



## ASI Finance Committee Minutes

2017-18; Friday, November 3, 2017, 10:00am-11:50am, BSC, 2<sup>nd</sup> Floor, Centaurus

### I. Preliminaries

- A. Call to Order at 10:10am
- B. Quorum Check:

Kellie Pinedo, Treasurer, Chair

#### *Voting members:*

- Catherine Kavianian, Senator Pro-Tempore, Vice Chair
- Farris Hamza, President
- Carlos Gomez, Vice President
- Elizabeth Marquez, Senator-at-Large (MCC) **Unexcused Absence**
- Courtney Yu, Business Senator
- Pasindu Senaratne, Senator-at-Large (IHC) **Unexcused Tardy**

#### *Advisors:*

- Jami Grosser, Senior Coordinator, ASI Advisor
- Marion Haberkorn, Designee for ASI Financial Services Director

#### *Non-voting Liaison:*

- Joshua Ebner, Attorney General

- C. Approval of Minutes
  - 1) There were no minutes to approve
- D. Agenda Changes
  - 1) Carlos requested to change Voting members: Pasindu Senaratne's name from Pasindu Senarathe to Pasindu Senaratne.
    - a. Carlos moved to approve, Farris seconded. Vote 4:0:0, motion passed.
- E. Introduction of Guests
  - 1) Rachel Hunter, ASI Senator-at-large Student Interest Council
- F. Reports
  - 1) There were no reports
- G. Open Forum
  - 1) There were no speakers

### II. Action Item

- A) Mid-Year Mobile Food Pantry
  - 1) Carlos moved to approve Mid-Year Mobile Food Pantry to pass as requested, Courtney seconded. Vote 4:0:0, motion passed.

### III. Discussion Item

- A) Mid-Year Budget: Mobile Food Pantry
  - 1) Kellie reviewed the Mid-year Budget Request for Campus Programming - Mobile Food Pantry of \$12,000. She reviewed that the budget would provide tables, canopies, chairs, delivery, and labor for seven events.
    - i. Carlos moved to suspend Roberts Rules to move Mid-Year Request: Mobile Food Pantry to Action Item A., Farris seconded, Vote 4:0:0, motion passed.
- B) Additional Finance Committee Meeting

- 1) Kellie shared that a potential meeting may be held on December 1, 2017 for several clubs who wish to present during fall quarter. She added that this special meeting would be due to the clubs need for their allocated funds at the start of winter quarter.
- C) Budget Deadlines for Next Year
  - 1) Kellie requested committee input regarding Budget Deadlines for 2018 -2019 year. She explained there is a growing need for clubs to receive funds closer to the beginning of the school year.
  - 2) The committee discussed establishing a new budget deadline timeline for clubs and creating guidelines for these budget deadlines.

**IV. Information Item**

- A) Mid-Year Budget Request Walkthrough
  - 1) Kellie reviewed the process for club presentations and committee review of club expenses.

**V. Adjournment**

- A) Next Finance Committee Meeting has yet to be scheduled. Finance committee members will be emailed with the schedule for Winter Quarter.
- B) Meeting was adjourned at 10:45am.