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Owner Elizabeth Roosa Millar: Executive Director  
Department ASI Board Documents  
Codes SB  
2010-2011:01,  
SB  
2011-2012:01,  
SB  
2012-2013:03  
+ 3 more

## ASI Rules and Policies Committee Code, SB 2020-2021:03

### I. Preamble

- A. **Purpose.** The ASI Rules and Policies Committee shall review and recommend all rules, policies, and resolutions governing ASI to the ASI Board of Directors.
- B. **Authorization.** The Rules and Policies Committee is a recommending body to the ASI Board of Directors.
- C. **Compliance.** All actions taken by the ASI Rules and Policies Committee and material in this Committee Code must comply with the ASI Articles of Incorporation and Bylaws; CSU and University Policies; the California Education Code; and the California Nonprofit Corporation's Code.

### II. Composition

The ASI Rules and Policies Committee shall be composed of the following:

- A. **Chair (Non-Voting):**
  - i. The ASI Attorney General, who shall serve as Chair.
- B. **Voting Members:**
  - i. The ASI Senate President Pro-Tempore, who shall serve as Vice Chair.
  - ii. The ASI President or designee.

- iii. The ASI Vice President.
- iv. Three (3) ASI Senators elected by the ASI Board of Directors, who shall serve on the committee for the entire academic year.

**C. Liaison (Non-Voting):**

- i. The ASI Treasurer.

**D. Advisors (Non-Voting):**

- i. The University Advisor or designee(s).
- ii. The ASI Executive Director or designee(s).

## **III. Duties of the Committee Chair**

The Committee Chair shall be responsible for properly and efficiently carrying out the business of the Committee, posting agendas, preparing minutes, and reporting regularly to the ASI Board of Directors all actions taken by the Committee.

## **IV. Duties of the Vice Chair**

The Vice Chair shall take on the duties of the Chair as listed in this Committee Code if the Chair is not present for a regular meeting.

## **V. Meetings**

Meetings shall be called by the Chair or by two-thirds (2/3) of the voting members of the Committee. The agenda must be posted seventy-two (72) hours (3 business days) in advance to comply with the Gloria Romero Open Meeting Act, or if replaced, its successor act.

## **VI. Quorum**

Pursuant to ASI Bylaws, quorum is established when a majority of seated voting members are present.

## **VII. Voting Procedures**

Decisions shall be made with a majority vote. All action taken by the Committee shall be recommended to the ASI Board of Directors for final approval.

## **VIII. Amendments**

Any amendment to this Committee Code shall be reviewed by the ASI Rules and Policies Committee and approved by the ASI Board of Directors with a two-thirds (2/3) vote.


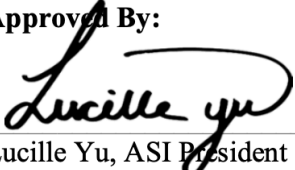
## **Supersedes**

SB 2019-2020:04 – ASI Rules and Policies Committee Code

SB 2017-2018:04 – Rules and Policies Committee Code

SB 2012-2013:03 – Rules and Policies Code  
 SB 2011-2012:01 – ASI Rules and Policies Committee Code  
 SB 2010-2011:01 – ASI Rules and Policies Committee Code

# Approval

<b>APPROVAL</b>	
<b>ASI Board of Directors Approval Date:</b> <u>May 6, 2021</u>	
<b>Verified By:</b>	
	<u>05/06/2021</u>
Matthew Jacobson, ASI Attorney General	Date
<b>Approved By:</b>	
	<u>05/06/2021</u>
Lucille Yu, ASI President	Date

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## Attachments

[SB 2020-2021.03 - Certification Form.pdf](#)

## Approval Signatures

Step Description	Approver	Date
The Policy Owner Presents To The ASI Board of Directors For Discussion and Action	Amary Corona	Pending
The Policy Owner Presents To The ASI Board of Directors For Discussion and Action	Ilke Suzer	Oct 29, 2023
The Policy Owner Presents Changes To The ASI Rules and Policies Committee For Discussion and Action	Amary Corona	Oct 28, 2023

## Codes

SB 2010-2011:01, SB 2011-2012:01, SB 2012-2013:03, SB 2017-2018:04, SB 2019-2020:04, SB  
2020-2021:03

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