



ASI Senate Meeting

Minutes

2017-2018:03 Thursday, August 10, 2017, 3:00PM–5:00 PM, BSC, 2nd Floor, England Evans

I. PRELIMINARIES

A. Call to Order

1. Chair Carlos Gomez, called Senate 2017-2018:02 to order at 3:01pm

B. Quorum Check

1. Voting Members:

Carlos Gomez, Vice President, Chair
Farris Hamza, President
Catherine Kavianian, Agriculture Senator
Courtney Yu, Business Senator
Vacant, CEIS Senator
Cameron Pastrano, CLASS Senator
Paulina Stein, CCHM Senator
Itzia Salinas, ENV Senator
LeQuan Hobson, Engineering Senator – **Excused Tardy**
Isaiah Durden, Science Senator
Elizabeth Marquez, Senator-At-Large (MCC)
Rachel Hunter, Senator-At-Large (SIC)
Noah Tonies, Senator-At-Large (Greek) – **Excused Absent**
Pasindu Senaratne, Senator-At-Large (IHC)

2. Advisors:

Dr. Susan Ashe substituting for Dr. Thomas Cruz-Soto Jr., University Advisor
Dr. Liz Roosa Millar, ASI Executive Director

3. Non-voting Liaisons:

Joshua Ebner, Attorney General – **Excused Absent**
Kellie Pinedo, Treasurer
Jonathan Puthoff, Academic Senate Rep.
Monika Salazar, Staff Council Rep.
Melissa Riordan substituting for Andrea DeCoudres, Alumni Association Rep. – **Absent**
Vacant, Bronco Athletics Association Rep.

C. Approval of Minutes

1. Rachel made a motion to approve the minutes for the July 27, 2017 Senate meeting, seconded by Paulina
2. Carlos called the vote: 11/0/0, motion passed

D. Agenda Changes

1. Carlos requested to change Preliminary I – Special Presentation from Ginny Templeton, Associate Director of Operations to Krista Smith, Director of Campus Recreation
2. Carlos made the motion to approve the agenda change, seconded by Farris

ASI SENATE MEETING

August 10, 2017

Page - 2

3. Carlos called the vote: 11/0/0, motion passed
4. Pasindu made the motion to approve the agenda as amended, seconded by Catherine
5. Carlos called the vote: 11/0/0, motion passed

E. Financial Status – Given by Kellie Pinedo (as of June 30, 2017 – prior to Audit adjustments)

1. ASI Total Revenue	\$ 17,214,947.00
2. ASI Total Expenses	\$ 13,001,729.00
3. Total Investments	\$ 15,854,042.00
4. ASI-Local Agency Investment Fund	\$ 5,266,389.00
5. BSC-Local Agency Investment Fund	\$ 10,587,652.00
6. ASI – NP & A Account Balance	\$ 350,497.00
7. The Green Initiative Fund (TGIF)	\$ 142,453.00
8. ASI Prior Year’s I Reserves	\$ 300,946.00
9. ASI Prior Year’s II Reserves	\$ 517,370.00
10. ASI Prior Year’s III Reserves	\$ 252,220.00
11. BSC On-Campus Reserves	\$ 3,610,112.00

F. Introduction of Guests

- | | |
|-----------------------|----------------------|
| 1. Dr. Lea Jarnagin | 8. Cathy Neale |
| 2. Ashley Jones | 9. Danisha Lawrence |
| 3. Martha Rosario | 10. Powell Velasco |
| 4. Jennifer Greenberg | 11. Shelbi Long |
| 5. Zara Hurtado | 12. Gustavo Callejas |
| 6. Sharon Rocacorba | 13. Krista Smith |
| 7. Carol Lee | |

Formal Introduction by Dr. Lea Jarnagin, Vice President for Student Affairs

- a. She welcomed Senators to the 2017-18 board
- b. She discussed her background in higher education and ASI
- c. Her philosophy is without the students, we have no reason to be here
- d. Goal is to work together to make this experience and this place the best that it can be for our Broncos
- e. She conversed about one of the initiatives created last year, the Food Pantry. Its purpose to serve Cal Poly Pomona students who are experiencing food insecurity. This is an area, and the lack of basic needs: food, housing, transportation, financial are being addressed by the CSU and higher education nationwide
- f. She spoke about the construction on campus, and several projects. What was former parking lot C, the Student Services building will hold several core student services related offices, including the registrar, financial aid, campus tours, orientation, and etc. It is on schedule, and expected to be completed by Fall 2018. With the realignment of Kellogg Drive, this is for the new student housing and dining complex. There may be a new estimated completion date, but scheduled for Fall 2018 at the moment. This is housing designed for 980 first-time freshmen, and this will replace the ageing buildings – red bricks and gray bricks. Will not expand inventory for on-campus housing, but there are plans for additional phases that will actually expand our on-campus inventory. It will also replace the Los Olivos dining facility, there will be a new dining facility that will be located by the new residential

buildings that will be intended to serve the campus community. The road will be gone, and there will be a walking plaza between the stables, between the library, between the new Student Services building, and between the new dining facility. All that, will be a walking pedestrian plaza. Will be back to provide more updates on the projects

- g. She shared that starting September 1st, 2017, Cal Poly Pomona will become a smoke-free, tobacco-free campus. This is not a Cal Poly Pomona policy, this is a CSU-wide Executive Order. Every CSU campus must on September 1st, transition into a smoke and tobacco-free campus. She explained that we have a lot of education work to do. Cal Poly Pomona has students, faculty, staff, visitors, international students, vendors – many populations that are a part of the campus community that will be impacted by this new policy. She advised that the campus needs to be sensitive because for some individuals, this may be a very difficult change in our policy. There will be signage everywhere on campus that says “We are Smoke and Tobacco-Free”. That also means vaping, electronic cigarettes, chewing tobacco, all forms of smoking and tobacco. A cross-divisional task force has been working for months on this, and new signage will be going up physically and on the digital electronic boards. Cal Poly Pomona will be doing education and outreach. All CSU campuses are grappling with this, but wanted to make sure that everyone understands that this is a CSU policy
- h. Farris asked about the Executive Order and its enforcement, and if it will effect university owned property, such as the Innovation Village, Campus South, and the Lanterman developmental center
- i. She expressed it was a fantastic question, and enforcement in general is going to be a bit of a challenge because it is not going to be a citation basis, nobody is going to be referred to Student Conduct. It is more of an encouragement basis, and more of a cultural shift
- j. She explained that Cal Poly Pomona owns the land and property of Innovation Village, and leased the land to external entities that have paid to build buildings, own those buildings, and run their businesses. They have contracts with Cal Poly Pomona, and in those contracts are written that there are certain policies around smoking. Cal Poly Pomona is grappling with this, and chances are no. The recommendation is that it is more focused on the core of campus – the locations, property where the vast majority of stakeholders, which are the students.
- k. Catherine asked if the Village will covered by the Executive Order, since it is more predominant-housing versus leasing property
- l. She confirmed that the Village is considered the core of the campus, and will follow the Executive Order
- m. She does not want everyone approaching this with a shaming point of view. It is a complicated issue, and this is the community’s standards that Cal Poly Pomona is asking everyone to be a part of
- n. Farris asked about the impact of dining services once Los Olivos closes, and how students will be fed and sustained when most of the dining services are not open late or open over the weekend
- o. She will follow up with Farris at a later time once she confers with the appropriate people

ASI SENATE MEETING

August 10, 2017

Page - 4

- p. She expressed her passion is student leadership, and that she is looking forward to engaging with everyone. She hopes that everyone is proud of themselves for achieving this leadership role, and to know how serious it really is. She looks forward to working with the staff council and the Academic Senate representatives as well, and thanked everyone in advance

G. Reports

1. ASI Executive Director – Dr. Liz Roosa Millar (attachment in SAN)
 - a. Financial Services Updates
 - b. Children’s Center Updates
 - c. Campus Recreation Updates
2. ASI Advisor – Dr. Susan Ashe, substituting for Dr. Thomas Cruz-Soto Jr. – No report
3. Academic Senate Representative – Jonathan Puthoff – No report
4. Staff Council Representative – Monika Salazar
 - a. Would like to collaborate with ASI with the Food Pantry
5. Senator Pro-Tempore – Catherine Kavianian – No report
6. Treasurer – Kellie Pinedo – No report
7. Farris Hamza, President (attachment in SAN)
 - a. CSUnity Updates
 - b. Policy Agenda & Designated Priorities for Cabinet Updates
 - c. Other Developments
 - i. Lanterman
 - ii. Presentation for CSSA
 - iii. Student Government Retreat
 - iv. Hispanic Association of Colleges and Universities Meeting
8. Carlos Gomez, Vice President (attachment in SAN)
 - a. CSSA Committee Update
 - b. ASI Committee Overview
 - c. CSUnity Updates
 - i. Executive Order 1110 – Assessment of Academic Preparation and Placement in First-Year General Education Written Communication and Mathematics/Quantitative Reasoning Courses. An issue that has been all over the news, and we will hopefully be in contact with the Academic Senate to see how this Executive Order is going to play out on our campus
 - ii. Great Idea Swap – we did a collaboration with MDPR, asked to present on the Student Experience, and we won the award for the best Communication & Marketing Campaign amongst all 23 CSU campuses
9. Senate Reports
 - a. No reports

H. Open Forum

1. Ashley Jones – I came to introduce myself, I am fairly new employee. My name is Ashley Jones, and I am a Communication Specialist for the College of Education and Integrative Studies. I wanted to offer myself as a resource, to reach CEIS students through social media or whatever communications, whatever messages that you would like to get to our students, I would be happy to re-post, re-tweet, or even post anything on your behalf. I wanted to thank the Marketing department – thank you for helping us to get the word out

ASI SENATE MEETING

August 10, 2017

Page - 5

about our need for another Senator. We are lacking a CEIS Senator and we just wanted to say thank you for your support and any way that we can help to get messages out to our students, please don't hesitate to contact me. Thank you for your time.

II. ACTION ITEMS

A. Confirmation of Appointed Positions

1. Zane Landin, Secretary of Education
 - a. Farris spoke on Zane's behalf as his appointee for this position
 - b. Motion made by Rachel, seconded by Catherine – Vote: 12/0/0, motion passed
2. Martha Rosario, Secretary of Sustainability
 - a. Farris spoke on Martha's behalf as his appointee for this position
 - b. A brief discussion took place
 - c. Motion made by Itzia, seconded by Courtney – Vote: 12/0/0, motion passed
3. Jennifer Greenberg, Secretary of Internal Affairs
 - a. Farris spoke on Jennifer's behalf as his appointee for this position
 - b. A brief discussion took place
 - c. Motion made by Catherine, seconded by Elizabeth – Vote: 12/0/0, motion passed
4. Ingrid Flores, Elections Chair
 - a. Farris spoke on Ingrid's behalf as his appointee for this position
 - b. A brief discussion took place
 - c. Motion made by Paulina, seconded by LeQuan – Vote: 12/0/0, motion passed

III. INFORMATION ITEMS

A. Save the Date

1. Student Leader Retreat, Wednesday September 6 – Friday September 8, 2017
2. ASI Fall Kick-Off, Thursday September 14 – Friday September 15, 2017
3. CSUnity Conference Update
 - i. Very positive experience, had a chance to collaborate with across our campuses and with our team

IV. PRELIMINARIES

I. Special Presentation

1. Understanding ASI By-Laws – presented by Dr. Susan Ashe, Director of Student Conduct and Integrity
 - a. Dr. Susan Ashe gave a presentation, *Understanding ASI By-Laws*, to provide an overview of the ASI By-Laws. The ASI By-Laws are saved on the SAN for everyone's reference
2. ASI Policies and Committees – presented by Cathy Neale, Associate Director of Marketing and Public Relations, and Krista Smith, Director of Recreation
 - a. Cathy Neale and Krista Smith gave a presentation, *ASI Policies and Committees*, to provide an overview of the ASI Committees and ASI Policies. The ASI Committee handout was saved on the SAN for everyone's reference, and selected ASI Policies can be referred to on ASI's website under Public Documents

V. ADJOURNMENT

ASI SENATE MEETING

August 10, 2017

Page - 6

- A. Next Senate meeting will take place on Thursday, August 24, 2017, 3:00PM–5:00PM in England Evans
- B. Carlos stated that Senate meeting 2017-18:03 was adjourned at 4:37pm

MINUTES SUBMITTED TO:



Carlos Gomez, Chair of the Senate

08/24/17

Date

MINUTES APPROVED AT SENATE 2017-2018:

04



Michelle Sims, Temp. Administrative Assistant

08/24/2017

Date