



Rules and Policies Committee Minutes

2017-2018:13 Friday, May 4, 2018, 8:30 – 10:30AM, BSC 1st Floor, Senate Chambers

I. Preliminaries

- A) Call to Order at: 8:33 AM
- B) Quorum Check:
 - Joshua Ebner, Attorney General, Chair

Voting Members:

- Catherine Kavianian, Senate President Pro-Tempore, Vice Chair
- Farris Hamza, President
- Carlos Gomez, Vice President **Excused Tardy**
- Cameron Pastrano, CLASS Senator
- Rachel Hunter, Senator-at-Large (SIC)
- Pasindu Senaratne, Senator-at-Large (IHC)

Advisors:

- Dr. Liz Roosa Millar, ASI Executive Director
- Thavery Lay-Bounpraseuth, Coordinator, Asian Pacific Islander Student

Liaison:

- Kellie Pinedo, Treasurer **Excused Tardy**

- C) Approval of Minutes
 - 1) Cameron requested to change the word Council to College in Section 8, Subpoint 2
 - 2) The Rules and Policies meeting minutes for April 6, 2018 were approved as written, and the April 20, 2018 were approved as amended
- D) Agenda Changes
 - 1) There were no changes to the agenda, it was approved as posted
- E) Introduction of Guests
 - 1) Michelle Sims, ASI, Administrative Assistant for Student Government
 - 2) Powell Velasco, ASI, Associate Executive Director
- F) Open Forum
 - 1) There were no speakers

II. Action Items

- A) ASI Senate Code
 - 1) Josh and Farris led the discussion on the ASI Senate Code, and Mark Bookman reviewed the document. He suggested to move forward with the process.
 - 2) Carlos added that he wants to review what will be recommended from Rules and Policies presented to the ASI Senate.
 - i. Mark will review the language regarding Gloria Romero content.
 - ii. Carlos reviewed the amended changes, which include adding the Associate Director for Student Government under Advisors for Senate, agenda item submission, changing required duties to duties, and adding Senator Pro-Tempore to Section III.
 - iii. Liz recommended to have the ASI Executive Director as an advisor to the ASI Senate, and the designee could be the Associate Director for Student Government or other professional staff member. She suggested to have the Associate Director for Student Government be a liaison to keep it consistent on how ASI appoints advisors.
 - iv. A discussion took place on expanding on Senator Pro-Tempore in the ASI Senate Code.

- 3) Farris made a motion to approve the ASI Senate Code with the amended changes including Mark Bookman's recommendation on the language for Gloria Romero, seconded by Carlos.
- 4) A discussion took place on outlining the Senator Pro-Tempore, and agreed to the following, "...is the ranking member of the ASI Senate that is elected by a majority of the ASI Senate. They shall assist each individual senator in coordinating one task per year. The Senator Pro-Tempore serves on various ASI Committees, including Rules and Policies, Finance, Facilities and Operations, and Governmental Affairs".
- 5) A discussion took place on the ASI Senators having an event and the budget and allocating funds on the outreach and engagement with students-at-large.
- 6) Josh called the vote: 4/2/0, motion passes.

B) ASI Internship Program Code

- 1) Farris led the discussion on the ASI Internship Program Code, which is now the Bronco Associated Students Experience (BASE) Program. There were no changes to the document since the last meeting.
- 2) Farris changed the recipients of submission of a written resignation letter under Section III – Dismissal to the ASI President, ASI Secretary of Internal Affairs, and their mentor.
- 3) A discussion took place on the Dismissal process, and agreed to the following, "The Secretary of Internal Affairs, in consultation with the ASI President may dismiss any BASE Member from their respective branch at any time, provided that legitimate grievances exist and are documented in writing".
- 4) Student leaders are referred to mentors, as supervision was changed to mentorship throughout the document.
- 5) Farris reviewed the three VOE requirements, which are academic standing, disciplinary standing, and a minimum 2.0 GPA.
 - i. A discussion took place on allowing students with low GPAs to participate in the BASE Program.
 - ii. Farris commented that the intent of the BASE Program is for first-year and transfer students who do not meet the semester requirement to get involved with ASI Student Government, as there are no opportunities. It is to encourage long standing involvement.
 - iii. Cameron shared his experience as a transfer student, and how there are limited restrictions to do anything on campus. It could be done through a case-by-case basis through consultation. It needs to be more inclusive and have more opportunities for all students.
 - iv. The BASE Program is primarily available to Cal Poly Pomona students who do not meet the VOE requirements.
- 6) Motion to approve the ASI BASE Program Code with the amendments, seconded by Cameron
- 7) Josh called the vote: 6/0/0, motion passes.

C) ASI Facilities and Operations Code

- 1) Josh led the discussion on the ASI Facilities and Operations Code.
 - i. ASI Secretary of Programs and Services (Chair) was changed to not be a voting member.
 - ii. Minimum of two to maximum of four student representatives, appointed by the ASI President in consultation with the ASI Secretary of Programs and Services.
- 2) Motion to approve the ASI Facilities and Operations Code with the amendments was made by Cameron, seconded by Farris.
- 3) Josh called the vote: 6/0/0, motion passes.

- D) ASI Education Enhancement Special Committee Code
- 1) Josh led the discussion on the ASI Education Enhancement Special Committee Code.
 - i. The reason why it is a Special Committee is because it is not a standing Committee, and the ASI Senate can create Special Committees. As Senators will be elected to the Committee, it is no longer a Board but cannot be a standing Committee as changes will need to be made to the By-laws. They want to boost the Committee and be more active.
 - ii. Minimum of two to maximum of four student representatives, appointed by the ASI President in consultation with the ASI Secretary of Programs and Services.
 - 2) A discussion took place on the Secretary of Education sitting on IT Committees, as the Purpose aligns with the University-Wide IT Committees.
 - 3) Motion to approve the ASI Education Enhancement Special Committee with the amendments was made by Pasindu, seconded by Farris.
 - 4) Josh called the vote: 6/0/0, motion passes.

III. Discussion Items

- A) ASI Sustainability Committee Code
- 1) Josh led the discussion on the ASI Sustainability Committee Code.
 - i. The Assistant Secretaries were changed to Officers to be consistent with the ASI Cabinet Code.
 - ii. The references to the ASI By-laws were removed.
 - iii. The Duties of the Chair and Duties of the Vice Chair were added to be consistent with the other Codes.
 - iv. The meetings were changed to every 4 weeks or as needed, and the meetings would coordinate around CSSA.
 - v. The ASI President or designee was added.
 - vi. The ASI Vice President or designee was added.
 - vii. The ASI Secretary of External Affairs, Chair of the Committee, will no longer be a voting member.
 - 2) A discussion took place on removing the descriptions of the Officer positions within the Committee Codes. It was removed from the Code as the positions' descriptions are in the ASI Cabinet Code.
 - 3) It was suggested to not have the Senator Pro-Tempore serve on the Sustainability Committee, as they can serve as a Senator.
- B) ASI Governmental Affairs Committee Code and ASI Lobby Corps
- 1) Josh led the discussion on the ASI Governmental Affairs Committee Code and ASI Lobby Corps.
 - i. The Assistant Secretaries were changed to Officers to be consistent with the ASI Cabinet Code.
 - ii. The references to the ASI By-laws were removed.
 - iii. The Duties of the Chair and Duties of the Vice Chair were added to be consistent with the other Codes.
 - iv. The meetings were changed to every 4 weeks or as needed, and the meetings would coordinate around CSSA.
 - v. The ASI President or designee was added as Voting Members.
 - vi. The ASI Vice President or designee was added as Voting Members.
 - vii. The ASI Secretary of External Affairs, Chair of the Committee, will no longer be a voting member.
 - viii. The ASI Governmental Affairs Committee Code will supersede the ASI Lobby Corps.

- 2) A discussion took place on removing the descriptions of the Officer positions within the Committee Codes. It was removed from the Code as the positions' descriptions are in the ASI Cabinet Code.
- 3) A discussion took place on the Advocacy Team and its removal from the Code. It has been removed as the ASI BASE Program supersedes the Advocacy Team.

IV. Information Items

- A) There were no items

V. Adjournment

- A) Next Rules and Policies Committee Meeting: Friday, May 4, 2018 at 8:30AM-10:30AM, BSC 1st Floor, Senate Chambers
- B) Meeting was adjourned at 10:29AM