



ASI Senate Meeting

Minutes

2017- 2018:01 Thursday, July 13, 2017, 3:00PM –5:00 PM, BSC, 2nd Floor, England Evans

I. PRELIMINARIES

A. Call to Order

1. Chair Carlos Gomez, called Senate 2017-2018:01 to order at 3:04 pm

B. Quorum Check

1. Voting Members:

Carlos Gomez, Vice President, Chair
Farris Hamza, President
Catherine Kavarianian, Agriculture Senator
Courtney Yu, Business Senator
Vacant, CEIS Senator
Cameron Pastrano, CLASS Senator
Paulina Stein, CCHM Senator
Itzia Salinas, ENV Senator
LeQuan Hobson, Engineering Senator – **Tardy**
Isaiah Durden, Science Senator
Elizabeth Marquez, Senator-At-Large (MCC)
Rachel Hunter, Senator-At-Large (SIC) – **Tardy**
Noah Tonies, Senator-At-Large (Greek) – **Excused Absent**
Pasindu Senaratne, Senator-At-Large (IHC) – **Tardy**

2. Advisors:

Dr. Thomas Cruz-Soto., ASI Advisor
Dr. Byron Howlett Jr., University Advisor
Powell Velasco, ASI Interim Executive Director

3. Non-voting Liaisons:

Vacant, Attorney General
Vacant, Treasurer
Vacant, Academic Senate Rep.
Monika Salazar, Staff Council Rep.
Andrea DeCoudres, Alumni Association Rep.
Vacant, Bronco Athletics Association Rep.

C. Approval of Minutes

1. Senate Meeting 2016-17-25 will be reviewed and approved at next senate meeting

D. Agenda Changes

1. There were no changes to the agenda

E. Financial Status

1. Given verbally by Powell Velasco, Financial Services are closing the books

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F. Introduction of Guests

1. Cathy Neale
2. Barny Peake
3. Sharon Rocacorba
4. Krista Smith

G. Reports – Doing introductions for first Senate meeting

1. Powell Velasco – Interim Executive Director, normal title is Associate Executive Director
2. Dr. Thomas Cruz-Soto – New Associate Vice President and Dean of Students for Division of Student Affairs
3. Dr. Byron Howlett – Director of Office of Student Life and Cultural Centers, former Advisor to ASI Senate – acting as the primary Advisor to the ASI Cabinet
4. Monika Salazar – Staff Council Representative
5. Andrea DeCoudres – Assistant Director for Alumni and Student Relations Department, Alumni Representative
6. Michelle Sims – Assisting Student Government Office while coordinator is on leave, assisting with minutes
7. Leah Tarin – Executive Assistant, assisting with minutes
8. Courtney Yu – Business Senator, majoring in International Business and Marketing
9. Paulina Stein – CCHM Senator, emphasis is in event planning
10. Isaiah Durden – Science Senator, Geology major
11. Farris Hamza – ASI President, Industrial Engineering and Civil Engineering double major with a double minor in Economics and Finance, served in ASI over the last two years – first year as secretary of external affairs, second year as secretary of internal affairs
12. Carlos Gomez – ASI Vice President and Vice President Chair of Senate, Biotechnology major, former Science Senator and Senator Pro-Tempore
13. Catherine Kavarianian – Agriculture Senator, Agriculture Science major
14. Elizabeth (Liz) Marquez – MCC Senator, Biology major
15. Cameron Pastrano – CLASS Senator, Political Science major
16. Itzia Salinas – Environmental Design Senator, Architecture major
17. Rachel Hunter – Senator-at-Large (SIC), Political Science major

H. Open Forum

1. Powell Velasco – The previous Executive Director was with our organization for 28 years, and she happened to decide to retire on June 30th. We do have a new Executive Director joining us and her name is Dr. Liz Roosa Millar, but I believe she likes to go by Liz. She will be starting Monday, and she will be the one sitting at the table and I will be in the gallery as a guest
2. Farris Hamza – If you look under Action Items A: Confirmation of Appointed Positions, something that the Senate does at the beginning of every year is approve the appointments I make to Cabinet. We usually have to meet quorum for that, and luckily with Rachel coming in, we now meet quorum to do that. As the summer progresses, we will be getting more and more people coming in for appointments and approval through the Senate. Just wanted to put that on the radar.

I. Special Presentation

1. Student Leader Orientation – presented by Powell Velasco, Interim Executive Director and Leah Tarin, Executive Assistant

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- a. Powell Velasco, Interim Executive Director, and Leah Tarin, Executive Assistant, reviewed the ASI Incoming Student Leader Check List, which covered details and information on Student Government.
2. ASI Senate Meeting Basics: Parliamentary Procedures – presented by Barny Peake, Bronco Student Center (BSC) Director
 - a. Barny Peake, BSC Director, gave a PowerPoint presentation, *Effective Meetings – Using Parliamentary Procedure to Conduct Business*, to provide an overview and some details of using Parliamentary Procedure or “Parli Pro” in meetings. The presentation was saved on the SAN for everyone’s reference.

II. ACTION ITEMS

- A. Confirmation of Appointed Positions
 1. Gustavo R. Callejas, Secretary of External Affairs
 - a. Farris spoke on Gustavo’s behalf as his appointee for this position – head of new committee: The Governmental Affairs Committee
 - b. A brief discussion took place
 - c. Dr. Byron added that the President, Vice President, and the advisors for that particular position sit in on the interviews for the Cabinet positions. In this case, for the Secretary of External Affairs, Dr. Byron Howlett, University Advisor, and Krista Smith, ASI Mentor, sat in for the interviews, and Farris solicited feedback from Carlos, Byron, and Krista, took the advice, and made a decision to bring forth everyone
 - d. Motion made by Catherine, seconded by Isaiah – Vote: 12/0/0, motion passed
 2. Juan F. Garcia, Assistant Secretary of Legislative Affairs
 - a. Farris spoke on Juan’s behalf as his appointee for this position
 - b. A brief discussion took place
 - c. Motion made by Isaiah, seconded by Courtney – Vote: 12/0/0, motion passed

III. DISCUSSION ITEMS

- A. Nominations and Election for Senator Pro-Tempore
 - a. Will serve in the ASI Cabinet, Executive Board, Chair of Facilities and Operations Committee, Bronco Events and Activities (BEAT) liaison, and the Personnel Review Committee for ASI
 - b. Next Senate meeting will be taking nominations and elections for the position
 - c. Question asked about information of responsibilities of position, the by-laws outlines everything and can be found on the SAN or ASI website
 - d. If the Chair cannot lead the Senate, the Senator Pro-Tempore takes over the gavel and the Chair of the Senate, and leads it in their stead

IV. INFORMATION ITEMS

- A. Save the Date
 1. CSUnity Conference, Thursday August 3 – Saturday August 5, 2017
 - i. Fresno State will be hosting
 2. Student Leader Retreat, Wednesday September 6 – Friday September 8, 2017
 - i. At Cal Poly Pomona or Kellogg West, finalize goals for the administration for the year

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- ii. Mandatory attendance
- 3. ASI Fall Kick-Off, Thursday September 14 – Friday September 15, 2017
 - i. ASI staff, ASI student staff, and Student Government

V. ADJOURNMENT

- A. Next Senate meeting will take place on Thursday, July 27, 2017, 3:00 – 5:00pm in England Evans
- B. Carlos stated that senate meeting 2017-18:01 was adjourned at 4:29pm

MINUTES SUBMITTED TO:



Carlos Gomez, Chair of the Senate 7/27/2017
Date

MINUTES APPROVED AT SENATE 2017-2018: 02



Michelle Sims, Temp. Administrative Assistant 07/27/2017
Date