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Last Revised	Oct 27, 2023
Next Review	1 year after approval

Owner	Elizabeth Roosa Millar: Executive Director
Department	ASI Board Documents

ASI Sustainability Committee Code, SB 2023

I. Preamble

- A. **Purpose:** The purpose of the ASI Sustainability Committee is to be a standing committee of ASI to be reviewed every two (2) years. The ASI Sustainability Committee shall work to provide sustainable, equitable, and green resources for/to students to promote holistic ecological and environmental harmony for the campus community. The Committee shall coordinate with the University and with local, state, and federal resources for Cal Poly Pomona students in order to address the concerns of all students in regard to sustainability. In doing so, the committee stands to provide a voice to sustainable leaders and encourage the development of sustainable practices on campus.
- B. **Authorization.** The ASI Sustainability Committee is a recommending body to the ASI Board of Directors. Committee matters pertaining to policies shall be reviewed by the ASI Rules and Policies Committee and recommended to the ASI Board of Directors, which shall be approved by a two-thirds (2/3) vote. Committee matters pertaining to The Green Initiative Fund (TGIF) proposals shall be recommended by the ASI Finance Committee to the Board of Directors.
- C. **Compliance.** All actions taken by the ASI Sustainability Committee and material in this Committee Code must comply with the ASI Articles of Incorporation and Bylaws; CSU and University Policies; the California Education Code; and the California Nonprofit Corporation's Code.

II. Composition

The ASI Sustainability Committee shall be composed of the following:

- A. **Chair (Non-Voting):**
 1. ASI Officer of Sustainability and Transportation

B. Voting Members:

1. ASI President or designee
2. Three (3) ASI Senators elected by the ASI Board of Directors, who shall serve on the committee for the entire academic year .
3. A minimum of two (2) but a maximum of four (4) student representatives appointed by the ASI President in consultation with the ASI Officer of Sustainability and Transportation, who will receive a scholarship

C. Liaison (Non-Voting):

1. Up to two (2) cabinet members appointed by the ASI President in consultation with the ASI Officer of Sustainability and Transportation.

D. Advisors (Non-Voting):

1. University Advisor or designee
2. ASI Executive Director or designee

III. Duties of the Committee Chair

The Committee Chair shall be responsible for properly and efficiently carrying out the business of the Committee, posting agendas, preparing minutes, and reporting regularly all actions taken by the Committee to the ASI Board of Directors.

IV. Duties of the Vice Chair

The Vice Chair shall take on the duties of the Chair as listed in this Committee Code if the Chair is not present for a regular meeting.

- A. **Election.** The Vice Chair shall be a student leader elected by a majority of the Committee no later than the second meeting of the academic year.

V. Meetings

Meetings shall be called by the Chair or by two-thirds (2/3) of the voting members of the Committee. The agenda must be posted seventy-two (72) hours (3 business days) in advance to comply with the Gloria Romero Open Meeting Act, or if replaced, its successor act.

VI. Quorum

Pursuant to ASI Bylaws, quorum is established when a majority of seated voting members are present.

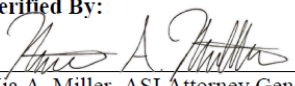
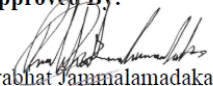
VII. Voting Procedures

Decisions shall be made with a majority vote. All action taken by the Committee reported to the ASI Board of Directors.

VIII. Amendments

Any amendments to this Committee Code shall be reviewed by the ASI Rules and Policies Committee and recommended to the ASI Board of Directors, which shall be approved by a two-thirds (2/3) vote.

Approval

APPROVAL	
ASI Board of Directors Approval Date: <u>November 4, 2021</u>	
Verified By: 	<u>11/04/2021</u>
Mia A. Miller, ASI Attorney General	Date
Approved By: 	<u>11/04/2021</u>
Prabhat Jammalamadaka, ASI President	Date



Attachments

[Certification Form - Sustainability Ad Hoc Committee Code.pdf](#)

Approval Signatures

Step Description	Approver	Date
The Individual(s) presents SB/ SR to the ASI Board of Directors for Discussion and Action	Amary Corona	Pending
The Individual(s) presents SB/ SR to the ASI Board of Directors for Discussion and Action	Ilke Suzer	Oct 28, 2023

The Individual(s) presents SB/
SR to the ASI Rules and
Policies Committee for
Discussion and Action

Amary Corona

Oct 27, 2023

The Individual(s) work with ASI
Attorney General to create draft

Amary Corona

Oct 27, 2023

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