

CAL POLY POMONA, UNIVERSITY
UNIVERSITY ADVANCEMENT
PO Box 3121, Pomona, CA 91769
(909) 869-2914/ Fax (909) 869-4320

NON-CASH DONATION/GIFT-IN-KIND FORM

Donor Name: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Home Phone: _____ **Bus. Phone:** _____

Contact Name: _____ **Email:** _____

Detailed description of gift(s):

Estimated fair market value: \$ _____ *(to be provided by donor)*

- Donor statement of value** *(i.e., bill of sale, invoice w/ copy of check or credit card statement, catalogue printout, brochure, and/or internet)*
- Appraisal attached – IRS Form 8283** *(required for items valued at \$5,000+)*

Designation/Area of Support: _____

**Note to donor(s):*

The value of any item, regardless of the amount, is used for internal gift reporting only. Cal Poly Pomona University is unable to include the estimated value on a donor receipt or acknowledgement. It is the responsibility of the donor to substantiate the fair market value for his/her own tax purposes. You are encouraged to consult with your tax advisor and refer to the IRS publications to determine the tax implications of your gift.

Donor's Signature: _____ **Date:** _____

Gift Received By: _____ **Date:** _____

College: _____ **Dept:** _____