



Facilities and Operations Committee Minutes

2016-2017:12 Friday, May 5, 2017, 11:00AM- 12:00PM, BSC, 1st Floor, Lyra

I. Preliminaries

- A) Call to Order at 11:07am
- B) Quorum Check

Voting Members:

- Carlos Gomez, Senator Pro Tempore, Chair
- Gabriel Smith, Vice President, Vice Chair **Absent**
- Uriah Sanders, President **Absent**
- Kayla Barbosa, Senator-At-Large, Student Interest Council
- Michael Burckhardt, Senator-at-Large, Interhall Council
- Leslie Simoni, CCHM Senator
- Muhammed Abdal, Student Representative **Absent**
- Mercedes Martin-Hightower, Student Representative
- Ian Sanchez, Student Representative
- Gerardo Moreno, Student Representative

Advisors:

- Powell Velasco, Associate Executive Director
- Antonio Quezada, Asst. Director Student Conduct & Integrity

Liaisons:

- Brandon Whalen, Attorney General
- Vacant, Staff Council Rep.
- Vacant, Academic Senate Rep.
- Aaron Neilson, Foundation Representative **Absent**
- Vacant, Kinesiology & Health Promotion Dept. Rep.

- C) Approval of Minutes
 - 1) Carlos moved to approve the April 14, 2017 minutes with the amendment that appointee be removed from the Attorney General's title, Leslie seconded. Vote, 7:0:0, motion passed.
- D) Agenda Changes
 - 1) There were no agenda changes
- E) Introduction of Guests
 - 1) Jason Shaw, ASI, Associate Director Facilities Management
- F) Reports
 - 1) There were no reports
- G) Open Forum
 - 1) There were no speakers

II. Action Item

- A) There were no action items

III. Discussion Item

- A) Digital Signage Project
 - 1) Carlos shared with the committee he has updates concerning the Digital Signage Project and at this point he has met with Barny, Tim, and Cathy.
 - 2) Carlos noted the first problem they listed was Navigation of the Bronco Student Center, and he shared Visix does have a way finding solution for that. He stated they have interactive

options and static options of maps that can be used, and currently they want to incorporate a BSC, BRIC, and campus map.

- 3) Carlos shared the second problem is increasing marketing and access to programs and events on campus. He noted some possible solutions for this are having web calendar content delivered to a single screen or multiple screens.
- 4) Carlos spoke with Visix and he shared different images to the committee that they provided him with.
- 5) Carlos read and reviewed a handout highlighting "6 Mistakes to Avoid When Buying Digital Signage".
- 6) Carlos shared moving forward he will continue to work with Barny and Visix.

IV. Information Item

- A) There were no information items

V. Adjournment

- A) Next Facilities and Operations Committee Meeting --- Friday, May 12, 2017, 11:00AM-12:00PM, Location: Lyra
- B) Meeting was adjourned at 11:36am