



## STUDENT ASSISTANT EMPLOYMENT OPPORTUNITY

<b>Title:</b>	<b>Adventures Attendant</b>
<b>Department:</b>	Campus Recreation
<b>Hourly Rate:</b>	\$12.00
<b>Posting Date:</b>	<b>May 21, 2019</b>
<b>Hours:</b>	10-15 hours per week; shifts based on operational need of the organization

### Position Definition:

Under general supervision from the Adventure Education Coordinator, the Adventures Attendant is responsible for monitoring the climbing wall and related programs, orientating climbing wall patrons, and promoting and delivering Adventures classes, clinics and special events.

### Essential Duties:

- Monitor climbing wall and related activities
- Provide customer service and manage member risk
- Enforce Bronco Recreation and Intramural Complex (BRIC) and Climbing Wall policies
- Respond to emergencies and injuries and provide care as required until the arrive of emergency medical services
- Assist with climbing wall classes, clinics, and route setting
- Conduct belay assessments
- Provide Climbing Wall orientation and belays to new patrons
- Inform members of Adventure programs and services
- Perform routine inspections of equipment; document and report equipment malfunction or facility hazards
- Attend meetings and trainings as required
- Perform other related duties as assigned

### Qualifications:

- Current American Red Cross First Aid, Emergency Oxygen, and CPR/AED for the Professional Rescuer certifications
- Current First Aid (or Wilderness First Aid)/CPR/AED certifications
- Demonstrated leadership skills when working with peers.
- Climbing (indoor or out) and/or outdoor recreation experience, preferred
- Ability to exhibit a personable, helpful, and positive attitude when interacting with BRIC members and guests
- Reliable; ability to work under general supervision and occasionally make independent decisions
- Ability to react calmly and effectively in emergency situations
- Ability to follow routine verbal and written instructions
- Ability to effectively communicate clearly and concisely, both verbally and in writing
- Ability to maintain professional work conduct
- Ability to adhere to work rules, follow directions, use time effectively and work productively under general supervision
- Demonstrated ability to work with a diverse student population and campus community
- Ability to successfully pass a background screening as an offer of employment is contingent on background clearance

### Position Sensitivity:

Based on the duties and responsibilities of this position, this position has been designated to be a sensitive position.

### Background Check:

A background check (including a criminal records check) must be completed satisfactorily before any candidate can be offered a position with Associated Students, Inc., Cal Poly Pomona. Failure to satisfactorily complete the background check may affect the application status of applicants or continued employment of current ASI employees who apply for this position.

### Work Environment:

Work is occasionally performed outdoors in varying weather conditions including extreme heat. While performing the duties of this job, the employee is frequently required to reach with hands and arms, climb or balance, walk, stoop, kneel, crouch, crawl, and lift up to their own body weight or greater. The employee must occasionally sit for extended periods, regularly walk around the facility, talk and hear, and utilize manual dexterity, eye-hand coordination, and verbal communication.

**Employment Eligibility:**

Employment with ASI is open to any Cal Poly Pomona student who is eligible to work and has the legal right to work in the United States. In addition, the employee must be currently enrolled for at least 6.0 units (undergraduate) and 4.0 units (graduate) at the end of the add-drop period, have a minimum 2.0 GPA and be in good standing with the University. Individuals enrolled only in Extended University are not eligible for hire. Exceptions to the unit load requirement are allowed during the summer quarter and for students who have applied for graduation for the current quarter. Applications for employment are available at the ASI Human Resources Office located on the first floor of the Bronco Student Center, Room 1216 or online at the ASI website: <https://asi.cpp.edu/employment-opportunities/>

**Systemwide Smoke and Tobacco Free Environment EO 1108:**

Cal Poly Pomona is a smoke and tobacco-free campus. Please refer to the link below for policy information.  
<http://www.calstate.edu/EO/EO-1108.html>

**Mandated Reporting Requirement:**

In compliance with the California Child Abuse and Neglect Reporting Act (CANRA) and the CSU Executive Order 1083, each ASI employee is designated as a mandated reporter and is required to sign an Acknowledgment of Mandated Reporter Status and Legal Duty to Report Child Abuse and Neglect.

**About Associated Students Incorporated:**

About the Associated Students Incorporated: Established in 1963, Associated Students, Inc. (ASI) is a recognized auxiliary organization of Cal Poly Pomona that is led, funded and mainly staffed by students. Guided by the core commitments to the promotion of student development and provision of quality facilities, programs and services, ASI provides for student representation at the campus and system-wide level and offers leadership development through student government, student-led programming, student employment and student involvement in a wide array of Bronco Student Center programs and services, including The Bronco Recreation and Intramural Complex (BRIC), as well as the Children's Center. ASI fully supports the enrichment of student life by providing annual funding support for student clubs and organizations, diversity programs, athletic scholarships and academic support programs.

**ASI is an Equal Opportunity Employer**