

Policy Number: SB 2019-2020:12
Effective Date: March 19, 2020
Revised Date: March 19, 2020
Supersedes: SB 2018-2019:10



ASI Facilities and Operations Committee Code

I. **Purpose:** The Facilities and Operations Committee is a recommending body to the ASI Board of Directors. This Committee shall formulate all policy in regard to operational use, funding, and oversight of ASI facilities, as well as review and act upon procedural changes to the Facility Use Manual and other procedural documents that govern ASI facilities. It shall also serve to develop programs and services as well as provide a channel for student ideas in the administration of the facilities and operations. This Committee, in conjunction with the Finance Committee, shall be responsible for the review and recommendation of the ASI annual budget to the ASI Board of Directors (BOD).


II. **Composition:** The Facilities and Operations Committee shall include:

- A. **Chair**
 - i. The ASI Senate President Pro-Tempore.
- B. **Voting Members:**
 - i. The ASI President or designee.
 - ii. Three (3) ASI Senators elected by the BOD, who shall serve on the committee for the entire academic year
 - iii. A minimum of two (2) but a maximum of four (4) student representatives, appointed by the ASI President in consultation with the ASI Senate President Pro-Tempore, who receive a scholarship.
- C. **Liaisons:**
 - i. The Director of the Bronco Student Center, or designee(s).
 - ii. The Director of Campus Recreation, or designee(s).
 - iii. The Director of the Children's Center, or designee(s).
 - iv. The Executive Director of Foundation or designee(s).
- D. **Advisors:**
 - i. The University Advisor or designee(s).
 - ii. ASI Executive Director or designee(s).

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- III. Duties of the Committee Chair: The Committee Chair shall be responsible for properly and efficiently carrying out the business of the Committee, posting the agenda, and reporting to the Senate all actions taken by the Committee.
- IV. Duties of the Vice Chair: The Vice Chair shall take on the duties of the Chair as listed in this Committee Code if the Chair is not present for a regular meeting.
- A. Election. The Vice Chair shall be a student leader elected by a majority of the committee no later than the second meeting of the academic year.
- V. Meetings: Meetings shall be called by the Chair or by two-thirds (2/3) of the voting members of the Committee. The agenda must be posted 72 hours (3 business days) in advance to comply with the Gloria Romero Open Meeting Act, or if replaced, its successor act.
- VI. Quorum: Quorum is established when a majority of seated voting members are present.
- VII. Voting Procedures: Decisions shall be made with a majority vote. All action taken by the Committee shall be recommended to the ASI BOD. for final approval.
- VIII. Amendments: Any amendment to this code shall be reviewed by the Rules and Policies Committee and approved by the ASI BOD with a two-thirds (2/3) vote.

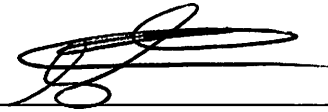
ASI Board of Directors Approval Date: Thursday, March 19, 2020



Manshaan Singh, ASI Attorney General

5/11/2020

Date



Pasindu Senaratne, ASI President

5/11/2020

Date