



Facilities and Operations Committee Minutes

2017-2018:1 Wednesday, September 27, 2017, 11:00AM- 1:00PM, BSC, 2nd Floor, Perseus

I. Preliminaries

- A) Call to Order at 11:03am
- B) Quorum Check

Voting Members:

- Catherine Kavianian, Senator Pro Tempore, Chair
- Carlos Gomez, Vice President, Vice Chair
- Farris Hamza, President
- Paulina Stein, CCHM Senator **Excused Absence**
- Itzia Salinas, ENV Senator
- LeQuan Hobson, Engineering Senator **Absent**
- Carmela Misleng, Student Representative
- Jiwoo Yong, Student Representative
- Vacant, Student Representative
- Vacant, Student Representative

Advisors:

- Powell Velasco, Associate Executive Director
- Antonio Quezada, Asst. Director Student Conduct & Integrity

Liaisons:

- Joshua Ebner, Attorney General
- Vacant, Staff Council Rep.
- Vacant, Academic Senate Rep.
- Sandra Cain, Foundation Representative
- Vacant, Kinesiology & Health Promotion Dept. Rep.

C) Approval of Minutes

- 1) Farris moved to approve the May 5, 2017 minutes and the May 26, 2017 minutes with the amendment that under Information Item A. 1 *Villa* and *Centaurs* be replaced with *Vela* and *Centaurus*, Carlos seconded. Vote, 5:0:0, motion passed.

The committee took a revote as Jiwoo Yong was added to the agenda.

- 2) Carlos moved to approve the May 5, 2017 minutes and the May 26, 2017 minutes as amended, Farris seconded. Vote, 6:0:0, motion passed.

D) Agenda Changes

- 1) Catherine suggested adding under voting member Jiwoo Yong as a Student Representative.
- 2) Farris moved to approve the amendment made to the agenda, Carlos seconded. Vote, 6:0:0, motion passed.

E) Introduction of Guests

- 1) Antonio Negrete, SIC, Treasurer
- 2) Rocio Antonio, IHC, President
- 3) David Quezada, BSC, Associate Director of Operations
- 4) Jason Shaw, ASI Facility, ADFM
- 5) Shelbi Long, ASI Campus Rec., AD of Recreation

F) Reports

- 1) President – Farris Hamza

- i. Shared that the policy agenda passed in Senate and they will be bringing points that F&O will be covering hopefully by the next meeting.
- G) Open Forum
 - 1) There were no speakers

II. Action Item

- A) There were no action items

III. Discussion Item

- A) There were no discussion items

IV. Information Item

- A) Orientation
 - 1) Catherine asked everyone in the committee to share a brief introduction of themselves.
- B) ASI Facilities and Operations Committee Code
 - 1) Catherine reviewed the ASI Facilities and Operations Committee Code she informed the committee of the following:
 - i. Purpose
 - ii. Composition
 - iii. Duties of the Committee Chair
 - iv. Meetings
 - v. Quorum
 - vi. Voting Procedures
 - vii. Amendments
 - 2) Catherine shared with the committee that Carmela Mislant has accepted to be a part of PRC.
 - 3) Joshua gave an overview of what the Facilities and Operation Committee does, the composition, and the BSC Budget the committee is responsible for.
 - a. Powell shared some of the projects F&O committee has been able to recommend in the past have been the bottle refilling stations and the Dyson hand dryers in the restrooms. He noted the digital signage and the food pantry were tabled last year and will be worked on this year.
 - b. David added additional outlets were added in the atrium, electrical outlets, and any power needs have always gone through the F&O committee.
 - c. Powell noted that the expansion of the BSC and the development of the BRIC were also reviewed by F&O.
 - 4) Catherine noted that there is many things they will be looking over this year to help improve the BSC.

V. Adjournment

- A) Next Facilities and Operations Committee Meeting: Wednesday, October 11, 2017, 11:00AM-1:00PM, BSC, 2nd Floor, Centaurus
- B) Meeting was adjourned at 11:25am