



ASI Senate Meeting

Minutes

2017-2018:05 Thursday, September 21, 2017, 3:00PM–5:00 PM, BSC, 2nd Floor, England Evans

I. PRELIMINARIES

A. Call to Order

1. Chair Carlos Gomez called Senate 2017-2018:05 to order at 3:07pm

B. Quorum Check

1. Voting Members:

Carlos Gomez, Vice President, Chair
Farris Hamza, President
Catherine Kavianian, Agriculture Senator
Courtney Yu, Business Senator
Vacant, CEIS Senator
Cameron Pastrano, CLASS Senator
Paulina Stein, CCHM Senator
Itzia Salinas, ENV Senator
LeQuan Hobson, Engineering Senator – **Excused Leave – 3:50pm**
Isaiah Durden, Science Senator
Elizabeth Marquez, Senator-At-Large (MCC)
Rachel Hunter, Senator-At-Large (SIC)
Noah Tonies, Senator-At-Large (Greek)
Pasindu Senaratne, Senator-At-Large (IHC)

2. Advisors:

Dr. Thomas Cruz-Soto Jr., University Advisor – **Excused Tardy**
Dr. Liz Roosa Millar, ASI Executive Director

3. Non-voting Liaisons:

Joshua Ebiner, Attorney General
Kellie Pinedo, Treasurer
Jonathan Puthoff, Academic Senate Rep.
Monika Salazar, Staff Council Rep.
Andrea DeCoudres, Alumni Association Rep. – **Absent**
Vacant, Bronco Athletics Association Rep.

C. Approval of Minutes

1. Pasindu made a motion to approve the minutes for the August 24, 2017 Senate meeting, seconded by Catherine
2. Carlos called the vote: 13/0/0, motion passed

D. Agenda Changes

1. None

E. Financial Status

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1. No financial status today, will only be doing Financial Status once a month to have an accurate representation of the accounts

F. Introduction of Guests

1. Mike Manalo-Pedro
2. Michael Burckhardt
3. Celeste Salinas
4. Ginny Templeton
5. Danisha Lawrence
6. Krista Smith
7. Juan Garcia

G. Reports

1. ASI Executive Director – Dr. Liz Roosa Millar (attachment)
 - a. Financial Services Updates
 - b. Campus Recreation Updates
 - c. Facilities Updates
 - d. Children’s Center Updates
2. ASI Advisor – Dr. Thomas Cruz-Soto Jr. – No report
3. Academic Senate Representative – Jonathan Puthoff – No report
4. Staff Council Representative – Monika Salazar
 - a. Pizza With the Presidents on Thursday November 2nd
5. Senator Pro-Tempore – Catherine Kavianian – No report
6. Attorney General – Joshua Ebner
 - a. Rules and Policies Committee Meeting on Friday September 29th, and will be looking into revising the ASI By-Laws
7. President – Farris Hamza (attachment)
 - a. Student Government Activities
 - b. University Information
 - i. Kellogg Drive Update
 - ii. Fee Advisory Committee Information
 - iii. ASI Committees/University-Wide Committees Information
 - iv. Foundation Board of Directors Update
 - v. Lanterman Update
8. Vice President – Carlos Gomez (attachment)
 - a. CSSA Committee Update
 - b. Sub-Senate Committee Attendance
 - c. Campus Open House
 - d. Instagram Live Q&A
 - e. Policy Agenda
9. Senate Reports
 - a. Agriculture Senator – Catherine Kavianian
 - i. On September 16th, Agriculture Council had their FALLS (Fall Agriculture Leadership Luncheon Seminar) Event. President did a Welcome and they addressed the e-boards from the College of Agriculture. Advisors from the clubs showed up and Roberts Rules were addressed, how meetings are supposed to be run from a Council side of things, the clubs’ responsibilities, discussed the Pumpkin Festival and other calendar events, and did some raffles. It was a good Council Event and a very effective day for us

H. Special Presentation

1. (Time Specific – 3:15pm) Bronco Dreamers Resource Center – Presented by Mike Manalo-Pedro, M.A., Coordinator, Undocumented Student Services
 - a. Mike gave a presentation, *Bronco Dreamers Resource Center*, to provide an overview of the Bronco Dreamers Resource Center (BDRC). The PowerPoint presentation is saved on the SAN for everyone's reference
 - b. DACA Renewal Clinic is on Saturday September 23rd, from 10:00am-1:00pm at the Village at Indian Hill – 1460 E. Holt Blvd., Pomona CA
 - c. BDRC Open House is on Tuesday October 17th, from 11:30am-1:30pm
 - d. Catherine asked about the legal clinics, and if the lawyers were doing the work pro bono, or if they were doing it as a fundraiser from a co-sponsor
 - e. Mike noted that each clinic is different, the clinic on September 23rd has a multitude of co-sponsors so it will be funded. Most clinics are grant funded because they have been set up previously to September 5th
 - f. Jonathan asked how long the Dreamer Ally training is
 - g. Mike responded that it is two hours of training, and they do training by requests
 - h. Thomas invited the Student Government student leaders to attend the Dreamer Ally training session set up by Office of Student Life and Cultural Centers
 - i. Liz noted that ASI will enroll in Dreamer Ally training at a later date
 - j. Cameron asked how many students receive the DREAM Scholarship, and where the funding for the DREAM Scholarship comes from
 - k. Mike discussed how six students received the DREAM Scholarship in the 2016-17 academic year. The funding is different every year, as some years they were able to fund the students' full tuition for a quarter, and it depends on the funding. Individuals contribute through monthly payroll deductions, club and organizations fundraise, and big events help contribute to the DREAM Scholarship
 - l. Itzia wanted to know what the requirements are for the DREAM Scholarship, and with Dia de los Muertos, do the specific organizations need to reach out to the BDRC
 - m. Mike stated that there are no requirements for the DREAM Scholarship, although they are tailored to undocumented students. They are open for everyone, and there are no specific requirements though. With Dias de los Muertos, in the past, it has been through the coordinator. With Greek Week, it has been through the Greek Council and individual Greek organizations contacting the BDRC
 - n. Farris inquired about the six students that were selected, and if the DREAM scholarship is distributed to the amount of students who applied, or is it distributed by a set amount of people the scholarship will be providing to. He also wanted to know if the CSU system is providing to, or the University itself, since the BDRC is doing a lot for the community
 - o. Mike stated every year the committee decides, and it really depends how much funds they have for the academic year. Ideally, the committee would like to fund full tuition for students. He acknowledged that the CSU has released resources and a consolidated website (www.calstate.edu/resources-for-undocumented-students)
 - p. Carlos asked if the DACA Fund was acting as a scholarship, or if the fund is accessible by students
 - q. Mike responded that the DACA Fund is an emergency fund, and it is prioritizing students whose DACA is expiring between now and March 5th

9. Senate Reports

- a. Senator-at-Large (IHC) – Pasindu Senaratne
 - i. New President for Interhall Council
- b. Science Senator – Isaiah Durden
 - i. Science Council did a Leadership Retreat on Monday September 18th, each member received guidance on what their duties are (President, Vice President, etc.). We provided resources for these students and all students in the College of Science to rent out calculators, coolers, tents, and so forth
- c. Engineering Senator – LeQuan Hobson
 - i. Engineering Council just had its first year event called “Year at a Glance”. It went pretty well and had a good turnout. The people who RSVP’d got to meet the new Dean of Engineering, Dr. Rencis. It was very nice to meet him, and we are looking forward working with the Engineering Clubs for the year

10. Open Forum

- a. Michael Burckhardt, Assistant Secretary of Programs and Services for ASI BEAT – Hi everyone, so hopefully you know that BroncoFusion is tomorrow. All of the student leaders should have received an email from Chau Mai Hua, ASI Secretary of Programs and Services, asking for volunteers. We need help with line and crowd control, checking Bronco I.D.s, vending sweeps, clean up, etc. All of the information is highlighted in that email, but I just wanted to give you all a verbal reminder that if you are interested at all, please get back to us as soon as possible. This is one of, if not, the largest events held on campus for the entire year, so it really is all hands on deck. We would appreciate all of the help we could get. Thank you
- b. Farris Hamza, ASI President – Two things: 1) With Senator Reports, all of your Senator Reports should be posted at least a day prior to the actual Senate Meeting taking place. You will find the folder for the Senate Reports located on the SAN, under ASI, then Senate, then Senate Reports posted here. There is a little format everyone can follow, and you can look at my report, Carlos’s report, and Liz’s reports, and copy and paste that template. 2) With University-Wide Committees, we still have a bunch of University-Wide Committees that for everyone to join. Please bring these committees back to your Councils and see if there are any student leaders there who are interested in joining these University-Wide Committees, or to bring them back to the e-boards themselves and see if your President, Treasurer, etc. wants to join as well. Thank you

II. ACTION ITEMS

A. Confirmation of Appointed Positions

1. Athenamarie Garcia-Gunn, Assistant Secretary of Civic Engagement
 - a. Farris spoke on Gustavo Callejas’s, Secretary of External Affairs, behalf as his appointee for this position
 - b. A brief discussion took place
 - c. Motion made by LeQuan, seconded by Cameron – Vote: 13/0/0, motion passed

B. Nominations and Election of Senators to ASI Committees

1. ASI Rules and Policies Committee
 - a. One ASI Senator position is still open

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- b. Carlos opened the floor for nominations
 - i. Isaiah nominated Pasindu
 - ii. Pasindu accepted the nomination
 - c. Catherine called the motion to elect Pasindu to the ASI Rules and Policies Committee, seconded by Elizabeth
 - d. Carlos called the vote – 13/0/0, motion passed
- C. 2017-18 Policy Agenda
- 1. Presented by Farris Hamza, ASI President, and Carlos Gomez, ASI Vice President
 - a. Farris and Carlos gave a presentation, *2017-18 Policy Agenda*, to provide an overview of the six finalized goals set by this year's administration. The PowerPoint presentation is saved on the SAN for everyone's reference
 - b. Goal I: Student Advocacy – In an effort to improve student engagement at Cal Poly Pomona, ASI Student Government will pursue the following strategies to address the needs affecting student advocacy:
 - i. Improve voter registration practices
 - a. *In alignment with ASI's mission to foster student advocacy and representation, the 2017-2018 ASI Student Government believes that increasing civic engagement is a crucial part of developing well-rounded, informed students. We will focus on in person voter registration drives and the integration of a voter registration system onto the campus's online infrastructure*
 - ii. Increase presence at the local, state, and federal levels of government
 - a. *Led by the newly formed Governmental Affairs Committee, ASI Student Government will focus on researching legislation pertinent to CPP students and identifying opportunities for civic engagement. Participation in the California State Student Association (CSSA) and other higher education organizations will be vital to help support the values of present and future students in the public higher education system*
 - iii. Develop stronger connections with the University and students through outreach efforts
 - a. *To ensure student voices remain at the center of the University's focus, ASI will explore opportunities for collaboration between ASI, University departments, and student organizations. We will work to ensure decisions are made with the appropriate student input and dialogue*
 - iv. Explore efforts to seek additional funding
 - a. *With the cost of higher education on the rise, ASI will begin to explore potential sources of external funding to help support its mission. ASI's aims to focus development on both internal development for the organization and developing a partnership with the University. Through increased funding, we will be able to improve educational experiences, address outdated facilities, and increase student success*
 - c. Pasindu asked about "Explore efforts to seek additional funding", and how ASI intends to seek out alumni

- d. Farris noted that Kimberly Sumida, ASI Communications, Social Media, & External Relations Coordinator, is developing a list of alumni from ASI. In terms of ASI developments, we can reach out to these ASI alumni to seek those additional funds. In regards to the university, they have a full comprehensive list of alumni of who have donated, people they think are willing to donate, etc.
- e. Thomas suggested with the alumni contacts, we should also be asking for alumni biographies to know who you are reaching out to, and see if they are interested in to giving and to what. You want something targeted and something that is accomplishable, and that will be the pitch the alumnus will receive, if they are interested
- f. Goal II: Student Academics – To increase support for the educational endeavors of Cal Poly Pomona students, ASI Student Government will strive to improve in the following areas:
 - i. Increase knowledge on system and campus-wide initiatives
 - a. *With topics such as Semester Conversion, Graduation Initiative 2025, and updated general education (GE) requirements, ASI wants to ensure students are informed in a timely and appropriate manner on how these changes will affect them*
 - ii. Support student academic success and professional development
 - a. *With concerns from students on the delay to their graduation, ASI wants to ensure the students their academic careers will be prioritized through guidance and utilization of advisors. In addition, ASI expresses its commitment to the professional development of students during their time on campus to explore career opportunities through collaboration between ASI and the University*
 - iii. Maintain a commitment to increased affordability of resources
 - a. *With the recent decision to increase tuition in the CSU, ASI will explore the ability to minimize and reduce costs in the classroom, outside of tuition and fees. We will explore a partnership with the academic and at-large councils to establish or improve material rent programs. We also aim to express our support for more cost-effective forms of learning by connecting with the Academic Senate*
- g. Goal III: ASI Functionality – To better serve the campus community, ASI Student Government will conduct internal reviews to assess how to maximize available resources and partnerships, focusing on:
 - i. Evaluation of ASI-operated facilities
 - a. *ASI will use data from the Facilities Conditions Assessment conducted in 2016-2017 to explore the future needs of students in regards to the BSC and BRIC. We will also work to conduct an assessment to identify what the current and future needs of these facilities are, aligning ourselves with the University's Facilities Master Plan*
 - ii. Efficacy of ASI policies
 - a. *To maximize ASI's ability to serve the student body on campus, we will conduct an internal review of ASI policies and check for any discrepancies that hinder ASI's ability to support student needs*

- iii. Developing inter-department connections within ASI
 - a. *ASI Student Government will work to develop stronger connections with the various departments within ASI to promote collaboration. By increasing interactions within the organization, ASI Student Government will be able to better work with and understand the diverse areas of ASI's work*
- h. Goal IV: Campus Liveliness – With the goal of improving Cal Poly Pomona's campus engagement, ASI Student Government will target the issue by addressing the following areas of growth:
 - i. Increase on-campus engagement
 - a. *To increase the amount of students who are engaged with the on-campus experience, ASI intends to focus efforts on improving the outreach efforts by the organization and the resources provided by the campus. By providing facilities and activities available passed traditional operating hours, ASI intends to partner with Athletics, Dining, and other University departments to expand the opportunities for student opportunity and involvement on campus*
 - ii. Support for student clubs and organizations
 - a. *As the backbone to student engagement, ASI will continue its support for student clubs and organizations by identifying ways we can facilitate budget access, spread information of programming efforts, and increase their visibility to the campus community. Furthermore, ASI will work closely with the Office of Student Life and Cultural Centers (OSLCC) to address the problems student groups have in reserving space for meetings and events*
 - iii. Improve campus-wide marketing efforts
 - a. *To improve the number of outreach options for the University, ASI, and the student organizations on campus, ASI will explore innovative ways of marketing, such as accessible digital signage solutions, to assist with the promotion of events, opportunities, and important information to the student body. In addition, through a partnership with OSLCC, ASI wants to improve the user experience of MyBAR*
- i. Rachel asked about "Support for student clubs and organizations", and which cabinet member will be assigned to the goal
- j. Farris responded that the Secretary of Internal Affairs will be assigned to the goal
- k. Goal V: Student Well-being – In order to support the campus's diverse student body, ASI Student Government will pursue the following strategies to help support students as they pursue their education at Cal Poly Pomona:
 - i. Address campus food insecurity
 - a. *To address the gap in students' access to basic needs, ASI will focus on the completion of an on campus food pantry option. Additionally, ASI will work with the CPP Foundation to explore healthier and lower-cost food options to ensure access to a quality dining experience for Cal Poly Pomona students*
 - ii. Seek out partnerships with alternative modes of transportation

- a. *To ensure the campus community is able to have a cost effective and sustainable form of travel to the campus, ASI will work closely with the Transportation Advisory Committee, and local transportation agencies to identify areas in which our campus infrastructure can support. Other sustainable practices such as a bike share program will also be explored*
- iii. Increase visibility on student health resources
 - a. *To ensure students are aware of the health and wellness resources available to them, ASI will connect with the campus Health and Wellness Centers and Counseling & Psychological Services to market to students what is available to them and explore what other services are needed here*
- I. Goal VI: Campus Safety and Security
 - i. Assessment of campus climate
 - a. *With an increasingly diverse population on campus, ASI will assist the University in conducting an assessment to address the needs and concerns of students, faculty, staff and administrators on campus. This is in alignment with the University's commitment to cultivating a diverse, inclusive environment*
 - ii. Analysis of campus infrastructure
 - a. *To address students' safety on campus, ASI will collaborate with partners on campus to identify areas for improvement in regards to safety while navigating the physical campus environment. This concern has grown with increased construction on the campus, ASI wants to ensure the campus is still a safe and navigable environment for its community*
- m. Pasindu commented that there are high goals set
- n. Catherine commented that everyone effectively explained the goals and did an excellent job. She feels really confident in what we have here, and understand what we are saying. These are goals that we can effectively try to succeed with
- o. There were no further questions or comments about the six goals
- p. Pasindu called the motion to approve the 2017-18 Policy Agenda, seconded by Paulina
- q. Carlos called the vote – 12/0/0, motion passed

III. DISCUSSION ITEM

- A. None

IV. INFORMATION ITEM

- A. None

V. ADJOURNMENT

- A. Next Senate meeting will take place on Thursday, October 5, 2017, 3:00PM–5:00PM in England Evans
- B. Carlos stated that Senate meeting 2017-18:05 was adjourned at 4:02pm

MINUTES SUBMITTED TO:



Carlos Gomez, Chair of the Senate

10/5/17
Date

MINUTES APPROVED AT SENATE 2017-2018: De



Michelle Sims, Administrative Assistant

10/05/2017
Date