



Facilities and Operations Committee Minutes

2017-2018:2 Wednesday, October 11, 2017, 11:00AM- 1:00PM, BSC, 2nd Floor, Centaurus

I. Preliminaries

- A) Call to Order at 11:00am
- B) Quorum Check

Voting Members:

- Catherine Kavianian, Senator Pro Tempore, Chair
- Carlos Gomez, Vice President, Vice Chair **Tardy**
- Farris Hamza, President
- Paulina Stein, CCHM Senator
- Itzia Salinas, ENV Senator
- Pasindu Senaratne, Senator-at-Large (IHC)
- Carmela Misleng, Student Representative
- Antonio Negrete, Student Representative
- Jiwoo Yong, Student Representative
- Rocio Antonio, Student Representative

Advisors:

- Powell Velasco, Associate Executive Director
- Antonio Quezada, Asst. Director Student Conduct & Integrity

Liaisons:

- Joshua Ebner, Attorney General
- Vacant, Staff Council Rep.
- Vacant, Academic Senate Rep.
- Sandra Cain, Foundation Representative
- Vacant, Kinesiology & Health Promotion Dept. Rep.

- C) Approval of Minutes
 - 1) Itzia moved to approve the September 27, 2017 minutes, Pasindu seconded. Vote, 8:0:0, motion passed.
- D) Agenda Changes
 - 1) Catherine suggested adding Rocio Antonio, Student Representative to the quorum and striking out Information Item. C Krista Smith – Orientation of the BRIC. Catherine noted the Orientation of the BRIC would be placed on the next meeting agenda.
 - 2) Farris moved to approve the agenda as amended, Pasindu seconded. Vote, 9:0:0, motion passed.
- E) Introduction of Guests
 - 1) Martha Rosario, ASI Student Government, Secretary of Sustainability
 - 2) Aaron Neilson, Dining Director
 - 3) David Quezada, ASI BSC, AD OPS
 - 4) Krista Smith, ASI, Director of Campus Recreation
 - 5) Barny Peake, ASI BSC, Director BSC
- F) Reports
 - 1) President – Farris Hamza
 - i. Potential redesign of the BSC and future plan for the years to come
 - ii. Increasing campus engagement thru BRIC and BSC services
 - iii. Marketing through digital signage

- iv. Storage space for councils, clubs, and organizations
 - v. Completing the Poly Pantry
 - vi. Incorporating alternative modes of transportation within the BSC
- G) Open Forum
- 1) There were no speakers

II. Action Item

- A) There were no action items

III. Discussion Item

- A) There were no discussion items

IV. Information Item

- A) Aaron Neilson – Dining Master Plan

- 1) Aaron Neilson shared the Dining Master Plan that will be upheld all the way through 2022. He wanted to present the Master Plan to the committee and share the specific points that affect F&O and ASI.
- 2) Aaron Neilson presented the following to the committee:
 - i. Research Process (focus groups, web-based survey)
 - ii. Planning Context
 - iii. Key Stakeholder Objectives
 - iv. Key Research Findings- Service Distribution (classroom activity zone 1-12)
 - v. Key Research Findings- Brand Preferences (hamburger, Mexican food, sandwich/salad/soup, pizza, chicken)
 - vi. Online Ordering
 - vii. Desired Improvements
 - viii. BSC Recommendations
 - a. Develop an outdoor seating area to help activate the campus and alleviate lunchtime overcrowding.
 - b. Extend Round Table Pizza’s alcohol license to include a controlled patio seating area.
 - c. Replace the under-performing Peet’s and Freshen’s concepts with a well-recognized prepared food brand.
 - d. This will necessitate working with BSC to identify a new location for coffee service in the building.
 - e. Evaluate future foodservice needs and opportunities in conjunction with BSC renovation/expansion planning.
 - ix. Aaron provided links to the full dining master plan report, NACUFS Survey, and Envision Survey.
- B) Barny Peake – Orientation of the BSC and Tour
 - 1) Barny presented an orientation of the BSC and took the committee on a tour of the BSC.

V. Adjournment

- A) Next Facilities and Operations Committee Meeting: Wednesday, November 1, 2017, 11:00AM-1:00PM, BSC, 2nd Floor, Perseus
- B) Meeting was adjourned at 12:04pm