



# ASI Senate Meeting

## Minutes

2016- 2017:16Thursday, March 9, 2017, 3:00PM –5:00 PM, BSC, 2nd Floor, England Evans

### I. PRELIMINARIES

#### A. Call to Order

1. Chair Gabriel Smith called Senate 2016-2017:16 to order at 3:01pm

#### B. Quorum Check

##### 1. Voting Members:

Gabriel Smith, Vice President, Chair  
Uriah Sanders, President  
Joshua Klockmann, Agriculture Senator  
Danielle Camarella, Business Senator  
Gabi Sedano, CEIS Senator  
Steven Zhang, CLASS Senator - **Excused Tardy**  
Leslie Simoni, CCHM Senator  
Shree Ravichandran, ENV Senator  
Haik Gharapeti, Engineering Senator  
Carlos Gomez, Science Senator  
Karen Romero, Senator-At-Large (MCC)  
Kayla Barbosa, Senator-At-Large (SIC)  
Nick Woo, Senator-At-Large (Greek)  
Michael Burckhardt, Senator-At-Large (IHC)

##### 2. Advisors:

Dr. Byron Howlett Jr., Advisor - **Sub: La 'Keisha Beard – Excused Tardy**  
Cora M. Culla, Executive Director – **Sub: Powell Velasco until 4:20pm**

##### 3. Non-voting Liaisons:

Brandon Whalen, Attorney General Appointee  
Karen Tu, Treasurer  
Jonathan Puthoff, Academic Senate Rep.  
Monika Salazar, Staff Council Rep.  
Andrea DeCoudres, Alumni Association Rep. – **Excused Absent**  
Jenny Heimstead, Bronco Athletics Association Rep. – **Excused Absent**

#### C. Approval of Minutes

1. The senate minutes for the December 1, 2017 meeting were approved by the chair as written

#### D. Agenda Changes

1. Gabriel made a motion to remove Discussion Item A. Emergency Grant Program, Seconded by Nick
2. Gabriel called the vote: 13/0/0, motion carried

E. Financial Status – Given by Karen Tu

1. ASI Total Revenue	\$ 14,642,561.00
2. ASI Total Expenses	\$ 8,300,590.00
3. Total Investments	\$ 18,168,582.00
ASI-Local Agency Investment Fund	\$ 4,657,139.00
BSC-Local Agency Investment Fund	\$13,511,443.00
4. ASI – NP & A Account Balance	\$ 329,010.00
5. The Green Initiative Fund (TGIF)	\$ 138,774.00
6. ASI Prior Year's I Reserves	\$ 279,752.00
7. ASI Prior Year's II Reserves	\$ 265,168.00
8. ASI Prior Year's III Reserves	\$ 462,117.00
9. BSC On-Campus Reserves	\$ 4,319,052.00

F. Introduction of Guests

- |                    |                      |
|--------------------|----------------------|
| 1. Tatiana Saykali | 10. Marco Martinez   |
| 2. Sydney Ferguson | 11. Thomas           |
| 3. Anthony Flach   | 12. James Birkey     |
| 4. Emiyah Cannon   | 13. Krista Smith     |
| 5. Marlee Fruto    | 14. Cathy Neale      |
| 6. Josh Kennedy    | 15. Ayham Dahlan     |
| 7. Farris Hamza    | 16. Matthew Cureg    |
| 8. Kevin Schroyer  | 17. Danielle Manning |
| 9. Ryan Singelyn   | 18. Talitha Tyler    |

G. Reports – Posted on the SAN, not given verbally

1. ASI Executive Director – Cora M. Culla (attachment)
  - a. ASI Open Searches
  - b. Updates from Student Activities and Programs
2. ASI Advisor – Dr. Byron Howlett Jr. – no report
3. Academic Senate Rep. – Jonathan Puthoff – no report
4. Staff Council Rep. – Monika Salazar – no report
5. Alumni Rep. – Andrea DeCoudres – no report
6. Athletics Rep. – no report
7. Senator Pro Tempore – Carlos Gomez – no report
8. Attorney General – Brandon Whalen – no report
9. Treasurer – Karen Tu (attachment)
  - a. Budget Retreat Reminder
10. President – Uriah Sanders – no report
11. Vice President – Gabriel Smith – no report
12. Senate Reports
  - a. Kayla Barbosa, ASI Senator-at-Large, SIC (attachment)
    - i. Meetings
    - ii. Crowning of the Bronco Court
  - b. Leslie Simoni, ASI CCHM Senator (attachment)
    - i. HMC Meeting

- ii. Deadline for Club Elections & HMC Elections
- iii. HMC Spring Carnival
- c. Nicholas Woo, ASI Senator-at-Large, Greek (attachment)
  - i. Meeting
  - ii. Meet the Greeks
  - iii. AFLV
- d. Shree Ravichandran, ASI ENV Senator (attachment)
  - i. Space Activator
  - ii. T-Shirt Sale
  - iii. ENV Career Panel
  - iv. Fundraising
  - v. Prepping for Council Elections

#### H. Open Forum

1. Uriah Sanders – stated that Tara had asked him to encourage everyone to attend the Elections Info Sessions if they were available so that they could share about their experiences in ASI. He noted that it was important for everyone to help advertise for the positions as there were some that did not have anyone interested yet and he named: Agriculture, CEIS, ENV, Greek, MCC or SIC. He added that the last Info Session would be held on April 4<sup>th</sup>.
2. Vicki Jackson – reminded everyone, on behalf of Karen, that the budget retreat was coming up on Thursday, March 30<sup>th</sup> from 3:00 – 9:00pm in England Evans.
3. Karen Romero – reminded everyone that the search for the AVP/Dean of Students was having their final open forum today at 4:45pm in Andromeda AB.

#### I. Special Presentation – Time specific from 3:15 – 3:45pm

1. Update – Lanterman Development Center  
Presented by James Birkey, Brailsford & Dunlavey
  - a. James Birkey, from the real estate program management firm of Brailsford & Dunlavey, explained the location of the Lanterman Development Center and gave a brief history on the property
  - b. He noted that both private and public entities had been interested in the property, however Cal Poly Pomona was given first option on the property
  - c. He explained that right now CPP had possession of the property but we also had the opportunity to put the property back to the State if it was decided that they did not want it
  - d. He added that the University hired their firm because they were good at balancing difficult financial constraints with the mission of an institution, particularly because this site was so large and was basically operating at a loss which would require the university to engage in some revenue generating assets to ensure that the property would be sustainable, if they were to keep it
  - e. He presented the Lanterman Site Feasibility Study and covered the following areas:
    - Outline
      - Feasibility Study Overview
      - Project Schedule

- Phase I Draft Findings
  - Next Steps
  - Feasibility Study Overview
    - Purpose is to determine viability of retaining site
    - What the study is meant and not meant to do
  - Feasibility Study Schedule
  - Project Phasing Detail
  - Phase I Overview
  - Potential Developable Area – Center Site
  - Next Steps
    - Integrate Feedback
    - Advance Market Information
    - Development of Test Concepts
    - Workshop 3 – Initial Test Concepts
- f. James noted that there would be additional information available by about the middle of May and the university website: [cpp.edu/Lanterman](http://cpp.edu/Lanterman) was kept updated at all times and could be referenced, as well as the contact information for both Talitha and Danielle Manning were posted on the website if you needed to contact them

## II. ACTION ITEMS

### A. Nominations and Election of Senators on Finance Committee – Spring Quarter

1. Karen explained that the Finance Committee would continue to meet every other Friday from 3:00 – 5:00pm starting on April 7<sup>th</sup> through June 2<sup>nd</sup> for the Spring Quarter
2. She added that in addition to budget requests, they would also be working on the Financial Guidelines and Stipulations which would become part of the senate budget Process
3. She noted that her meetings did not conflict with Rules & Policies as theirs were on the odd weeks and hers were on the even weeks
4. Gabi nominated herself
5. Kayla nominated herself
6. Brandon confirmed that the schedule for Rules and Policies for spring
7. Leslie nominated Karen Romero, she accepted
8. Gabriel made a motion to open senator nominations for the Finance Committee, seconded by unidentified person
9. Gabriel asked for a general second for all three nominations, seconded by Nick
10. Gabriel made a motion to open elections of senators for the Finance Committee for the Spring Quarter and he asked for a second for each nominee
  - a. Gabi, seconded by Michael
  - b. Kayla, seconded by Joshua
  - c. Karen, seconded by Kayla
11. There was no discussion
7. Gabriel called the vote for Gabi: 13/0/1, motion carried
8. Gabriel called the vote for Kayla: 14/0/0, motion carried
9. Gabriel called the vote for Karen: 14/0/0, motion carried

### B. Recommendations from the Finance Committee (attachments)

1. Global Medical Brigades (GMB) \$5,500 NP & A
  - a. Marlee Fruto, President of GMB went on a brigade to Panama in 2016
  - b. She explained the background of the Medical Brigade and services they offer
  - c. She noted that this year they are going to Nicaragua 3/18-24
  - d. She also mentioned, twenty-five CPP student are scheduled to go on the trip
  - e. They were able to raise \$1,665 per person, a total of \$41,625, which put the over their goal.
  - f. She said they're goal covered a portion of the individual cost
  - g. She shared a video of the Brigade in Panama
  - h. Carlos motioned to approve \$5,500 Np & A
  - i. Seconded by Leslie
  - j. Brief discussion followed
  - k. Carlos highlighted work of this group to fundraise
  - l. Gabriel called for a vote
  - m. Vote: 14/0/0, motion carried
  
2. Undergraduate Missile Ballistics Rocketry Association \$5,500 NP & A
  - a. Josh Kennedy, President provided overview
  - b. He explained the benefits to Cal Poly Pomona which include educational outreach to students, with hands-on experience to learn real world engineering projects
  - c. He explained the design of the their rocket
  - d. He also provided the financial breakdown including expenses
  - e. He noted that travel was the most expensive part of their expenses
  - f. Discussion followed
  - g. Carlos asked when and where the proposed travel would take place
  - h. Josh responded, April 3-8<sup>th</sup> in Huntsville Alabama, next to Marshall Space Flight Center
  - l. Further discussion followed
  - j. Leslie Motioned to approve \$5,500
  - k. Seconded by Karen R.
  - l. Vote: 14/0/0, Motion carried
  
3. American Marketing Association (AMA) \$3,570 NP & A
  - a. Anthony Flach from AMA provided overview their club and of the conference
  - b. He mentioned the conference would be held March 16-18, in New Orleans, Louisiana
  - c. He noted that there would be 200 chapters attend every year
  - d. Cal Poly Pomona AMA will competing in nine of the competitions at the conference
  - e. Emiyah Cannon, Treasurer, explained budget request including expenses for conference
  - f. Danielle asked why there wasn't an Advisor's signature and if their advisor was aware of their budget changes

- g. Anthony mentioned with all the changes, it was difficult to get the advisor's signature, but that she was aware of the changes
- h. Discussion followed
- i. Cora mentioned the club would need the advisor's signature for the record
- j. Discussion followed
- k. Karen R motioned to approve
- l. Seconded by Uriah
- m. Vote: 13/1/0, Motion carried

4. Lebanese Student Association \$5,300      NP & A
- a. Sydney Ferguson, Social Chair and Tatiana, Prior President of Lebanese Students Association explained details of expenses and provided background information.
  - b. Discussion followed
  - c. Uriah motioned to approve \$5,300
  - d. Seconded by Michael
  - e. Discussion followed
  - f. Kayla motioned to amend \$4,000 NP & A
  - g. She didn't agree with paying for full trip given club didn't have club dues  
Seconded by Steven
  - h. Karen Tu asked where did \$4,000 come from.
  - i. Kayla explained how she arrived at \$4,000
  - j. Discussion followed
  - k. Leslie called to question
  - l. Vote 4/10/0 on amendment
  - m. Motion failed, not carried
  - n. Main motion vote at \$5,300
  - o. Vote: 10/4/0, Motion carried

Danielle made a motion to extend the meeting until all business was completed, seconded by Kayla

Gabriel called the vote: 10/0/0, motion passed

5. Pi Sigma Epsilon \$5,500      NP & A
- a. Uriah motioned to approve the amount
  - b. Seconded by Karen
  - c. Discussion followed
  - d. Ryan Singelyn explained expense details are completed
  - e. He stated the Pi Sigma Epsilon National Conference is to be held in St. Louis, Mo. 4/19 - 4/23.
  - f. Discussion followed
  - g. Uriah call to question
  - h. Carlos Motioned to approve
  - i. Seconded by Leslie.
  - j. Vote: 8/0/1, Motion carried

- 6. American Society of Civil Engineers \$5,500    NP & A
  - a. Matthew Cureg, Treasurer provided details on expenses for Pacific Southwest Conference, 4/6 – 4/8
  - b. Discussion followed
  - c. Joshua motioned to approve
  - d. Seconded by Kayla
  - e. Vote: 9/0/0, Motion carried

**III. ADJOURNMENT**

- A. Next Senate meeting will take place on Thursday, April 6, 2017, 3:00 – 5:00pm, in the England Evans room
- B. Carlos stated that senate meeting 2016-17:16 was adjourned at 5:10pm

**MINUTES SUBMITTED TO:**

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Gabriel Smith, Chair of the Senate

Date

MINUTES APPROVED AT SENATE 2016-2017: \_\_\_\_\_

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Willie Stewart, BSC Administrative Assistant

Date