ASI Basic Needs Committee Code, SB 2020-2021:07

I. Preamble

A. Purpose. The ASI Basic Needs Committee shall promote the fulfillment of students' basic needs to the campus community and empower them to identify needs of students as it pertains to food, housing, transportation and financial insecurities. The Committee shall coordinate with the University and local, state, and federal resources to develop and implement projects that improve the mental and physical health, safety, and environment of Cal Poly Pomona students.

B. Authorization. The ASI Basic Needs Committee is a recommending body to the ASI Board of Directors.

C. Compliance. All actions taken by the ASI Basic Needs Committee and material in this Committee Code must comply with the ASI Articles of Incorporation and Bylaws; CSU and University Policies; the California Education Code; and the California Nonprofit Corporation's Code.

II. Composition

The ASI Basic Needs Committee shall be composed of the following:

A. Chair (Non-Voting):
   1. The ASI Secretary of Basic Needs, who shall serve as Chair.

B. Voting Members:
   1. The ASI President or designee.
   2. The ASI Senate President Pro-Tempore.
   3. Two (2) ASI Senators elected by the ASI Board of Directors, who shall serve on the committee for the entire academic year.
   4. A minimum of two (2) but a maximum of four (4) student representatives, appointed by the ASI President in consultation with the ASI Secretary of Basic Needs, who receive a scholarship.

C. Liaison (Non-Voting):
   1. The ASI Officer of Diversity and Inclusion.
D.

Advisors (Non-Voting):

1. The University Advisor or designee.
2. The ASI Executive Director or designee.

III. Duties of the Committee Chair

The Committee Chair shall be responsible for properly and efficiently carrying out the business of the Committee, posting agendas, preparing minutes, and reporting regularly to the ASI Board of Directors all actions taken by the Committee.

IV. Duties of the Vice Chair

The Vice Chair shall take on the duties of the Chair as listed in this Committee Code if the Chair is not present for a regular meeting.

A. Election. The Vice Chair shall be a student leader elected by a majority of the Committee no later than the second meeting of the academic year.

V. Meetings

Meetings shall be called by the Chair or by two-thirds (2/3) of the voting members of the Committee. The agenda must be posted seventy-two (72) hours (3 business days) in advance to comply with the Gloria Romero Open Meeting Act, or if replaced, its successor act.

VI. Quorum

Pursuant to ASI Bylaws, quorum is established when a majority of seated voting members are present.

VII. Voting Procedures

Decisions shall be made with a majority vote. All action taken by the Committee reported to the ASI Board of Directors.

VIII. Amendments

Any amendments to this Committee Code shall be reviewed by the ASI Rules and Policies Committee and approved by the ASI Board of Directors with a two-thirds (2/3) vote.

Supersedes

SB 2019-2020:11 – ASI Basic Needs Committee Code
SB 2019-2020:07 – ASI Basic Needs Committee Code
SB 2017-2018:14 – ASI Sustainability Committee Code
SB 2015-2016:18 – ASI Sustainability Committee Code
SB 2014-2015:02 – ASI Sustainability Committee Code
SB 2013-2014:02 – ASI Sustainability Board Code
Approval

| APPROVAL |
|----------------------|----------------------|
| **ASI Board of Directors Approval Date:** May 6, 2021 |

**Verified By:**

Matthew Jacobson, ASI Attorney General  
05/06/2021

**Approved By:**

Lucille Yu, ASI President  
05/06/2021

Attachments

- SB 2020-2021.07 - Certification Form.pdf

Approval Signatures

<table>
<thead>
<tr>
<th>Step Description</th>
<th>Approver</th>
<th>Date</th>
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<tbody>
<tr>
<td>Signed by ASI President</td>
<td>Lucille Yu [MJ]</td>
<td>May 10, 2021</td>
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<tr>
<td>Signed by ASI Attorney General</td>
<td>Matthew Jacobson</td>
<td>May 10, 2021</td>
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<tr>
<td>The Policy Owner Presents To The ASI Board of Directors For Discussion and Action</td>
<td>Matthew Jacobson</td>
<td>May 10, 2021</td>
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<tr>
<td>The Policy Owner Presents Changes To The ASI Rules and Policies Committee For Discussion and Action</td>
<td>Matthew Jacobson</td>
<td>May 10, 2021</td>
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<td>The Policy Owner Reviews An Existing Policy Based On The Next Review Date</td>
<td>Matthew Jacobson</td>
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Associated Students, Incorporated
California State Polytechnic University, Pomona
Certification Form

I, Matthew Jacobson, ASI Attorney General, do hereby certify that the attached is a full, true and correct copy of Senate Bill 2020-2021:07 – ASI Basic Needs Committee Code, adopted with a favorable majority vote of thirteen (13) ayes, zero (0) nays, and zero (0) abstentions by the ASI Board of Directors at their Regular Meeting on May 6, 2021.

Matthew Jacobson
Signature
ASI Attorney General
Title

| APPROVAL |
|------------------|------------------|
| ASI Board of Directors Approval Date: May 6, 2021 |
| Verified By: |
| Matthew Jacobson, ASI Attorney General |
| 05/06/2021 |
| Approved By: |
| Lucille Yu, ASI President |
| 05/06/2021 |