



ASI SENATE MEETING
Thursday, October 18, 2018

Dr. Liz Roosa Millar
ASI Executive Director's Report

ASI Department Spotlight | Human Resources

ASI Human Resources (HR) provides effective management of our most valuable assets, ASI employees (67% of our operating costs last fiscal year were personnel -- wages and benefits). The HR Department ensures ASI stays in compliance with federal, state, local and CSU laws/regulations by implementing and maintaining policies and systems. Their goal is to ensure the success of ASI through the development of our staff and by providing a safe and inclusive work environment. The HR Department has grown exponentially; 6 years ago it was a department of one (an HR Assistant) and remained as such until the opening of the BRIC in fall of 2014.

In August 2014 (pre-BRIC), ASI was an organization of 198 employees and in September 2014 (post-BRIC), ASI grew to an organization of 289. The HR department was restructured in 2012 for operational efficiencies to align with the employment growth of the organization.

The HR Department oversees employee-benefits education, recruitment (student and non-student), training and development, performance appraisals process, compensation structure, employee relations and development, family leave programs, workers compensation, employee engagement and payroll. Currently, HR provides services for the following:

- 498 employees (current)
- 60 FT (includes FT Temp)
- 23 PT non students
- 415 PT students
- 12 vacant positions (current open recruitments/future recruitments)
- Graduate/Intern opportunities and volunteers

The structure and titles of the HR Department are still being evaluated as the needs/focus and size of the organization continue to change, below are the current positions within the department:

- Director of HR
- Associate Director of HR (vacant)
- HR Generalist
- HR Assistant
- HR Project Assistant
- Payroll Coordinator
- Student Employees (3)
- HR Intern (1)

Highlights from last year include: successfully putting on the first ever employee education event, the ASI Benefits Fair; continuously supporting CPP job fairs to promote ASI employment opportunities, including the adoption of *Handshake* to post student jobs; and successfully managing the hiring of 225 ASI employees.



SENATE MEETING REPORT

Pasindu Senaratne
Vice President
October 18, 2018

- 1. Subject:** High school Speech
Details: Gave a speech to high school seniors about the benefits of CPP and why they should consider coming here.

- 2. Subject:** Knock and Talks
Details: Went with the external team to the halls to do knock and talks for voter registration.

- 3. Subject:** Free Printing Solution
Details: Working on a power point to present on freenters to everyone. I'm also working to get statistics from other departments on how much paper and ink they consume.



SENATE MEETING REPORT

Rachel Hunter
Senator Pro Temp
SIC Senator-At-Large
October 18, 2018

1. Subject: Meetings

1-on-1 with President: Tuesday Oct. 9, 2018

Our discuss had a varying range of topics:

- IT Committees that still need to be filled and which Senators can fill them,
- Progress on some of my Committees,
- Ideas on Podcast

Student Success Fee Oversight Committee: Tuesday Oct. 9, 2018

The Student Success Fee was a fee established in 2012 to increase revenue to restore and enhance services to students. It gets allocated to three departments Academic Affairs, Information Technology, and Student Affairs.

- Academic Affairs
They use the money to provide bottleneck courses, funding departments to increase opportunities for student involvement, and expand resources like the Learning Resources Center.
- Information Technology
They use the money to install wireless access points around campus, upgrade and maintain classroom technology, and install and upgrade computer lab equipment.
- Student Affairs
They use the money to fund athletics, increase the number of diversity programs, support the Rose Float Lab, and fund the Veterans Resource Center.
If you are interested in learning more about the Student Success Fee Oversight Committee I have the documents and the exact budget in my office as well as the folder they gave me last year concerning this fee (as I was on the Committee last year). Please Contact me with any other questions.

Legal Clinic Talk: Thursday Oct. 11, 2018

Secretary of External, Officer of Civic Engagement, Officer of Legislative Affairs, and I had a meeting about a services we would like to bring on campus. Campuses like CSUSB, CSUF, and Chico have a Legal Clinic on campus, funded by their ASIs. CSUSB and CSUF use a third party called College Legal Clinic while Chico has developed it over time through one of their academic departments. There is a lot more information to follow, but if you are interested in pursuing this project please come talk to me.

2. Subject: Pet Projects

- Codes
 - I've been working with Tyler on some of the important documents, as policy documents always need a second pair of eyes.
 - Planning on meeting with Liz, Carol, Jenny, Noah, and I to talk again on the Student Opportunity Initiative to touch base and see where we can move forward with this.
- 1-on-1 with Senators
 - I have met with all but one Senator, and all of them are working towards their tasks, as designated by the Senate Code. Each of them has either already met with their Dean/Assistant Dean or is making an effort to schedule a meeting.
 - I have been doing my best to make myself as available to them as I can considering Midterms hit pretty hard. Most of them are doing exceptionally well above and beyond my expectations. I'm actually pretty proud of them all.
- Brainstorming
 - Ideas about the Legal Clinic.
 - Trying to define Pro-Temp



Senate Report
Tyler Palonsky
Attorney General
10/18/2018

1. **Subject: Student Conduct Integrity Candidates Coming to Campus**

Details: The Candidates will be hosting an Open Forum to meet them and give your feedback on Oct. 30th, Nov. 1st and 2nd from 12 PM to 1 PM. Please Come, lunch will be provided (I think).

2. **Subject: R & P**

Details: At next meeting we will be voting on policy on policy and redaction of the Policy Template to bring forth to our Senate. Election Committee Code is completed and will be moving to discuss our Candidate Code



Senate Report

Jeremy Jenanyan

Business Senator

October 16th, 2018

1. **Subject:** Dean's Leadership Forum

Details: Randi Zuckerberg, sister of Mark Zuckerberg, is an entrepreneur, investor, author, and CEO of Zuckerberg Media. 'You Can Have It All (Just Not Everyday)' Randi will be talking about being career driven while also living a balanced life. The event will be November 7th at 5:30pm in Ursa Major.

2. **Subject:** Cyber Security and Awareness Fair

Details: Educating our community with an interactive environment surrounded by peers and industry experts engaging in spirited learning with regard to all aspects of technology and security, hardware, cracking, privacy, crime, fraud, and social implications. There will be prizes, giveaways, opportunity to network with industry professionals and more. It will be on October 25th from 10am-2pm in Ursa Major.

3. **Subject:** Meeting with Dean

Details: I sent out an email to the Dean of the CBA for a time to sit down and meet. I am waiting on his response and hope to solidify a meeting date soon to discuss any problems he's aware of in the CBA that I could possibly fix and let him know to have students contact me if they are having any issues or problems.



Kyle Bisson
CEIS Senator
October 18, 2018

1. SUBJECT: Basic Needs Taskforce

Hunger and Homelessness Awareness Week Subcommittee – October 16th
Talked about details for National Hunger and Homelessness awareness week, November 12th-16th, 2018, and how CPP will participate. Events will include mobile food pantry on Tuesday, November 13th (this will replace the one that was scheduled for later in November), and Food Drive on Thursday, November 15th, and other programming throughout the week.

2. SUBJECT: Basic Needs Taskforce

Meeting with Judy Juarez, Care Services Coordinator – October 11th
Met with Judy Juarez at SHS to discuss how Basic Needs Taskforce can implement a “meal-sharing” program on campus. Weighed options between implementing a system using “meal swipes” and one using meal points. Brought information from this discussion to Basic Needs Taskforce and to Foundation Dining Services.



SENATE MEETING REPORT

Rocio Antonio
CCHM Senator
October 18, 2018

1. Subject: Collins College of Hospitality Management Council

Details: Collins College had their council meeting last week in which they went over how to improve the recruiting process for new members to join their clubs and how CCHM Council can improve it for next year. In addition, one of the Collins College staff members, Stephanie Z. has created a system where the clubs can order drinks for their meeting from her, which will reduce the difficulty for students to get items to campus as well as to get rid of items after their events. Lastly, I shared the information about the upcoming ASI events, such as Bronco Spirit week, Financial Services Open House and the BASE program.

2. Subject: Collins College Executive Board

Details:

3. Subject: Projects?

Details: I am talking to the Assistant Dean of my college about the locations available for students and clubs to post their information.

- Lounge board
- Digital Flyers requests
- Updating Newsletter
- Calendar



SENATE MEETING REPORT

Paulina Stein
Greek Senator-At-Large
October 18th, 2018

1. Subject: Committee Appointment

Details: I reached out to Jenny regarding being a representative on another committee and have been appointed to the ASI Search Committee – ASI Care Coordinator. I also have a meeting scheduled with Jenny to see if I can also join the ADA Committee and/or one of the IT committees, depending on if their meeting schedule works with my schedule.

2. Subject: Greek Council Update

Details: As an E-board, we have decided on dates for our biggest events of the year and we presented them to our General Council.

3. Subject: Greek Council E-board meeting schedule change

Details: Unfortunately with our E-board meetings on Fridays from 11-12, many of our members were not able to attend. I created a Doodle Poll and we found a new day to have our meetings where almost everyone is able to attend! Our new meetings are every other Monday from 6-7 in the Greek Life Offices.