



ASI Senate Meeting

Minutes

2016- 2017:21 Thursday, May 4, 2017, 3:00PM –5:00 PM, BSC, 2nd Floor, England Evans

I. PRELIMINARIES

A. Call to Order

1. ASI Vice President, Gabriel Smith, called Senate 2016-2017:21 to order at 3:00pm

B. Quorum Check

1. Voting Members:

Gabriel Smith, Vice President, Chair
Uriah Sanders, President
Joshua Klockmann, Agriculture Senator
Danielle Camarella, Business Senator
Gabi Sedano, CEIS Senator
Steven Zhang, CLASS Senator –**Excused Tardy**
Leslie Simoni, CCHM Senator
Shree Ravichandran, ENV Senator
Haik Gharapeti, Engineering Senator-**Excused Tardy**
Carlos Gomez, Science Senator
Karen Romero, Senator-At-Large (MCC)
Kayla Barbosa, Senator-At-Large (SIC)
Nick Woo, Senator-At-Large (Greek)
Michael Burckhardt, Senator-At-Large (IHC)

2. Advisors:

Dr. Byron Howlett Jr., Advisor
Cora M. Culla, Executive Director – **Sub: Powell Velasco (3:00pm-3:30pm)**

3. Non-voting Liaisons:

Brandon Whalen, Attorney General
Karen Tu, Treasurer
Jonathan Puthoff, Academic Senate Rep.
Monika Salazar, Staff Council Rep.
Andrea DeCoudres, Alumni Association Rep. –**Absent**
Jenny Heimstead, Bronco Athletics Association Rep. –**Absent**
Claire Giacalone, Bronco Athletics Association Rep. –**Absent**
Benny Lorca, Bronco Athletics Association Rep. –**Absent**

C. Approval of Minutes

1. There were no minutes for approval

D. Agenda Changes

There was a correction to the agenda. (Action item B. 2017-18 Budget Deliberations for Annually Budgeted Groups) to Discussion item C

- i. Danielle made a motion to move Action item B to Discussion item C
- ii. Seconded by Nick
- iii. Gabriel called the vote: 11/0/0, motion passes

Executive Session discussion items # 4 (Recommended Staffing for MDP) and # 5 (Recommended Staffing for ASI Facilities), were removed from today's Executive Session meeting. The facilitators were are not able to complete their presentations to the Personnel Review Committee

- i. Gabriel made a motion to remove Executive Session discussion items # 4 and 5 from today's meeting
- ii. Seconded by Uriah
- iii. Gabriel called a vote 11/0/0, motion passes

E. Financial Status – Given by Karen Tu

1. ASI Total Revenue	\$	15,718,611
2. ASI Total Expenses	\$	10,645,830
3. Total Investments	\$	17,118,582
ASI-Local Agency Investment Fund	\$	4,657,139
BSC-Local Agency Investment Fund	\$	12,461,443
4. ASI – NP & A Account Balance	\$	285,718
5. The Green Initiative Fund (TGIF)	\$	138,774
6. ASI Prior Year's I Reserves	\$	279,752
7. ASI Prior Year's II Reserves	\$	265,168
8. ASI Prior Year's III Reserves	\$	462,117
9. BSC On-Campus Reserves	\$	4,319,052

F. Introduction of Guests

1. Powell Velasco
2. Cathy Neale
3. Barny Peake
4. Krista Smith
5. Sharon Rocacorba
6. Carol Lee
7. Gabriel Lozano
8. Danisha Lawrence

G. Reports

Posted on the SAN, not given verbally

1. ASI Executive Director – Cora M. Culla
2. ASI Advisor – Dr. Byron Howlett Jr.
3. Academic Senate Rep. – Jonathan Puthoff
4. Staff Council Rep. – Monika Salazar
5. Alumni Rep. – Andrea DeCoudres
6. Athletics Rep.
7. Senator Pro Tempore – Carlos Gomez
8. Attorney General – Brandon Whalen
9. Treasurer – Karen Tu
10. President – Uriah Sanders
11. Vice President – Gabriel Smith
12. Senate Reports

H. Open Forum

1. Gabriel Lozano of Students for Quality Education, SQE, is supportive of the proposed Food Pantry which is a necessity for Cal Poly Pomona. SQE works closely with the California Faculty Association, CFA. CFA recently released a study that throughout the entire CSU system, 1 in 5 students suffer from food insecurity.

The student leaders were reminded to campaign for the By-Laws referendum or if running a campaign for a position with Student Government, include the referendum while speaking with students, and councils

The Attorney General commended Staff Council on relocating the Spring Boutique from the CLA to the Quad

II. ACTION ITEM

A. Recommendation from the Finance Committee

1. American Planning Student Association \$ 5,500 NP&A
 - i. The Student Leaders reviewed the American Planning Student Association, APSA, budget request before they took action
 - ii. Discussion took place regarding the hotel stay, participant's extended stay, and entertainment tickets
 - iii. Discussion took place regarding why Nu Alpha Kappa Fraternity was moved to an Action item
 - iv. Uriah made a motion to move and approve the recommendation from the Finance Committee for the American Planning Student Association budget request for the amount of \$ 5,500 NP&A
 - v. Seconded by Nick
 - vi. Gabriel called the vote: 14/0/0, motion passes

B. Recommendation from the ASI President

1. Creation of a Food Pantry
 - i. The updates, including staffing, funding, and Cora's suggestions to the proposed Food Pantry Senate bill were discussed (attachment)
 - ii. Discussion took place regarding staffing and compensation for the food pantry, timeline, sources for food, fiscal impact, operation and location for the food pantry
 - iii. Uriah made a motion to move and approve the bill establishment of a food pantry with the amendments in the policy section "This timeline may be extended by authorization of both the ASI President and Executive Director, in consultation with the Vice President for Student Affairs and must be due to an inability to accommodate legal/technical/financial standards within said timeline" (attachment)
 - iv. Seconded by Karen R.
 - v. Discussion took place regarding the amendments from the policy section of the food pantry proposed senate bill (attachment)
 - vi. Gabriel called the vote: 10/3/1, motion passes

III. DISCUSSION ITEMS

A. Recommendation from Facilities and Operations Committee

1. 2017-2018 Bronco Student Center (BSC) Budget
 - i. The Senate reviewed the BSC budget recommendation from the F&O Committee (attachment). There was a brief overview on the purpose and composition of the BSC budget
 - ii. Discussion took place regarding the BSC budget line items #: 8346, 8347, 8348, 8385, 8625, 8400, 8900, and the Debt Service Coverage Ratio schedule

B. Amendments to the ASI Government Affairs Committee Code

- i. The updated changes, including the edits from the last meeting, of the Governmental Affairs Committee Code was discussed (attachment)
- ii. Page 3- IV. Meetings-section D
Remove "or if replaced, its successor act." This is already included in the Rules and Policies Committee Code

iii. Page 3-V. Quorum-section A

Change “four (4) voting members” to “five (5) voting members”

iv. Page 3-IV. Meetings-section C

The Governmental Affairs Committee meeting frequency to be changed to bi-weekly. The Attorney General will review the language for current meeting frequencies for the other standing committees

C. 2017-18 Budget Deliberations for Annually Budgeted Groups

a. ASI Reserves Allocation

i. The recommended 2017-18 Reserve Allocations was discussed (attached)

ii. Discussion took place regarding the Reserve Allocations

IV. EXECUTIVE SESSION

Gabriel called the Executive Session meeting at 4:55pm

A. Action Item

1. Amendment of Senate Resolution (ASI’s Participation in Social Security)

i. The amendment of the Senate Resolution (ASI Participation in Social Security) was approved

ii. Motion by Carlos

iii. Seconded by Gabriel

iv. 10/0/0, motion passes

B. Discussion Items

1. Personnel Matters Relating to ASI and BSC Annual Budgets

i. Personnel Matters Relating to ASI and BSC Annual Budgets were discussed

2. Management Employment Plan Policy

i. Management Employment Plan Policy were discussed

3. Recommended Staffing for Financial Services

i. Because of time, a motion was made to extend Executive Session

Gabriel stated that the Executive Session was adjourned at 5:15pm

V. ADJOURNMENT

A. The next Senate meeting will take place on Thursday, May 11, 2017 3:00 – 5:00pm, in the England Evans room

B. Gabriel stated that the Senate meeting 2016-17:21 open session was adjourned at 4:50pm

MINUTES SUBMITTED TO:

Gabriel Smith, Vice Chair of the Senate

Date

MINUTES APPROVED AT SENATE 2016-2017: _____ 21 _____

Jennifer Taylor, Administrative Assistant, Facilities Management

Date