



Day/Date: Friday, February 7th, 2025  
Time: 10:00am-11:15am  
Location: Centaurus,  
<https://cpp.zoom.us/j/88964046034>  
Attendees: Committee, General Public  
Type of Meeting: Regular- Public

### Organizational Items:

**Call to order by: Chair, Officer of Sustainability & Transportation– Ian Perez@ 10:12 am**

### Quorum Check

Name	Position	Present (P) Absent (A) Tardy (T) Excused Absent (EA) Excused Tardy (ET)
1. Cade Wheeler	President	P
2. Megan Shadrick	Vice President	A
3. Anissa Patel	Senator Pro Temp	A
4. Jazmyn Mendoza-Rios	Agriculture Senator	P
5. Matthew Sanchez	Engineering Senator	P
6. Marsha Pranata	ENV Senator	A
7. Addie Hasson	Student At Large	P
8. Maya Crug	Student At Large	T 10:14
9. Santiago Blanco	Student At Large	P
10. Bahar Ahmadi	Student At Large	A
11. Monika Kamboures	University Advisor	P
12. Liz Roosa Miller	ASI Executive Director	P

Approval of Agenda (**Action**) voice vote

<b>Offered By:</b>	PRES	<b>Seconded by:</b>	ENG
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Approve Items as listed on Agenda						
<b>All in Favor</b>	4	<b>Opposed</b>	0	<b>Abstained</b>	0	<b>Motion: PASSED</b>

Table the approval minutes till next meeting (**Action**)

Offered By:	PRES	Seconded by:	ENG			
Approval of Minutes						
All in Favor	4	Opposed	0	Abstained	0	Motion: PASSED

## Open Forum

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## Discussion Items

### A. Introduction to the Committee: Overview of Goals, roles, and expectations

SUS: main goal is to support campus groups to develop sustainable projects. Free to add to that description. New proposed TGIF guidelines made by me and Liz. Comments? Main goal is to open up to more students on campus we have a large fund and want to make it more accessible to everyone.

### B. TGIF Proposed Guidelines – Review and discussion of proposed framework

[ASI TGIF Proposed Guidelines Draft 3 1.pdf](#)

ADDIE: problem in the numbers

SUS: second draft I got it

ENG: its on the 3<sup>rd</sup> draft

LIZ: do you want to review the 3<sup>rd</sup> draft or stick with the 4<sup>th</sup>?

ANS: stick with the forth

SUS: did we end a 3rd senator? Since env has been switched

PRES: yes but wee meet quorum so move forward.

SUS: it's 300 change it to 3K

SUS: I did take a look at the 4th draft. How do I move for the next committees action items to be approved

PRES: you could call for an action to do the whole process I recommend doing it next meeting discuss it now.

ADDIE: Quote from reserve policy is incorrect.

LIZ: correct

SUS: adding more budget for sustainable events does that prohibit us from this new draft?

LIZ: Addie is in the reserves and allocation party, that restriction is not in the policy, its in the finance committee code

ADDIE: I don't think it is.

LIZ: I can share draft 4 which has links to everything. Everything in draft 3 but super concise so applicants wouldn't be confused. Knowing they would talk to the officer of SUS. Some details in draft 3 can be talked about. May be missing something you think is critical. Updated links are in that document as well.

ADDIE: the drafts have the 3k limits as well

PRES: this is the 2022 one?

LIZ: Yes. Up to officer of sustain

SUS: focus on draft 3 and look at it during break. Next week w can approve or discuss draft 4

LIZ: might help to have some history in how it was developed

SUS: we took away some restrictions and used clearer verbiage in terms of their process and how their money is processed. If it's upwards it goes to finance. Have a strict connection with the treasurer. All clubs connect with treasurer.

LIZ: this was a draft created by two sustainability committees who were involved. This years officer and committee are taking it to the next iteration

SUS: wanted to lend a hand to organizations and groups. More transparency between them.

List checking in with SAL's and things that stop groups from applying.

LIZ: who asked about changing the dollar amount?

ADDIE: that's not what I asked

LIZ: do we want to change the dollar amount?

SUS: it was a typo.

LIZ: if we wanted to do that this is the time.

ADDIE: "reading script" was added to the new guidelines. Was the \_\_\_\_ added to them. The same project being the one event or the one instance of the event.

LIZ: does not include multiple events. Process for considering applications, our finance committee has a very clear charge of vetting and reviewing requests from programs for allocations. We should have the role of the sustainable committee in the reviewal process then turn it over to the finance committee if it's over 3k. Ensure any applications that need the committee's perspective of meeting the guidelines can happen at the committee level, then voted on, and determined if it goes to finance. No matter the amount they would do their job. If it's 3k or under they could approve or deny it right, there if it's under it could go to BOD. This is not an allocation body

PRES: the number of steps that a group has to go through to get that money would be discouraging. Is the process like that right now?

LIZ: The sustainability committee would receive the application. Not a come and present to sus committee unless they want to. If you want to be an allocation body you have to be trained. Theres a job this committee may or may not want. Endorsing and recommending an allocation is up to you

MONICA: When I first came on board that's how it was set up. Whoever submitted a TGIF would come to present to the committee. About 13-14 years ago

SUS: with the slideshow, maybe we could just get the presentation then vetting through the process. Great idea. If it was just under 3k they would just present, is everyone okay with that? If they want over 3k we

LIZ: do you want this to be an allocation body?

SUS: Would it be easier for the students?

PRES: current process as it stands is we review it to finance, if its over 3k it goes to BOD. A student group could be waiting a month to a month an a held to get allocation. Look into making this into an allocating body

LIZ: committee code needs to be updated. Not in favor of it. If we focus on anything we should focus on removing steps students need to talk in getting approval. We can get there without having them submit an application

ADDIE: disagree. Need clarification and change to discuss with applicants.

LIZ: no disagreement with that. Disagree with giving allocation.

ADDIE: so you're saying skip presentation to finance committee but they would still need to wait for finance committee to review it.

LIZ: yes.

MONICA: that's familiar to how it was when I was in. A member of sus would go to finance to present. Used to be called ad hoc it was a standing committee. They had regular meetings for clubs to come. A lot of them don't know the intricacies it made it easier to et them their allocation

ADDIE: we can have two cabinet members on our committee, would it make sense to have one of them as treasurer?

LIIZ: I don't know if it would be easier.

SUS: could he not have a section of his own report pertaining to sustainability?

LIZ: yes he can, take a presentation to treasurer for review and added to the agenda.

PRES: if we don't go with allocating body direction we can just make these processes faster. If it were a large amount there would be more steeps and time of approval. Chance if there's more than 3k they would need to wait 3-4 weeks to get it approved.

MONICA: share same concern. Was an advisor for a club that got a TGIF approved but it kept getting bounced back when they spent the money for it,

PRES: might've been a financial service issue

MONICA: the money never got allocated and kept getting bounced back. Not enough time to get allocation

ADDIE: agree, took a lot of time to meet as the committee they wont have enough time

LIZ: first step is hanging the format of this committee

AG: would this be able to happen in the amount of time we have?

LIZ: it would take a good amount of time. Even if we stay in what we have to do now it could be something we parallel work on. Not a standing committee.

PRES: we would have to go to referendum

SUS: policy staff says its a standing

MONICA: if it was a referendum to make it a standing, it used to be, doesn't seem to be a referendum to undo that

PRES: if we are all in agreement the goal for this committee should be talking through a way to move into becoming an allocating body? Do we have any TGIF requests?

SUS: we have two

PRES: we should focus on getting those approved and reviewed.

SUS: is there anything eels?

ADDE: you wanted to get the changes approved?

SUS: yes

PRES: because its a policy we would vote to ask rules and policies to change it.

ADDIE: there are areas that are not fully finished we still need to vote to make more changes

AG: we would have until next meeting to vote on these and review them?

SUS: yes

ADDIE: in the budget guideline stipulations their information on travel funding and what's allowed. Separate sections for TGIF, does it apply to TGIF?

LIZ: it was to make it so students could look to see if there were restriction on funds related to travel. Added a link to travel guidelines. Change with CSU policy. Have our guidelines say "if it's travel related refer to..."

#### C. TGIF Request – Discussion on any requests for TGIF funding

[01\\_24\\_25.pptx \(1\) 1.pdf](#)

SUS: our first request is from (ask him to send prompt, presentation, )

LIZ: they're not packaging the food?

ADDIE: this is a pilot project, getting students to do it. It's not happening but he's trying to get it to happen.

SUS: so far he is working with volunteers?

AG: do the volunteers have food handlers?

ADDIE: I don't know

AG: to pass out food they need to have food handlers.

ENG: how will they clean them?

SUS: I don't know

LIZ: the goal is to purchase more containers to be located at center point and distributed out of poly pantry.

SUS: leaning to making this received at Polly pantry.

LIZ: continuation of the pilot?

SUS: yes

LIZ: and the poly pantry has agreed?

SUS: yes

MONICA: invite him to next meeting

SUS: q&a? Or present?

A: q&a

LIZ: know poly pantry's capacity for storing and distributing's what happens if they over package, is the poly pantry responsible for getting rid of expired food, if so where is it going?

MONICA: a lot around food waste, big push in terms of getting any food that can be donated, donated. Any dining location needs to be donating any food waste they have.

LIZ: I have not signed an MOU that has to deal with food. How do we authorize we are able to distributed food?

MONICA: has to be contracted with someone they're donating to. If we do this internally we have to have it tracked.

#### D. Earth Week & TGIF Outreach – Planning outreach efforts and event coordination

Tabled

#### Informational Items

a. Next meeting is Friday, February 21st, 10:00am -11:15pm

Meeting Adjournment (**Action**)

<b>Offered By:</b>		PRES	<b>Seconded by:</b>		AG	
Meeting Adjournment						
<b>All in Favor</b>	4	<b>Opposed</b>	---	<b>Abstained</b>	---	<b>Motion: PASSED</b>

**Adjournment by: Chair, Officer of Sustainability & Transportation– Ian Perez @ 11:14 am**

**GUEST OF THE GALLERY**

1. Amy Tjeltveit
2. Emilee Acosta (Former Sus officer)