



## Facilities and Operations Committee Minutes

2017-2018:6 Friday, January 12, 2018, 10:50AM- 12:30 PM, BSC, 2<sup>nd</sup> Floor, Centaurs

### I.

#### Preliminaries

- A) Call to Order at 10:51 AM
- B) Quorum Check

##### *Voting Members:*

- Catherine Kavianian, Senator Pro Tempore, Chair
- Carlos Gomez, Vice President, Vice Chair
- Farris Hamza, President
- Paulina Stein, CCHM Senator
- Itzia Salinas, ENV Senator
- Pasindu Senaratne, Senator-at-Large (IHC)
- Carmela Misleng, Student Representative
- Vacant, Student Representative
- Jiwoo Yong, Student Representative
- Rocio Antonio, Student Representative **Unexcused Tardy**

##### *Advisors:*

- Powell Velasco, Associate Executive Director
- Antonio Quezada, Asst. Director Student Conduct & Integrity

##### *Liaisons:*

- Joshua Ebner, Attorney General
- Vacant, Staff Council Rep.
- Vacant, Academic Senate Rep.
- Sandra Cain, Foundation Representative
- Vacant, Kinesiology & Health Promotion Dept. Rep.

#### C) Approval of Minutes

- 1) Carlos moved to approve the November 15<sup>th</sup>, 2017 and November 29<sup>th</sup>, 2017 minutes, Farris seconded. Vote, 9:0:0, motion passed.

#### D) Agenda Changes

- 1) Catherine recommended amending the following agenda items:
  - a) Information A. speaker from Aaron Neilson to Lori Wagner and Sandra Cain
  - b) Meeting location from Perseus to Centaurs
  - c) Meeting start time from 10:30 AM to 10:50 AM
  - d) Information Item C. F&O Committee Code
  - e) Information Item B. from BRIC Membership Rates Fall 2018-2019 by Krista Smith to BRIC Membership Summer 2018 Promotion Fees & Rates Fall 2018-2019 by Krista Smith
- 2) Farris moved to approve all recommended agenda changes, Rocio seconded. Vote, 9:0:0, motion passed.

#### E) Introduction of Guests

- 1) Ebony Miles, Student Conduct & Integrity, Conduct Assistant
- 2) Lori Wagner, Starbucks, Business Development Manager
- 3) Jason Shaw, ASI, Associate Director of Facilities
- 4) Krista Smith, ASI, Director BSC
- 5) Scott Macleod, ASI, Member Services Coordinator

- F) Reports
  - 1) There were no reports
- G) Open Forum
  - 1) There were no speakers

**II. Action Item**

- A) There were no Action Items

**III. Discussion Item**

- A) There were no Discussion Items

**IV. Information Item**

- A) Peets & Freshens by Laure Wagner and Sandra Cain
  - 1) Sandra shared that Peets Coffee & Freshens in the Bronco Student Center (BSC) will be replaced by Starbucks Coffee. She continued that this decision was made after performance analytics of student's desires.
  - 2) Lori thanked the committee for the opportunity to expand business to the BSC. She shared history on the Starbucks Corporation and their global responsibility initiatives. She continued to explain Starbucks' partnership with College campus around the country and added that almost 50% of all millennials are drinking Starbucks. She continued that the existing Starbucks in the library is serving less than 10% of the campus population. She continued that expanding to the BSC allows for more students served and an increase of traffic to the BSC.
  - 3) Carlos asked if Starbucks would remain open later than other restaurants in the BSC to match the BSC's hours of operation.
    - i. Lori shared that if there is a need for extended hours, Starbucks would be willing to have later operational hours.
- B) BRIC Membership Summer 2018 Promotion Fees & Rates Fall 2018-2019 by Krista Smith
  - 1) Krista shared an approved Memorandum for Summer 2018 promotional summer weekly membership rates. She added that Summer 2018 is only a 9-week break, compared to last year's 10-week summer break. She continued that the Memorandum includes a recommendation of a \$13.00 weekly rate. She added that this is a 3.7% increase from last year's summer rates.
    - i. Carlos asked if students enrolled in summer school pay for membership in their student fees.
      - a. Krista shared that students enrolled in summer school pay for the BRIC through their student fees. She added that this weekly membership rate is for non-enrolled continuing students, faculty, staff, and alumni.
      - ii. Jiwoo asked if weekly summer members can cancel their membership at any time.
        - a. Scott shared that users agree to the number of weeks at time of purchase. He continued that this plan allows for them to purchase specific weeks, such as the first two weeks of summer or a one month membership.
    - 2) Krista shared the 3.7% increase becomes effective July 1, 2018 for the Fall 2018 through Spring 2019 school year. She added the Monthly rate for this year is set for \$52.00 and the semester rates are \$234.00.
      - i. Scott shared that the semester rate was calculated by adding this academic year's fall, winter, and spring quarterly rates, plus an additional \$150 for the 3.7% increase, and then adjusted for the two semester structure. He added that the 3.7% increase matches the rate increases in student fees.
  - C) F&O Committee Code
    - 1) Catherine shared that the Rules & Policies Committee has asked all ASI committees to review their Committee Code. She asked for committee members suggestions.

- 2) Josh recommended adjusting Section III – Duties of the Committee Chair. He also recommended removing Section II – Composition, subsection B. Liaisons, items ii. to v. He added that historically Liaisons from the listed groups have declined to attend, therefore it is not necessary to include in the committee structure.
- 3) Sandra asked how to prevent an unexcused absence.
  - i. Catherine shared that the process is to notify the chair if you plan to be absent or tardy.
- 4) Farris suggested Section II – Composition, subsection A., item v. include that the student representative selected to serve on the PRC is selected by the Committee Chair.
- 5) Catherine asked the committee to consider the four Student-at-Large positions. She continued that the majority of committees do not have these positions. She asked how the committee, and specifically the student representatives, feel about these positions.
  - i. Pasindu asked the Chair if it was difficult to find four student representatives.
    - a. Catherine shared that with the quarter system it can be difficult to have all four positions filled because student’s schedules change throughout the year. She added that this task may become easier in the coming year with semester conversion.
    - b. Pasindu added there are three Senator-at-Large who were elected to represent the student population already on the Committee. He recommended reducing the number of student representatives.
    - c. Carlos added that if the committee reduced the number of required student representatives to two student representatives, the committee would still make quorum.
    - d. Krista added that ASI is always looking for ways to engage the student-at-large population and by removing the student representatives from one of the only ASI Committees requiring their presence, the committee would be eliminating their involvement in the process.
    - e. Itzia shared that she finds the student representatives are extremely helpful and provide a different perspective for planning activities and programs for the student population.
    - f. Carlos shared that ASI needs to find ways for students to get involved in a more meaningful way. He added that if the Committee reduced the number of student representatives in committees, they need to think of ways to engage student representatives in projects or other areas.

**V. Adjournment**

- A) Next Facilities and Operations Committee Meeting: Friday, January 26, 2018, 10:30AM-12:30PM, BSC, 2<sup>nd</sup> Floor, Centaurus
- B) Meeting was adjourned at 11:39 AM