



ASI Finance Committee Minutes

2016-17; 12 Friday, May 5, 2017, 3:00pm-5:00pm, BSC, 1st Floor, Senate Chambers

I. Preliminaries

- A. Call to Order at 3:04pm
- B. Quorum Check:

Karen Tu, Treasurer, Chair

Voting members:

- Carlos Gomez, Senator Pro-Tempore, Vice Chair
- Uriah Sanders, President
- Gabriel Smith, Vice President **Absent**
- Kayla Barbosa, Senator-at-Large (SIC)
- Karen Romero, Senator-at-Large (MCC) **Excused Absence**
- Gabi Sedano, CEIS Senator

Advisors:

- Carol Lee, ASI Financial Services Director
- Jami Grosser, Senior Coordinator, ASI Advisor

Non-voting Liaison:

- Brandon Whalen, Attorney General

C. Approval of Minutes

- 1) Carlos moved to approve the April 21, 2017 minutes with the amendment that Carlo be revised to Carlos, Gabi seconded. Vote, 4:0:0, motion passed.
- 2) Carlos moved to approve the April 21, 2017 minutes as amended, Kayla seconded. Vote, 4:0:0, motion passed.

D. Agenda Changes

- 1) Karen recommended adding Discussion Item A. CPP Game Design & Development Club with the request of \$2,333 from NP&A.
- 2) Carlos moved to add Discussion Item A., Kayla seconded. Vote, 4:0:0, motion passed.
- 3) Gabi moved to approve the agenda as amended, Uriah seconded. Vote, 4:0:0, motion passed.

E. Financial Status

- 1) Financial Status – Given by Karen Tu
 - a) ASI – NP & A Account Balance \$ 285,718.00
 - b) The Green Initiative Fund (TGIF) \$ 138,774.00

F. Introduction of Guests

- 1) Kyle Turchik, CPP Game Design & Development, President
- 2) Justin Galloway, CPP Game Design & Development, Vice President

G. Reports

- 1) There were no reports

H. Open Forum

- 1) There were no speakers

II. Action Item

- A) Collegiate Entrepreneurs' Organization - \$1,266 NP&A
 - 1) Carlos moved to approve Collegiate Entrepreneurs' Organizations request of \$1,266 from NP&A, Kayla seconded. Vote, 4:0:0, motion passed.

- B) Steel Bridge - \$5,500 NP&A
 - 1) Carlos moved to recommend Steel Bridges request of \$5,500 to the ASI Senate, Kayla seconded. Vote, 4:0:0, motion passed.
- C) 2017-18 ASI Financial Guidelines & Stipulations
 - 1) Karen noted there was an additional change made under General Guidelines Section 1. j) *Government* was struck out and replaced with *Senate, ASI Cabinet, and ASI BEAT*
 - i. Brandon shared the alternative option would be *Elected and appointed Student Government Leaders*. He asked Karen to elaborate on her decision and she noted this revision is more specific.
 - ii. Brandon recommended *ASI Elected and appointed Student Leaders*
 - 2) Uriah moved to approve the amendment to 1j) ASI Elected and appointed Student Leaders, Carlos seconded. Vote, 4:0:0, motion passed.
 - 3) Karen noted under Councils, Diversity Groups, and ASI Annually Budgeted Groups Section 15 she revised Prior Years *III* to *II* and Prior Years *II* to *III*
 - 4) Karen shared she revised Section 30. under Mid-Year Budget Request to read *Mid-year budget requests for events that occur between July-October may be submitted once the group's annual budget is approved, and processed on a reimbursement basis.*
 - i. Karen suggested that she would like to add language to this section to indicate to clubs that they should also include receipts when asking for reimbursement.
 - ii. The committee suggested rewording the sentence under Section 30. *Mid-year budget requests for events that occur between July-October may be submitted once the group's annual budget is approved, and must reflect actual expenses to be processed on a reimbursement basis. OR Mid-year budget requests for events that occur between July-October must reflect actual expenses to be submitted once the group's annual budget is approved, and processed on a reimbursement basis.*
 - iii. Uriah moved to approve the amendment *Mid-year budget requests for events that occur between July-October must reflect actual expenses to be submitted once the group's annual budget is approved, and processed on a reimbursement basis.* , Gabi seconded. Vote, 4:0:0, motion passed.
 - 5) Carlos moved to recommend the amended 2017-18 ASI Financial Guidelines & Stipulations to the ASI Senate, Kayla seconded. Vote, 4:0:0, motion passed.

III. Discussion Item

- A) CPP Game Design & Development Club - \$2,333 NP&A
 - 1) Kyle and Justin presented and gave a brief history of the CPP Game Design & Development Club. They shared with the committee they are requesting funding to attend Student Game Developer Alliance (SGDA) Summit on May 20th from 8:00am-10:00pm at Cal Poly Pomona, College of Business Administration. They shared the purpose of this event is to provide awareness of various professions involved in game development. They noted the event will feature guest speakers, developers, and workshops to network. Kyle and Justin also presented the website for the event www.sgdasocal.com.
 - 2) Kyle and Justin shared the following expenses:
 - i. Equipment
 - ii. Organizer Shirt
 - iii. Food

IV. Information Item

A) No Information Items

V. Adjournment

A) Next Finance Committee Meeting: Friday, May 19, 2017, 3:00-5:00PM, BSC, Perseus

B) Meeting was adjourned at 3:56pm