



## Rules and Policies Committee Minutes

2017-2018:04 Friday, November 17, 2017, 10:00 – 11:50AM, BSC, 2<sup>nd</sup> Floor, Perseus

### I. Preliminaries

- A) Call to Order at: 10:05AM
- B) Quorum Check:
  - \_ Joshua Ebiner, Attorney General, Chair

#### *Voting Members:*

- \_ Catherine Kavarianian, Senate President Pro-Tempore, Vice Chair
- \_ Farris Hamza, President
- \_ Carlos Gomez, Vice President **Excused Absence**
- \_ Cameron Pastrano, CLASS Senator
- \_ Rachel Hunter, Senator-at-Large (SIC)
- \_ Pasindu Senaratne, Senator-at-Large (IHC)

#### *Advisors:*

- \_ Dr. Liz Roosa Millar, ASI Executive Director **Excused Tardy**
- \_ Dr. Susan Ashe, Director of Student Conduct & Integrity **Excused Absence**
- \_ Jami Grosser, Designee for Director of Student Conduct & Integrity

#### *Liaison:*

- \_ Kellie Pinedo, Treasurer

- C) Approval of Minutes
  - 1) Josh approved the minutes as chair.
- D) Agenda Changes
  - 1) There were no agenda changes
- E) Introduction of Guests
  - 1) Powell Velasco, Associate Executive Director of ASI
- F) Open Forum
  - 1) Farris Hamza – Shared that he is currently working on the definitions for two new ASI positions.
  - 2) Joshua Ebiner – Shared information on Rules & Policies Committee’s (R&P) Winter Quarter tasks. He explained that the Committee will work on creating policy documents and a standard policy document template.

### II. Action Items

- A) There were no action items

### III. Discussion Items

- A) ASI By-Laws Articles I-IV, IX, XXVI-XXVIII, XXXIV-XXXIX
  - 1) Josh reviewed changes made to the documents preamble. He added the previous preamble was lengthy and the existing preamble includes only the information legally required.
  - 2) Josh reviewed the Definitions section included in the By-Laws.
    - i. The committee developed definitions for the following words: Duty and Authority.
    - ii. The committee changed Article XVI from Responsibilities of Senators to Duties of Senators to match the new defined term “duty.”
  - 3) The committee reviewed Article XIV – ASI Senate and Board of Directors.
  - 4) Josh reviewed Article II – Seals and Colors. He added that Mark Bookman recommended removing this section.

- i. Liz noted that ASI's Branding Guidelines includes ASI's brand colors so the By-Laws do not need to include this information.
  - ii. The committee agreed to remove this section.
- 5) The committee reviewed and discussed the language in Article II – Membership.
  - i. Josh stated that he will search for a more suitable word than “membership.”
  - ii. Josh noted Mark Bookman's recommendation of removing Honorary Life Member.
    - a.) Liz asked if this information is included in ASI HR's policy documents.
- 6) Josh reviewed Article IV – Council Bill of Rights
  - i. The committee discussed Section I – Self-Governance. No changes were made.
  - ii. The committee discussed adding a section for Council Recommendations.
    - a.) The committee agreed to add Council Recommendations to the Inner Council Committee Code.
  - iii. Josh recommended removing Section IV – Council Dispute Resolution Responsibility.
    - a.) Farris suggested reviewing this section when the By-laws are presented to Senate.
  - iv. Josh reviewed Section IV – Council Elections. No changes were made.
- 7) Josh reviewed Article XIX – Organization of ASI Senate Standing Committees. He noted the addition of Section V - Sustainability.
  - i. Liz suggested rewording Section V – Sustainability Committee to the following statement: “The Committee shall organize programs to raise campus awareness about sustainability. The committee shall collaborate with the University and local community resources to support student organizations to develop and implement sustainable projects and events.”
- 9) Josh recommended removing Article XVI – Rules and Procedures with no obstructions.
- 10) Josh reviewed Article XVII – Fiduciary Duties of Student Leaders.
- 11) Josh reviewed Article XXXIV – Bill, Resolution, Initiative, Referendum, Recall. He noted the changes made to Section III – Initiative and Section IV – Referendum.
  - i. Rachel asked if Section V – Recall was necessary given that the information is reflected under Article XIV – ASI Senate and Board of Directors, Section V – Removal Authority.
  - ii. Liz suggested incorporating the two sections together.
  - iii. Farris and Josh will speak with Mark Bookman regarding this section and report back to the Committee.
- 12) Josh shared that he removed Article XXXV – Necessary and Proper Policies with no obstructions.
- 13) Josh shared Mark Bookman's recommendation and removed Article XXXV- Necessary and Proper Policies.
- 14) Josh shared Article XXXVI – Open Meeting Law was relocated to another location in the document.
- 15) Josh shared that the final By-laws will be shared at the December 1, 2017 meeting.

**IV. Information Items**

- A) Winter Quarter Committee Meeting Schedule
  - 1) Josh shared R&P's meeting schedule for next quarter. He added that the committee will continue meeting bi-weekly.

**V. Adjournment**

- A) Next Rules and Policies Committee Meeting: Friday, December 1, 2017 at 11:00-12:00pm, BSC 2<sup>nd</sup> Floor, Perseus
- B) Meeting was adjourned at 11:33am.