

Policy Number: SB 2019-20:08
Effective Date: 2/3/2020
Revised Date: 12/5/2019
Supersedes: SB 2017-2018:15



ASI Governmental Affairs Committee Code

I. Purpose: The ASI Governmental Affairs Committee is a recommending body to the ASI Senate. The Committee shall educate and engage the campus community on matters pertaining to local, state, and federal government operations and activities, and legislation and policy development affecting Cal Poly students and the CSU System. The Committee will lead political advocacy efforts, conduct legislative research, develop action plans and policy recommendations, establish partnerships and collaborate with appropriate entities to advocate for the students' needs and interests, and organize programs and events that raise campus awareness of the legislative process.

II. Composition:

A. Chair:

- i The ASI Secretary of External Affairs.

B. Voting Members:

- i The ASI President or designee.
- ii The ASI Vice President or designee.
- iii Three (3) ASI Senators elected by the Board of Directors (BOD) who shall serve on the committee for the entire academic year.
- iv A minimum of two (2) but a maximum of four (4) student representatives, appointed by the ASI President in consultation with the ASI Secretary of External Affairs, who receive a scholarship.

C. Liaison:

- i The ASI Attorney General.
- ii The ASI Legislative Affairs Officer.
- iii The ASI Civic Engagement Officer.

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D. Advisors:

- i The ASI Executive Director or designee(s).
- ii The University Director of Governmental and External Affairs or designee(s).

III. Duties of the Committee Chair: The Committee Chair shall be responsible for properly and efficiently carrying out the business of the Committee, posting the agenda, preparing minutes, and reporting regularly to the ASI BOD all actions taken by the Committee.

IV. Duties of the Vice Chair: The Vice Chair shall take on the duties of the Chair as listed in this Committee Code if the Chair is not present for a regular meeting.

A. Election. The Vice Chair shall be a student leader elected by a majority of the committee no later than the second meeting of the academic year.

V. Meetings: Meetings shall be called by the Chair or by two-thirds (2/3) of the voting members of the Committee. Meetings will be held once every four (4) weeks or more frequently as needed. Agenda must be posted 72 hours (3 business days) in advance to comply with the Gloria Romero Open Meeting Act, or if replaced, its successor act.

VI. Quorum: Quorum is established when a majority of seated voting members are present.

VII. Voting Procedures: Decisions shall be made with a majority vote, quorum having been established.

VIII. Amendments: Any amendments to this code shall be reviewed by the Rules and Policies Committee and approved by the ASI BOD with a two-thirds (2/3) vote.