



ASI Senate Meeting

Minutes

2017-2018:07 Thursday, October 19, 2017, 3:00PM–5:00 PM, BSC, 2nd Floor, England Evans

I. PRELIMINARIES

A. Call to Order

1. Chair Carlos Gomez called Senate 2017-2018:07 to order at 3:03pm

B. Quorum Check

1. Voting Members:

Carlos Gomez, Vice President, Chair
Farris Hamza, President
Catherine Kavianian, Agriculture Senator
Courtney Yu, Business Senator
Vacant, CEIS Senator
Cameron Pastrano, CLASS Senator
Paulina Stein, CCHM Senator – **Excused Absent**
Itzia Salinas, ENV Senator
LeQuan Hobson, Engineering Senator – **Excused Leave – 3:50pm**
Isaiah Durden, Science Senator
Elizabeth Marquez, Senator-At-Large (MCC)
Rachel Hunter, Senator-At-Large (SIC)
Noah Tonies, Senator-At-Large (Greek)
Pasindu Senaratne, Senator-At-Large (IHC)

2. Advisors:

Dr. Thomas Cruz-Soto Jr., University Advisor – **Excused Tardy**
Dr. Liz Roosa Millar, ASI Executive Director

3. Non-voting Liaisons:

Joshua Ebner, Attorney General
Kellie Pinedo, Treasurer
Jonathan Puthoff, Academic Senate Rep.
Monika Salazar, Staff Council Rep. – **Absent**
Andrea DeCoudres, Alumni Association Rep. – **Absent**
Vacant, Bronco Athletics Association Rep.

C. Approval of Minutes

1. Catherine made a motion to approve the minutes for the October 5, 2017 Senate meeting, seconded by Noah
2. Carlos called the vote: 12/0/0, motion passed

D. Agenda Changes

1. There were no changes to the agenda, it was approved by the Chair as written

E. Introduction of Guests

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1. Celeste Salinas
2. Chau Mai Hua
3. Mark Bookman
4. Powell Velasco
5. Barny Peake

F. Reports – not given verbally, posted electronically on the SAN for everyone’s reference

1. ASI Executive Director – Dr. Liz Roosa Millar (attachment)
 - a. BSC Updates
 - b. M DPR Updates
 - c. Campus Recreation Updates
 - d. Children’s Center Updates
 - e. Facilities Updates
2. ASI Advisor – Dr. Thomas Cruz-Soto Jr. – No report
3. Academic Senate Representative – Jonathan Puthoff – No report
4. Staff Council Representative – Monika Salazar – No report
5. Senator Pro-Tempore – Catherine Kavarianian – No report
6. Attorney General – Joshua Ebner – No report
7. Treasurer – Kellie Pinedo – No report
8. President – Farris Hamza (attachment)
 - a. Student Government Activities
 - i. Presidential Assistant Update
 - ii. CSSA
 - iii. TurboVote update
 - iv. Food Pantry Task Force update
 - b. University Information
 - i. Lanterman update
 - ii. Outreach efforts
 - iii. University-Wide Committee openings
9. Vice President – Carlos Gomez – No report
10. Senate Reports
 - a. Agriculture Senator – Catherine Kavarianian – No report
 - b. Business Senator – Courtney Yu (attachment)
 - i. UBSS Council Events
 - ii. Club Events
 - c. CLASS Senator – Cameron Pastrano (attachment)
 - i. CLASS Council Meeting
 - ii. CLASS Council Events
 1. CLASS Retreat
 2. CLASS Club Fair
 3. CLASS Budget Training Workshops
 - iii. CLASS Club Events
 1. Actors Collaborating with Technicians
 2. Anthropological Society
 3. Graduate Students English Association
 4. Kappa Kappa Psi
 5. Phi Alpha Theta
 6. Phi Sigma Tau
 7. Political Science Club

8. Psi Chi
 9. ASHIMISA Club
 - d. CCHM Senator – Paulina Stein – No report
 - e. Environmental Design Senator – Itzia Salinas (attachment)
 - i. Meetings
 - ii. ENV Council Events
 - f. Engineering Senator – LeQuan Hobson – No report
 - g. Science Senator – Isaiah Durden (attachment)
 - i. Meetings
 - ii. Events
 - iii. Outreach
 - h. Senator-at-Large (Greek) – Noah Tonies (attachment)
 - i. Student Advocacy Services CPP Letter Painting
 - ii. Philanthropy Weeks
 - i. Senator-at-Large (IHC) – Pasindu Senaratne – No report
 - j. Senator-at-Large (MCC) – Elizabeth Marquez – No report
 - k. Senator-at-Large (SIC) – Rachel Hunter – No report
- G. Open Forum
1. None
- H. Special Presentation
1. Annual Legal Presentation – Presented by Mark Bookman, ASI Legal Counsel
 - a. Mark Bookman stated that in the interest of time, a cover letter with the following attachments, had been sent out prior to this meeting for everyone’s reference
 - i. Cover letter regarding Mark’s background and experience
 - ii. ASI Senate Orientation
 1. 2017-18 Policy Agenda
 2. Risk Management – Decision Making
 3. The Deals
 4. Your Term in the Office/The Work of the Senate
 5. The Conflict Between the Education and California Corporations Code
 6. The Executive Director and Her Staff
 - b. He led the discussion and answered questions, and the following presentation was designed to broaden the understanding of the ASI Senate’s legal responsibilities
 - Orientation Goals
 - Side Bar – Taking the “High” Road
 - ASI’s Multiple and Evolving Role
 - With These Diverse and Complex Roles – How Should the Senate and Execs Prioritize Your Limited Time?
 - Best Practices: Using Your Time Wisely
 - Tools/Approaches to Accomplishing This
 - Key: A Risk Management Policy
 - How to Exercise Your Fiduciary Responsibilities:
 - Duty of Care – Defined
 - Duty of Loyalty – Defined
 - Duty of Obedience – Defined

- Your Fiduciary Responsibility as a Board Member
 - How to Exercise Your Authority and Responsibilities
 - Who/What is Affected by Your Actions
 - Risk Management
 - Risk Management – 2
 - The Public Policy Deal:
 - Federal Tax-Exempt Status
 - CA Nonprofit Corporation Status
 - Auxiliary Organization Status via the Ed Code
 - Maintaining AS's Exempt Status
 - Auxiliary Organizations as Separate Legal Entities
 - Auxiliary Organizations as Separate Legal Entities #2
 - Open Records
 - Gloria Romero Open Meeting Act of 2000
 - Public or Open Meetings – II
 - Education Code Section 89904
 - Activities and Funding for Campus Organizations
 - Activities and Funding for Campus Organizations (Con't)
 - Director/Officer Personal Liability
 - The Legal Rub: Conflict in Responsibilities with the CCC and EC
 - The Balancing Act – An Underlying Theme
 - Core Work of the Board
 - How Do You Do This?
 - Board Meetings Should Address
 - As a Board Member You Need To
 - Board-Management Relationships and Policy Formulation (Govern More, Manage Less)
 - Board-Management Relationships – 2
 - Board-Management Relationships – 3
 - Must Reading
 - Addendum I – CA Master Plan for HE
 - 1960 CA Master Plan for Higher Ed
 - A Decade of Funding Reductions
 - ...Changing the Paradigm for the CSU
 - Addendum II – Short History – CSU Student Fee Policy
 - Short History of Mandatory Student Fees
- c. The presentation, cover letter, and attachments were all saved on the SAN

II. ACTION ITEMS

A. Confirmation of Appointed Positions

1. Audrey Wong, Presidential Assistant
 - a. Farris spoke on Audrey's behalf as his appointee for this position
 - b. A brief discussion took place
 - c. Motion made by Catherine, seconded by Pasindu
 - d. Carlos called the vote: 11/0/0, motion passed

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III. DISCUSSION ITEM

- A. Barny Peake was not currently in attendance due to a meeting, so Carlos moved onto Discussion Item B

- B. Senate Resolution: A Resolution in Support of Registering Students to Vote (attachment)
 - a. Farris, the original author of the resolution, led the discussion on A Resolution in Support of Registering Students to Vote
 - b. A discussion occurred on the content within the resolution
 - c. Carlos asked the Senators to review the resolution, as the ASI Senate will vote on this resolution at the next Senate meeting

- C. Barny Peake was not currently in attendance due to a meeting, so Carlos moved onto Information Item A

IV. INFORMATION ITEM

- A. Save the Date
 1. The Student Experience – Thursday, October 26, 2017, 12:00pm-1:00pm, Ursa Minor

Carlos recessed regular open session at 4:16pm to await Barny Peake

Carlos resumed regular open session at 4:20pm due to Barny Peake's arrival

III. DISCUSSION ITEM

- A. Mobile Food Pantry Support – Presented by Barny Peake, Director of the BSC
 - a. Barny led the discussion on behalf of the University Task Force for the Food and Housing Security Committee
 - b. A discussion took place on the ASI accounts and where the funds would be deposited into
 - c. Farris notified everyone that ASI is developing a physical food pantry that will be open sometime this academic year
 - d. Barny clarified that the mobile food pantry may still be needed pending on the demand and needs
 - e. A discussion took place on the latest the Task Force needs the funds and the funding process
 - f. Cameron asked how many students were served on the two Mobile Food Pantry events
 - g. Barny commented that around 550 students were served between the two events, and over 700 bags of food were handed out at the last event
 - h. A discussion took place on the rental cost and rental items
 - i. Carlos explained the Reserves Policy, which is a document that explains what each account is to be used for and what funding levels are recommended to be maintained, and requested for Kellie to prepare the funding levels of the reserve accounts from the last financial status
 - ASI Prior Year's III Reserves (Special Programs): \$252,000.00
 - Minimum in account: \$200,000.00
 - Voted by ASI Senate and final approval by the University
 - ASI – NP & A Account Balance: \$350,000.00
 - Minimum in account: \$200,000.00
 - Voted and final approval by the ASI Senate

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- j. Liz asked if there are other funds available for this expense from other partners outside of ASI
- k. Farris noted that the physical Food Pantry is a project ASI is taking on and cooperating with the University to have something like this, and in the future, say if the BSC needs further reconstruction and incase this has to go back to the University, ASI is willing to take the brunt now to receive future support from the University
- l. Catherine inquired if the marketing would be addressed if ASI would be assisting the Mobile Food Pantry and wanting students to know that the Food Pantry is a future goal of having one in the BSC and ASI is supporting it now
- m. A discussion took place on how the Mobile Food Pantry is ran through volunteers


C. Conversation on Semester Conversion

- a. Barny led the discussion on Semester Conversion, and requested information, additional feedback, format, and ideas as suggestions for the Semester Conversion Task Force
- b. Semester Conversion Workshop on Wednesday October 25, 2017 from 5:30pm-7:00pm at the BSC, Ursa Minor
- c. Farris inquired about series courses, and how the process and courses will be effected by semester conversion
- d. Barny discussed MyPlanner and utilizing it so the University would be notified what classes are in demand
- e. Rachel asked how the clubs and allocations will be effected by semester conversion
- f. A discussion took place on not broadcasting the workshop and providing a recap instead
- g. A discussion took place on studying abroad and how it will work in the favor of semester conversion

IV. ADJOURNMENT


- A. Next Senate meeting will take place on Thursday, November 2, 2017, 3:00PM-5:00PM in England Evans
- B. Carlos stated that Senate meeting 2017-18:07 was adjourned at 4:50pm

MINUTES SUBMITTED TO:



 Carlos Gomez, Chair of the Senate 11/2/17
Date

MINUTES APPROVED AT SENATE 2017-2018: 08



 Michelle Sims, Administrative Assistant 11/02/2017
Date