



Status **Pending** PolicyStat ID **14616557**



Origination	May 31, 2018
Last Approved	N/A
Effective	Upon Approval
Last Revised	Oct 27, 2023
Next Review	Jul 01, 2024

Owner	James Rocker: Associate Director - Student Government & Club Ser
Department	ASI Board Documents
Codes	SB 2013-2014:02, SB 2014-2015:02, SB 2015-2016:18 + 4 more

ASI Basic Needs Committee Code, 2023

I. Preamble

- A. **Purpose.** The purpose of the ASI Basic Needs Committee is to be a standing committee of ASI to be reviewed every two (2) years. The ASI Basic Needs Committee shall work to provide inclusive, equitable, and healthy resources for/to students to promote their physical and psychological well-being. The ASI Basic Needs Committee shall work to ensure a nurturing campus community for all students, faculty, and staff. The Committee shall coordinate with the University and local, state, and federal resources to develop and implement projects that improve the mental and physical health, safety, and environment of Cal Poly Pomona students.
- B. **Authorization.** The ASI Basic Needs Committee is a recommending body to the ASI Board of Directors.
- C. **Compliance.** All actions taken by the ASI Basic Needs Committee and material in this Committee Code must comply with the ASI Articles of Incorporation and Bylaws; CSU and University Policies; the California Education Code; and the California Nonprofit Corporation's Code.

II. Composition

The ASI Basic Needs Committee shall be composed of the following:

A. **Chair (Non-Voting):**

1. The ASI Secretary of Basic Needs, who shall serve as Chair.

B. **Voting Members:**

1. The ASI President or designee.
2. Three (3) ASI Senators elected by the ASI Board of Directors, who shall serve on the committee for the entire academic year.
3. A minimum of two (2) but a maximum of four (4) student representatives, appointed by the ASI President in consultation with the ASI Secretary of Basic Needs, who receive a scholarship.

C. **Liaison (Non-Voting):** 1. Up to two (2) cabinet members appointed by the ASI President in consultation with the ASI Secretary of Basic Needs. 2. One (1) liaison from the Division of Student Affairs.

D. **Advisors (Non-Voting):**

1. The University Advisor or designee.
2. The ASI Executive Director or designee.

III. Duties of the Committee Chair

The Committee Chair shall be responsible for properly and efficiently carrying out the business of the Committee, posting agendas, preparing minutes, and reporting regularly all actions taken by the Committee to the ASI Board of Directors.

IV. Duties of the Vice Chair

The Vice Chair shall take on the duties of the Chair as listed in this Committee Code if the Chair is not present for a regular meeting.

- A. **Election.** The Vice Chair shall be a student leader elected by a majority of the Committee no later than the second meeting of the academic year.

V. Meetings

Meetings shall be called by the Chair or by two-thirds (2/3) of the voting members of the Committee. The agenda must be posted seventy-two (72) hours (3 business days) in advance to comply with the Gloria Romero Open Meeting Act, or if replaced, its successor act.

VI. Quorum

Pursuant to ASI Bylaws, quorum is established when a majority of seated voting members are present.

VII. Voting Procedures

Decisions shall be made with a majority vote. All action taken by the Committee **shall be** reported to the

ASI Board of Directors.

VIII. Amendments

Any amendments to this Committee Code shall be reviewed by the ASI Rules and Policies Committee and approved by the ASI Board of Directors with a two-thirds (2/3) vote.

Supersedes

SB 2020-2021:10 - ASI Basic Needs Committee Code

SB 2019-2020:11 – ASI Basic Needs Committee Code

SB 2019-2020:07 – ASI Basic Needs Committee Code

SB 2017-2018:14 – ASI Sustainability Committee Code

SB 2015-2016:18 – ASI Sustainability Committee Code

SB 2014-2015:02 – ASI Sustainability Committee Code


SB 2013-2014:02 – ASI Sustainability Board Code

Approval

APPROVAL

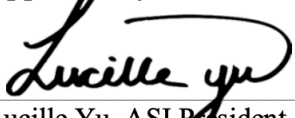
ASI Board of Directors Approval Date: May 6, 2021

Verified By:


Matthew Jacobson, ASI Attorney General

05/06/2021
Date

Approved By:


Lucille Yu, ASI President

05/06/2021
Date

Attachments

[SB 2020-2021.07 - Certification Form.pdf](#)

Approval Signatures

Step Description	Approver	Date
Signed by ASI Attorney General	Amary Corona	Pending
Signed by ASI Attorney General	Ilke Suzer	Oct 28, 2023
The Policy Owner Presents To The ASI Board of Directors For Discussion and Action	Amary Corona	Oct 27, 2023
The Policy Owner Presents Changes To The ASI Rules and Policies Committee For Discussion and Action	Amary Corona	Oct 27, 2023
The Policy Owner Reviews An Existing Policy Based On The Next Review Date	Amary Corona	Oct 27, 2023

Codes

SB 2013-2014:02, SB 2014-2015:02, SB 2015-2016:18, SB 2017-2018:14, SB 2019-2020:07, SB 2019-2020:11, SB 2020-2021:07

COPY