



# ASI Senate Meeting

## Minutes

2016- 2017:5 Thursday, September 15, 2016, 3:00PM –5:00 PM, BSC, 2nd Floor, England Evans

### I. PRELIMINARIES

#### A. Call to Order

1. Chair Gabriel Smith called Senate 2016-2017:5 to order at 3:02pm

#### B. Quorum Check

##### 1. Voting Members:

Gabriel Smith, Vice President, Chair  
Uriah Sanders, President  
Joshua Klockmann, Agriculture Senator  
Danielle Camarella, Business Senator – **Excused Absent**  
Gabi Sedano, CEIS Senator – **Excused Absent**  
Steven Zhang, CLASS Senator – **Excused Tardy**  
Leslie Simoni, CCHM Senator  
Shree Ravichandran, ENV Senator - **Excused Absent**  
Maha Shah, Engineering Senator  
Carlos Gomez, Science Senator  
Karen Romero, Senator-At-Large (MCC) - **Excused Absent**  
Kayla Barbosa, Senator-At-Large (SIC)  
Christian Posada, Senator-At-Large (Greek) - **Excused Absent**  
Michael Burckhardt, Senator-At-Large (IHC)

##### 2. Advisors:

Dr. Byron Howlett Jr., Advisor  
Cora M. Culla, Executive Director

##### 3. Non-voting Liaisons:

Samuel Smith, Attorney General  
Karen Tu, Treasurer  
Vacant, Academic Senate Rep.  
Christina Moreno-Donato, Staff Council Rep. - **Excused Absent**  
Andrea DeCoudres, Alumni Association Rep.  
Vacant, Bronco Athletics Association Rep.

#### C. Approval of Minutes

1. Carlos made a motion to approve the minutes for the August 4, 2016 senate meeting as written, seconded by Maha, the motion was carried by the chair

#### D. Agenda Changes

1. Kayla made a motion to approve the agenda as written, seconded by Leslie, the motion was carried by the chair

#### E. Financial Status – Given by Karen Tu

1. ASI Total Revenue	\$ 11,563,989.00
2. ASI Total Expenses	\$ 628,661.00
3. Total Investments	\$ 21,628,951.00
ASI-Local Agency Investment Fund	\$ 4,550,732.00
BSC-Local Agency Investment Fund	\$17,078,220.00
4. ASI – NP & A Account Balance	\$ 175,591.00
5. The Green Initiative Fund (TGIF)	\$ 79,981.00
6. ASI Prior Year’s I Reserves	\$ 279,752.00
7. ASI Prior Year’s II Reserves	\$ 234,993.00
8. ASI Prior Year’s III Reserves	\$ 452,000.00
9. BSC On-Campus Reserves	\$ 2,107,655.00

F. Introduction of Guests

- |                   |                     |
|-------------------|---------------------|
| 1. Marco Martinez | 3. Elizabeth Garcia |
| 2. Barny Peake    | 4. Jeanne Almaraz   |

G. Reports

1. ASI Executive Director – Cora M. Culla (attachment)
  - a. ASI Fall Kick-Off 2016
  - b. BRIC Updates
  - c. Campus Recreation Updates
  - d. M DPR Updates
  - e. Children’s Center Updates
2. ASI Advisor –Dr. Byron Howlett Jr.
  - a. He gave the details for Broncofusion taking place next week from Wednesday through Friday with booths around campus, the evening concert and club fair, men’s and women’s soccer and food trucks
  - b. He stated that the CPP Day at the Fair was the next day on Sat., Sept. 24<sup>th</sup> and they had all been invited to participate and ride on one of the floats
  - c. He stated that today was the official ribbon cutting for Parking Structure II
  - d. He reminded everyone that priority registration for Winter Quarter would be coming soon and to watch for the information in an email
  - e. He explained that they were in the process of remodeling both restrooms in building 26 to be gender inclusive and gave the details for completion and alternate options for restrooms during the interim period
3. Academic Senate Rep. – Vacant
4. Staff Council Rep. – Vacant
5. Alumni Rep. – Andrea DeCoudres
  - a. She stated that next week they would be out at Broncofusion on Wednesday from 2:00 – 4:00pm handing out backpacks and information for students
  - b. She added that on November 1<sup>st</sup> they were hosting a student internship event with Disney, Metro and Boeing all represented – held in Ursa Minor, BSC from 6:00 – 8:00pm
6. Athletics Rep. – Vacant
7. Senator Pro Tempore – Carlos Gomez – no report
8. Attorney General – Samuel Smith – no report
9. Treasurer – Karen Tu (attachment)

- a. Fall Quarter Finance Committee Schedule
  - b. She added that if anyone wanted to know the amount of their scholarship to just email her and added they would be distributed quarterly
  - c. She announced that all of the councils and clubs that were registered with OSLCC would have to attend an orientation with Financial Services sometime In October and they would be sending out an email to everyone
10. President – Uriah Sanders (attachment)
- a. Administration
  - b. Ad-Hoc Committees
11. Vice President – Gabriel Smith
- a. He stated that they had a meeting this morning with Turbo Vote, CPP IT partners, Secretary of External Affairs, Cora and Julie Lappin and it was productive with phase one being ATI compliance which would take about 40 days or more. Therefore, it did not appear that they will make the deadline for this year’s presidential election but it would be usable for the future.
  - b. He added that he would like to ask those that had not yet responded to his email regarding the task force to work on goals outside of the senate meetings, to please respond so that he can select a time that would work for everyone
12. Senate Reports
- a. Maha Shah, ASI Engineering Senator (attachment)
    - i. Year at Glance Event
    - ii. Welcome Club Fair
    - iii. Socials/Events are being planned
  - b. Joshua Klockmann, ASI Agriculture Senator
    - i. He stated that he would not be attending the ASI Fall Kick-off tomorrow as he had a conflicting agriculture event that had been planned last June
  - c. Carlos Gomez, ASI Science Senator (attachment)
    - i. Science Council Leadership Retreat
  - d. Christian Posada, ASI Senator-at-Large, Greek (attachment)
    - i. Meet the Greek’s Night – Sept. 26, 2016 from 5pm – 9pm
  - e. Danielle Camarella , ASI Business Senator (attachment)
    - i. Business Week Oct 18-20
    - ii. Dorm Visits
    - iii. Retreat
  - f. Leslie Simoni, ASI CCHM Senator (attachment)
    - i. HMC’s First Meeting
    - ii. Welcome Back BBQ
  - g. Michael Burckhardt, ASI Senator-at-Large, IHC (attachment)
    - i. Welcome Week
    - ii. IHC Recruitment

Gabriel tabled H. Open Forum in order to move to the special presentation

I. Special Presentation

1. Individual Academic Plan (IAP) Updates

Presented by Dr. Jeanne Almaraz, Professor

- a. Dr. Almaraz introduced herself as a professor in the Management and Human Resources department of the College of Business and stated that she was also the Director of the IAP Ambassador program
- b. She stated that as the campus gets closer to semesters, it was also moving forward on a graduation initiative in order to help students have a clear picture of what they need to graduate and to help them get there
- c. She explained that an IAP was an Individual Academic Plan that students can create and submit to their advisors for their approval
- d. She introduced Elizabeth Garcia as an IAP Ambassador and Communications major who would be giving the power point presentation and asked if the senate would please keep in mind ideas that would help them in getting the word out to the campus in a big way, as President Coley was very committed to helping students understand how to be aware of the path to be able to graduate
- e. Elizabeth gave a presentation that gave the details of the three planning tools that consisted of the IAP, MyPlanner and Schedule Builder available on Broncodirect. As a road map to graduation, she emphasized how to use these tools as a resource to stay on track. Professor Almaraz gave additional insights about how these resources can assist students.
- f. A question and answer session took place
- g. A flyer and bookmark were handed out and everyone was asked to please help pass the word on the resources and tools that were presented

Gabriel moved back to the item that had been tabled due to the presentation

H. Open Forum

1. Marco Martinez – gave details about The Student Experience event that was coming up on October 27<sup>th</sup> from 12:00 – 1:00pm in Ursa Major and was designed to educate students about ASI and getting involved. They were planning one each quarter with free food and prizes.
2. Barny Peake – gave extensive details regarding the upcoming Broncofusion concert in Bronco Commons next Friday.
3. Cora M. Culla – announced that there would be a new route for the Bronco Shuttle now that Parking Structure II was open, you could review the video on the campus website and the details would be available the day before classes begin.

**II. ACTION ITEMS**

A. Nominations and Election of Senators on ASI Standing Committees

1. Facilities and Operations Committee

- a. Carlos reviewed the purpose and responsibilities of the committee and that they would be meeting on Fridays from 9:30-11:30am on Oct. 14<sup>th</sup>, Nov. 4<sup>th</sup>, Nov. 18<sup>th</sup> and Dec. 2<sup>nd</sup> and they were seeking three senators who would serve for the whole year
- b. Steven made a motion to nominate and elect senators for the Facilities and

Operations Committee for the 2016-17 year, seconded by Kayla

- c. Gabriel opened the floor for nominations
  - i. Leslie nominated herself
  - ii. Michael nominated himself
  - iii. Kayla nominated herself
- d. Gabriel asked each nominee to speak on their behalf
- e. Gabriel called the vote:
  - i. Leslie 9/0/0, motion passed
  - ii. Michael 9/0/0, motion passed
  - iii. Kayla 9/0/0, motion passed
- f. Gabriel congratulated Leslie, Michael and Kayla on being elected

## 2. Finance Committee

- a. Karen reviewed the purpose and responsibilities of the committee and that they would be meeting on Fridays from 3:00 – 5:00pm on Oct. 7<sup>th</sup>, Oct. 21<sup>st</sup>, Nov. 4<sup>th</sup> and Dec. 2<sup>nd</sup> and they were seeking three senators who would serve for the Fall Quarter
- b. Maha made a motion to nominate and elect senators for the Finance Committee for the Fall Quarter, seconded by Kayla
- c. Gabriel opened the floor for nominations
  - i. Maha nominated herself
  - ii. Kayla nominated herself
  - iii. Uriah nominated Steven, he declined
- d. Gabriel asked each nominee to speak on their behalf
- e. Gabriel called the vote:
  - i. Maha 9/0/0, motion passed
  - ii. Kayla 9/0/0, motion passed
- f. Gabriel congratulated Maha and Kayla on being elected

## 3. Sustainability Committee

- a. Uriah reviewed the purpose and responsibilities of the committee
- b. Vicki stated that Jessica was planning the meetings to alternate with Rules and Policies from 3:00 – 5:00pm on Fridays on Oct. 7<sup>th</sup>, Oct. 21<sup>st</sup>, Nov. 4<sup>th</sup>, Nov. 18<sup>th</sup> and Dec. 2<sup>nd</sup> and they were seeking two senators who serve for the whole year
- c. Michael made a motion to nominate and elect senators for the Sustainability Committee for the 2016-17 year, seconded by Steven
- d. Gabriel opened the floor for nominations
  - i. Gabriel nominated Gabi Sedano, she had confirmed with Gabriel prior to the meeting that she would like to accept his nomination
  - ii. Uriah nominated Joshua, he declined
  - iii. Michael nominated himself
- e. Gabriel asked each nominee to speak on their behalf with Gabriel reading aloud a statement from Gabi
- f. Gabriel called the vote:
  - i. Gabi 9/0/0, motion passed
  - ii. Michael 9/0/0, motion passed

g. Gabriel congratulated Gabi and Michael

- B. Nominations and Election of Senate Representative on Fee Advisory Committee
1. Gabriel gave an overview of the Fee Advisory Committee
  2. Carlos made a motion to nominate and elect a senator for the Fee Advisory Committee for the 2016-17 year, seconded by Uriah
  3. Gabriel opened the floor for nominations
    - a. Gabriel nominated Karen Romero, she had confirmed with Gabriel prior to the meeting that she would like to accept his nomination
    - b. Carlos nominated himself
  4. Gabriel asked each nominee to speak on their behalf and he spoke on Karen's behalf
  5. Gabriel called the vote:
    - a. Carlos           3 votes
    - b. Karen           6 votes
  6. Gabriel congratulated Karen Romero on being elected to serve on Fee Advisory

Gabriel adjourned regular open session at 4:37pm to move to Executive Session  
Gabriel resumed regular open session at 5:01pm and a report of Executive Session was given

### III. EXECUTIVE SESSION

- A. Discussion Items
1. ASI's participation in Social Security was discussed
  2. Personnel updates were discussed
  3. The tax filings for 2012 and 2013 were discussed

### IV. ADJOURNMENT

- A. Next Senate meeting will take place on Thursday, September 29, 2016, 3:00 – 5:00pm, in the England Evans room
- B. Gabriel stated that senate meeting 2016-17:5 was adjourned at 5:02pm

### MINUTES SUBMITTED TO:

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Gabriel Smith, Chair of the Senate

Date

MINUTES APPROVED AT SENATE 2016-2017: \_\_\_\_\_

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Vicki Jackson, Student Government Coordinator

Date