



ASI Finance Committee Minutes

2017-18; 1 Friday, October 6, 2017, 10:00am-11:50pm, BSC, 2nd Floor, Centaurus

I. Preliminaries

- A. Call to Order at 10:05am
- B. Quorum Check:

Kellie Pinedo, Treasurer, Chair

Voting members:

- Catherine Kavianian, Senator Pro-Tempore, Vice Chair
- Farris Hamza, President
- Carlos Gomez, Vice President
- Elizabeth Marquez, Senator-at-Large (MCC)
- Courtney Yu, Business Senator
- Pasindu Senaratne, Senator-at-Large (IHC)

Advisors:

- Jami Grosser, Senior Coordinator, ASI Advisor
- Carol Lee, ASI Financial Services Director

Non-voting Liaison:

- Joshua Ebner, Attorney General

- C. Approval of Minutes
 - 1) Farris moved to approve the minutes from May 19, 2017, Carlos seconded. Vote, 6:0:0, motion passed.
- D. Agenda Changes
 - 1) Farris suggested that under Section I. Preliminaries sub-section B. Quorum Check *Farris Harris* be amended to read *Farris Hamza*.
 - 2) Kellie Pinedo approved the agenda as chair
- E. Introduction of Guests
 - 1) There were no guests
- F. Reports
 - 1) There were no reports
- G. Open Forum
 - 1) There were no speakers

II. Action Item

- A) There were no action items

III. Discussion Item

- A) Orientation
 - 1) All committee members introduced themselves and shared a fun fact about themselves.

IV. Information Item

- A) Finance Committee Code
 - 1) Kellie reviewed the Finance Committee Code and emphasized the following sections:
 - i. Purpose: She noted they can take action on items under \$2,500 and anything about that is recommended to Senate.

- ii. Mid-Year Budget Request: She reviewed the steps that clubs need to take to come and present to the Finance Committee. She noted again they either take action on the items or recommend them to Senate.

B) Financial Guidelines and Stipulations

- 1) Kellie reviewed the Financial Guidelines and Stipulations and emphasized the following section:

- i. Mid-Year Budget Request: She explained clubs request cannot exceed \$5,500 and they cannot request for the same event twice. In addition, she added they will be reviewing requests from The Green Initiative Fund (TGIF) recommended from the Sustainability Committee.

C) ASI Semester Fee Breakdown presented by Ivonne Cabezas

- 1) Ivonne shared a handout with the committee that explained the ASI Semester Fee Breakdown she shared the following with the committee:
 - i. Fee Type: ASI, BSC, and Instructionally Related Activates (IRA)
 - ii. 2017-18 Fees: She explained summer, fall, winter, and spring fees are different for each quarter. She informed the committee that when we convert to semesters they want to keep all summer semester fees at 2%. She noted the fees for the fall, winter, and spring will be added up and divided by two for both semester during the year.

V. Adjournment

- A) Next Finance Committee Meeting: Friday, October 20, 2017, 10:00am-11:50pm, BSC, Centaurus
- B) Meeting was adjourned at 10:25am