

CHARITABLE SUPPORT FOR STUDENT CLUBS – Template

Thank You Letter

Dear Student Group Program Sponsor:

Thank you for your donation to our club!

Our student club’s educational mission is to *(Insert Club Mission)*. The support that you have given to our officially approved Cal Poly Pomona University student club provides the resources to enable us to realize our educational mission. Our student members have expanded and enriched our college experiences by participating in *(Insert Club Name)*, advancing our educational goals, acquiring leadership skills, learning time management, and most importantly creating relationships and memories that will last a lifetime.

Thank you for your generosity. Your monetary donation will be deposited in Associated Student, Inc., which is an authorized 501 (c)(3) for charitable contributions. You can expect a tax receipt in the mail as record of your charitable donation. If you do not receive one, please contact gifts@cpp.edu to request a copy.

Your support has allowed *(Insert Club Name)* to continue our educational mission by transforming the lives and experiences of students at Cal Poly Pomona!

Sincerely,

Student Officer Name
Title
Club Name

Student Club Advisor Name
Advisor
Club Name
Department/Office