



# Lack of Itemized Receipt

Associated Students, Inc.  
Cal Poly Pomona

<b>Please complete and attach to submission documents.</b>			
<b>Purchaser Information:</b>			
<b>Print Purchaser Name (First Name, Middle Initial, Last Name):</b>			<b>Phone Extension:</b>
<b>Vendor Name:</b>			
<b>Purchase Date:</b>			
QTY	Description of Items Purchased	Unit Price	Extended Price
		<b>Tax</b>	
		<b>Shipping</b>	
		<b>Total</b>	
<b>Reason for lack of receipt (must be completed):</b>			
<b>I CERTIFY THAT THE ABOVE INFORMATION IS CORRECT.</b>			
<b>Purchaser Signature:</b>			<b>Date:</b>
<b>Advisor/Supervisor Printed Name:</b>			
<b>Advisor/Supervisor Signature:</b>			<b>Date:</b>