



Rules and Policies Committee Minutes

2017-2018:05 Friday, December 1, 2017, 11:00 – 12:00PM, BSC, 2nd Floor, Perseus

I. Preliminaries

- A) Call to Order at: 11:03 AM
- B) Quorum Check:
 - _ Joshua Ebner, Attorney General, Chair

Voting Members:

- _ Catherine Kavarianian, Senate President Pro-Tempore, Vice Chair
- _ Farris Hamza, President
- _ Carlos Gomez, Vice President
- _ Cameron Pastrano, CLASS Senator
- _ Rachel Hunter, Senator-at-Large (SIC)
- _ Pasindu Senaratne, Senator-at-Large (IHC)

Advisors:

- _ Dr. Liz Roosa Millar, ASI Executive Director
- _ Dr. Susan Ashe, Director of Student Conduct & Integrity **Excused Absence**
- _ Jami Grosser, Designee for Director of Student Conduct & Integrity

Liaison:

- _ Kellie Pinedo, Treasurer **Excused Tardy**

- C) Approval of Minutes
 - 1) Pasindu moved to approve the meetings minutes from October 27, 2017, Catherine seconded. Vote, 7:0:0, motion passed.
- D) Agenda Changes
 - 1) Josh recommended correcting the meeting adjournment time from 12:00am to 12:00pm.
 - 2) Josh approved the changes as chair.
- E) Introduction of Guests
 - 1) Powell Velasco, ASI, Associate Executive Director
 - 2) Gustavo Callejas, ASI, Secretary of External Affairs
 - 3) Athena Garcia-Gunn, ASI, Assistant Secretary of Civic Engagement
 - 4) Juan Garcia, ASI, Assistant Secretary of Legislative Affairs
- F) Open Forum
 - 1) There were no speakers

II. Action Items

- A) ASI By-Laws
 - 1) Josh shared that today the committee will review Mark Bookman's suggestions. He added that the committee will work on these particular sections in order to approve the By-Laws and move the process forward to Senate.
 - 2) Josh reviewed Mark Bookman's comments under the section DEFINITIONS.
 - i. Rachel recommended changing the definition of subsection (b) Student Leader.
 - a.) Josh suggested the definition of subsection (b) Student Leader be changed to "Any elected or appointed student."
 - 3) Josh reviewed Article II – Membership. He added that Mark Bookman suggested changing the Article title to ASI Membership.

- 4) Josh reviewed Mark Bookman's comments on Article III – Jurisdiction.
 - i. Liz suggested Section I – Jurisdiction state ASI operating facilities, programs and associated fees.
- 5) Josh reviewed Article IV – Council Bill of Rights.
 - i. Josh reviewed Section II – Senator Removal Authority. He added that Mark Bookman explained the By-Laws need to include the title of the specific policy document where the senator removal process is outlined.
 - a.) The committee discussed the Senator Removal process as described in the By-Laws. They discussed whether ASI, Councils, or both organizations should have authority to remove senators.
 - b.) The committee discussed the similarities and differences between this section and Article VIII – ASI Senate and Board of Directors, Section V – Removal Authority.
 - ii. Josh made a motion to approve councils as the authority to remove Senators. Vote, 1:6:0, the motion did not pass.
 - iii. Josh made a motion for ASI and councils to have authority over Senator Removal and for the information to be included in a corresponding policy document. Vote, 7:0:0, motion passed.
 - a.) Josh shared that he will add the necessary language regarding the removal process to Section V – Removal Authority, subsection (d).
- 6) Josh reviewed Article V – Executive Student Leaders.
 - i. Josh shared Mark Bookman's recommendation in Section I – ASI President to remove Sports Recreation Facilities Enhancement Committee from this section. He added that this committee is included under the statement "University-wide committees" and is only referenced one time in the document.
 - a.) Carlos shared that a past audit required this committee to be listed in the By-Laws, but he could not recall why.
 - ii. Josh discussed Section II – ASI Vice President, subsection (b). He shared Mark Bookman's suggestion to remove "posting of agendas" because this position requirement is listed in Section II – ASI Vice President, subsection (a), Item 3.
 - iii. Josh reviewed Section IV – Attorney General, subsection (a), Item 6. He shared Mark Bookman's recommendation to elaborate on this section.
- 7) Josh reviewed Article VIII – ASI Senate and Board of Directors.
 - i. Josh shared Mark Bookman's suggestion in Section II – Advisors. He explained that the section should elaborate on the Executive Director's role in ASI.
 - a.) Carlos suggested creating two subsections in Section II – Advisors. He added that this section could include subsection (a) for the role of Vice President of Student Affairs and subsection (b) for ASI Executive Director.
 - ii. Josh shared Mark Bookman's suggestions on Section IV - Authority. He reiterated that the committee will need to create a policy document outlining the entire Student Leader removal process.
- 8) Josh reviewed Article IX – Duties of ASI Senators, Section I – Duties, subsection (c) and (d). He added that subsection (d) is a repeat of the subsection above. He added that he will remove subsection (d).
- 9) Josh recommended renaming Article X – Fiduciary Duties of ASI Student Leaders. He added that he will share a few Article title suggestions to the committee and they will vote on it at a later date.

- 10) Josh reviewed Article XI – Organization of ASI Senate Standing Committees. He shared Mark Bookman’s suggestion to include the definition of an ASI Senate Standing Committee.
 - i. Kellie recommended the committees listed in Section I – Committees and their Legislative Jurisdictions appear in the same order as listed in Article XII - Oversight Responsibility of ASI Senate Standing Committees.
- 11) Josh reviewed Article XII - Oversight Responsibility of ASI Senate Standing Committees.
 - i. Josh shared Mark Bookman’s suggestions for Section II – Finance Committee and Section III – Facilities and Operations Committee. He added that Mark suggested including the specific components of the ASI Budget these committees review and make recommendations on.
 - a.) Carlos added that Section II – Finance Committee states the committee reviews the ASI annual budget requests and Section III – Facilities and Operations Committee reviews ASI Facilities.
 - b.) Powell shared that there is a certain percentage of the ASI Budget Student Government makes recommendations on.
 - ii. Josh shared changes made to Section V – Sustainability Committee. He added that the section has been trimmed down since the last meeting.
 - iii. Josh shared changes made to Section VI- Audit Committee. He added that Senate may vote this section out of the By-laws.
- 12) Josh reviewed changes made to Article XV – Elections.
- 13) Catherine moved to approve a title change for the Assistant Secretary of Civic Engagement to Secretary of Civic Engagement, Carlos seconded. Vote, 1:5:0, the motion did not pass.
 - i. A discussion took place on the position title change.
 - ii. Farris moved to amend the motion to approve the position title change of the Assistant Secretary of Civic Engagement to Secretary of Civic Engagement and for the position to be included under Article VII – ASI Cabinet, there was no second, motion failed.
 - iii. The committee discussed the position definition for the Secretary of Civic Engagement.
 - iv. Cameron asked that Athena, Assistant Secretary of Civic Engagement, share her duties and responsibilities to the committee.
 - a.) Athena shared that her position is primarily to support voter registration.
 - b.) Rachel shared that if position is changed to Secretary of Civic Engagement, the position should serve as Chair to a committee.
 - c.) Gustavo shared that Athena has not only excelled in her position but redefined the role of the Assistant Secretary of Civic Engagement.
- 14) Carlos stated that the committee has mostly focused on reducing unnecessary language from in the previous By-Laws. He suggested that the committee approve the By-Laws with today’s amendments, before making any large changes, such as position title changes.
 - i. Pasindu added that there are other positions the committee wishes to add and that the By-Laws should be approved as is before any positions are added.
- 15) Farris moved to approve the By-Laws as written, except Article VII – ASI Cabinet, Section III – Secretary of Civic Engagement, Cameron seconded. Vote, 6:0:0, motion passed.

III. Discussion Items

- A) There were no items

IV. Information Items

A) There were no items

V. Adjournment

A) Next Rules and Policies Committee Meeting: Friday, January 5, 2018 at 11:00-1:00pm, BSC 1st Floor, Senate Chambers

B) Meeting was adjourned at 12:02 PM