



## STUDENT ASSISTANT EMPLOYMENT OPPORTUNITY

<b>Title:</b>	<b>Adventures Lead Route Setter</b>
<b>Department:</b>	Campus Recreation
<b>Hourly Rate:</b>	\$13.00
<b>Posting Date:</b>	February 22, 2019
<b>Hours:</b>	15 - 20 hours per week; shifts based on operational need of the organization

### General Duties:

Under general supervision from the Adventure Education Coordinator, the Adventures Lead Route Setter is responsible for all operations relating to the Bronco Peak climbing wall. The Lead Route Setter is responsible for planning and preparing the setting staff and schedule for all climbing wall related events, sets high quality routes that are creative and appropriate for the climbing community at the Bronco Peak, and is responsible for inspecting and maintaining the Bronco Peak infrastructure within their scope of knowledge and skill. The Lead Route Setter offers instruction that meets industry best practices in group settings, performs skilled tasks, and has considerable independent judgement and decision-making skills.

### Essential Duties

- Assist Coordinator in planning setting schedules and equipment preparation for all associated Adventures climbing wall related events, programs, and wall re-sets
- Update the Bronco Peak climbing routes with the designated grade distribution, turnover, rate, setting standards, and the "Bronco Peak Guide Book"
- Sets routes that are appropriate for the climbing community and that demonstrate the expectations of all Route Setters at the Bronco Peak
- Foreruns all routes set by staff/volunteers and recommends alterations to comply with Bronco Peak standards
- Maintain all Bronco Peak related inventory and equipment inspection logs, and recommends appropriate purchases to continue all associated programs
- Inspect Bronco Peak suite, wall, and all related infrastructure for safety hazards and performs repairs within scope of knowledge and skill
- Conduct Adventures staff setting trainings and assessments
- Develops and delivers Adventures indoor programs associated with setting at the Bronco Peak
- Arrive on time to scheduled meeting, work, or special event
- Maintain current knowledge of ASI and Campus Recreation programs and services
- Attend trainings, meetings and workshops as required
- Maintain open communication with the Adventure Education Coordinator
- Respond to emergencies and injuries and provide care as required until the arrival of emergency medical services
- Perform other duties as assigned

### Qualifications:

- USA Route Setting Level I Certification, preferred
- Current AMGA or PCIA Climbing Wall Instructor certification
- Current CPR/AED for the Professional Rescuer certification
- Minimum of 1 year of experience route setting
- 1 year of formal teaching and/or instructing experience, preferred
- Outstanding customer service and interpersonal skills
- Ability to act calmly and effectively in emergency situations
- Ability to follow routine verbal and written instructions
- Ability to effectively communicate clearly and concisely, both verbally and in writing
- Ability to maintain professional work conduct
- Ability to make independent decisions and make recommendations
- Ability to adhere to work rules, follow directions, use time effectively and work productively without close supervision
- Ability to operate a computer workstation using word processing, spreadsheet and other computer applications in use
- Demonstrated ability to work with a diverse student population and campus community

### Work Environment:

Work is performed at an indoor climbing wall facility and may include temperature fluctuations of heat and cold. While performing the duties of this job, the employee is frequently required to reach with hands and arms, climb or balance, walk, stoop, kneel, crouch, crawl, and lift up their own body weight or greater. The employee must sit in a climbing harness for extended periods, regularly walk around the facility, talk and listen, and utilize manual dexterity, eye-hand coordination and verbal communication.

**Employment Eligibility:**

Employment with ASI is open to any Cal Poly Pomona student who is eligible to work and has the legal right to work in the United States. In addition, the employee must be currently enrolled for at least 6.0 units (undergraduate) and 4.0 units (graduate) at the end of the add-drop period, have a minimum 2.0 GPA and be in good standing with the University. Individuals enrolled only in Extended University are not eligible for hire. Exceptions to the unit load requirement are allowed during the summer term and for students who have applied for graduation for the current term. Applications for employment are available at the ASI Human Resources Office located on the first floor of the Bronco Student Center, Room 1216 or online at the ASI website: <https://asi.cpp.edu/employment-opportunities/>

**Systemwide Smoke and Tobacco Free Environment EO 1108:**

Cal Poly Pomona is a smoke and tobacco-free campus. Please refer to the link below for policy information.  
<http://www.calstate.edu/EO/EO-1108.html>

**Mandated Reporting Requirement:**

In compliance with the California Child Abuse and Neglect Reporting Act (CANRA) and the CSU Executive Order 1083, each ASI employee is designated as a mandated reporter and is required to sign an Acknowledgment of Mandated Reporter Status and Legal Duty to Report Child Abuse and Neglect.

**About Associated Students Incorporated:**

Established in 1963, Associated Students, Inc. is a recognized auxiliary organization of Cal Poly Pomona that is led, funded and mainly staffed by students. Guided by the core commitments to the promotion of student development and provision of quality facilities, programs and services, ASI provides for student representation at the campus and system-wide level and offers leadership development through student government, student-led programming, student employment and student involvement in a wide array of Bronco Student Center programs and services, including the Bronco Fitness Center, as well as the Children's Center. ASI fully supports the enrichment of student life by providing annual funding support for student clubs and organizations, diversity programs, athletic scholarships and academic support programs.

**ASI is an Equal Opportunity Employer**