Total Income	8,813.58	-	Signature
Expenses			
5 SHRM Travel	500.00	-	E-mail Address 2/24/25
6 SHRM Hotel	2,500.00	-	Date
7 General Conference Expenses	700.00	-	ADVISOR or AUTHORIZED OFFICER
8 CMAA	500.00	-	Name
9 Promotional Merch	500.00	-	Summer Tauch-Hubbard
10	-	-	Name
11	-	-	Signature
12	-	-	Summer Teach-Hubbard
13	-	-	Signature
14	-	-	tauchhubbard@cpp.edu
15	-	-	E-mail Address
16 Summer/Winter Delegation	500.00	-	Date 2/24/25
17 Club Collaboration	500.00	-	Date
18 Cable Event	1,000.00	-	TREASURER or AUTHORIZED OFFICER
19 Socials	500.00	-	Name
20 Social Base	5,000.00	-	Signature
21 E-board Merch	329.00	-	Azaria Johnson
22 Web Site Fees	144.00	-	Name
23 Women in Industry Event	2,500.00	-	Signature
24	-	-	Yesenia Laurie
25	-	-	Signature
Total Expense	10,473.00	5,100.00	azariaj@cpp.edu
			E-mail Address
Total Request	1,659.42	5,100.00	Date 02/24/25

Total budget left after Fall 24 semester: \$1659.42
Cost of SHRM Comp travel and hotel alone: \$3000

General Conference Expenses: Items for SHRM competition, like textbooks and books, printing materials and any resources that the teams will need during the competition.

Promotional Merchandise: Shirts, pens, pins, and stickers for members to promote/encourage benefits

CBARN: This year's E-board got the opportunity to go to CBARN with the previous E-board. We would like to continue that tradition

WHY ATTEND SHRM CASE COMPETITION?

1. This is a great opportunity because it enhances practical HR skills by applying classroom knowledge to real-world scenarios
2. Provides valuable networking opportunities with peers and HR professionals
3. Offers a platform for students to showcase their expertise and gain recognition from industry practitioners, boosting their career prospects



QUESTIONS?

Contact Information:
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 azariaj@cpp.edu

Yesenia Laurie or Summer Tauch-Hubbard
 yacortes@cpp.edu or tauchhubbard@cpp.edu

Thank you!