



Facilities and Operations Committee Minutes

2017-2018:12 Friday, April 13, 2018, 11:30AM- 1:30 PM, BSC, 2nd Floor, Andromeda

I.

Preliminaries

- A) Call to Order at 10:31 AM
- B) Quorum Check

Voting Members:

- Catherine Kavianian, Senator Pro Tempore, Chair
- Carlos Gomez, Vice President, Vice Chair
- Farris Hamza, President
- Paulina Stein, CCHM Senator
- Itzia Salinas, ENV Senator **Excused Tardy**
- Pasindu Senaratne, Senator-at-Large (IHC)
- Carmela Mislant, Student Representative
- Antonio Negrete, Student Representative
- Jiwoo Yong, Student Representative
- Rocio Antonio, Student Representative

Advisors:

- Powell Velasco, Associate Executive Director
- Ebony Miles, Conduct Assistant Student Conduct & Integrity

Liaisons:

- Joshua Ebner, Attorney General
- Vacant, Staff Council Rep.
- Vacant, Academic Senate Rep.
- Sandra Cain, Foundation Representative **Excused Absence**
- Vacant, Kinesiology & Health Promotion Dept. Rep.

- C) Approval of Minutes
 - 1) There were no minutes
 - 2) There was no discussion
 - 3) The minutes were approved.
- D) Agenda Changes
 - 1) There were no agenda changes
- E) Introduction of Guests
 - 1) Kellie Pinedo, ASI, Treasurer
 - 2) Jenny Greenberg, ASI, Secretary of Internal Affairs
 - 3) Rachel Hunter, ASI, Senator-at-Large Student Interests Council
 - 4) Jason Shaw, ASI, Associate Director of Facilities
 - 5) Krista Smith, ASI, Director of Campus Rec
 - 6) Barny Peake, ASI Director of BSC
- F) Reports
 - 1) Catherine Kavianian - asked for the Committee to go around the room and introduce themselves as they welcome the last Student-at-Large Committee Member.
- G) Open Forum
 - 1) There were no speakers

II.

Action Item

- A) BRIC Facility Use Policy

- 1) Catherine shared that Krista Smith presented the BSC Facility Use Policy. She welcomed a motion.
- 2) Carlos motioned to approve the BSC Facility Use Policy, Farris seconded. Vote, 8:0:1, motion passed.

III. Discussion Item

A) BSC Starbucks

- 1) Catherine shared information sent by Sandra Cain regarding the name of the future Starbucks in the BSC. She asked for the committee to share their top five choices from the list shared.
- 2) Pasindu asked why the name cannot just be Starbucks.
 - i. Barney shared that it will not be a full branded Starbucks like the one in the library. He continued that this coffee shop will be similar to the coffee shop in the Market Place.
- 3) The committee listed desired names from the created list:
 - i. Bronco's Brews
 - ii. Billy's Coffee Corner
 - iii. The Brewster
 - iv. Saddles Café
 - v. The Bronco Bean
 - vi. The Pomona Lisa
 - vii. Cafey McCafeFace
 - viii. Bronco Bistro
 - ix. Billy's Bronco Bistro
 - x. The Billy Bean
 - xi. Poly Corner
 - xii. Billy's Brew
 - xiii. Horsin' Around
 - xiv. Bronco Grounds
 - iv. The Pony Espresso
- 4) Catherine asked the committee to narrow down their list to ten.
 - i. The committee agreed to remove all café names with "brew" in the name to avoid confusion with Innovation Brew Works.
 - ii. The committee agreed to remove Horsin' Around.
 - iii. The committee agreed to remove Billy's Bronco Bistro.
 - iv. The committee agreed to remove The Pony Espresso to avoid confusion with the existing Pony Express.
 - v. The committee agreed to remove The Bronco Bean.
- 5) Paulina shared that Saddles Café and Bakery should be shortened to Saddles Café.
 - i. Catherine asked for committee input on this.
 - ii. Jiwoo shared he does not like this name.
 - iv. The committee agreed to remove "bakery" from the name.
- 6) Catherine shared she will pass along the six recommendations.
- 7) Pasindu asked for the committee to remove Poly Corner.
 - i. The committee agreed to remove Poly Corner.
- 8) Rocio asked for the committee to remove Billy Bean.
 - i. The committee could not agree on removing Billy Bean.
- 9) Catherine thanked the committee for their recommendations.

IV. Information Item

A) Intro to BSC Budget – Barney Peake

- 1) Barney presented a high level overview on the BSC Budget. He continued that today's meeting will include background information and the next meeting will include actual figures. Barney shared that student fees are used for direct funding support to cover the bond for the BSC and BRIC buildings, ASI Operational Fees, and ASI Programs and Services. He continued that staffing is included under this program as well.

- 2) Barny shared in 1974 students created a document outlining a need for a student union on campus. Barny continued to share a historic timeline of student union fees and the approval to build and re-build ASI facilities.
- 3) Barny shared that the income is mostly covered by student fees. He continued that there is rental revenue for rented meeting space, leased space, and return on a small portion of invested funds.
- 4) He continued that expenses include: staff salaries and benefits, supplies and equipment, maintenance, utilities for close to 3,000 square feet of facilities, and departmental costs. He continued that on the program side expenses include: event programming which will increase in the new academic year since Bronco Events and Activities Team (BEAT) is moving to the BSC Budget, BSC Art Gallery, Campus Recreation, Marketing, Games Room, and Professional Development for staff.
- 5) Barny shared key components in the operating agreement with the CSU Board of Trustees. He continued that the committee must think about the following goals as they review the budget: ASI must align with the University Master Plan, ASI is in the fifth year of their existing 5-year Strategic Plan, ASI has made changes in staffing structure, ASI is always trying to keep up with current technology systems, ASI has ongoing collaborative ventures with other academic departments that must be honored in the budget, ASI is dedicated to high quality programs and services to students, and lastly, the budget must include an equitable salary compensation structure for ASI positions.
 - i. He added that ASI is accountable for the Children's Center, BSC, and oversight of the IRA funds.
- 6) Barny shared information on how the University provides oversight of the student fee funds.
- 7) Barny shared that the committee will have the chance to interact with the actual numbers included in the BSC Budget next week. He explained the process of approval from F&O Committee to Senate. He continued that the University will have final approval.
- 8) Barny shared information on what will be included in the next budget presentation. He continued that there will include a three year budget projection. He asked the committee to review the budget before meetings and have questions prepared.
- 9) Powell encouraged the committee to begin asking their questions as soon as possible so they can prepare the discussion for the next committee meeting. He continued that this will help move the conversation along.
- 10) Barny asked for the committee to think about renaming the budget from the BSC Fee to the ASI Facilities Fee because it includes BSC and BRIC.
 - i. Farris shared the Fee Advisory Committee is meeting next week and he can bring this up.

V. Adjournment

- A) Next Facilities and Operations Committee Meeting: Friday, April 20, 2018, 10:30AM-12:30PM, BSC, 2nd Floor, Centaurus
- B) Meeting was adjourned at 12:17 PM