



# ASI Senate Meeting

## Minutes

2016- 2017:20 Thursday, April 27, 2017, 3:00PM –5:00 PM, BSC, 2nd Floor, England Evans

### I. PRELIMINARIES

#### A. Call to Order

1. ASI Vice President, Gabriel Smith, called Senate 2016-2017:20 to order at 3:01pm

#### B. Quorum Check

##### 1. Voting Members:

Gabriel Smith, Vice President, Chair  
Uriah Sanders, President  
Joshua Klockmann, Agriculture Senator  
Danielle Camarella, Business Senator  
Gabi Sedano, CEIS Senator  
Steven Zhang, CLASS Senator  
Leslie Simoni, CCHM Senator  
Shree Ravichandran, ENV Senator  
Haik Gharapeti, Engineering Senator  
Carlos Gomez, Science Senator  
Karen Romero, Senator-At-Large (MCC)  
Kayla Barbosa, Senator-At-Large (SIC)-**Excused Tardy**  
Nick Woo, Senator-At-Large (Greek)  
Michael Burckhardt, Senator-At-Large (IHC)

##### 2. Advisors:

Dr. Byron Howlett Jr., Advisor  
Cora M. Culla, Executive Director

##### 3. Non-voting Liaisons:

Brandon Whalen, Attorney General  
Karen Tu, Treasurer  
Jonathan Puthoff, Academic Senate Rep. -**Absent**  
Monika Salazar, Staff Council Rep.  
Andrea DeCoudres, Alumni Association Rep. -**Absent**  
Jenny Heimstead, Bronco Athletics Association Rep. -**Absent**  
Claire Giacalone, Bronco Athletics Association Rep. -**Absent**  
Benny Lorca, Bronco Athletics Association Rep. -**Absent**

#### C. Approval of Minutes

1. There were no minutes for approval

#### D. Agenda Changes

Gabriel added the following agenda changes:

Executive Session Discussion Item A.

1. Update on Search for AVP/Dean of Students
2. Update on Search for ASI Executive Director
3. Personnel Matters Related to ASI and BSC Budgets

Discussion Item B. Recommendation from the Finance Committee

1. American Planning Student Association \$ 5,500 NP&A

- i. Gabriel made a motion to move and add the agenda item changes for today's Senate meeting
- ii. Seconded by Danielle
- iii. Discussion took place to remove action Item C-Recommendation from ASI Vice President 1. Removal of Haik Gharapeti Engineering Senator, from today's agenda
- iv. Gabriel called the vote: 12/0/0, motion passes

E. Financial Status – Given by Karen Tu

1. ASI Total Revenue	\$	15,569,398
2. ASI Total Expenses	\$	10,462,136
3. Total Investments	\$	17,268,582
ASI-Local Agency Investment Fund	\$	4,657,139
BSC-Local Agency Investment Fund	\$	12,611,443
4. ASI – NP & A Account Balance	\$	285,718
5. The Green Initiative Fund (TGIF)	\$	138,774
6. ASI Prior Year's I Reserves	\$	279,752
7. ASI Prior Year's II Reserves	\$	265,168
8. ASI Prior Year's III Reserves	\$	462,117
9. BSC On-Campus Reserves	\$	4,319,052

F. Introduction of Guests

1. Abiel Ruiz-Garay, Nu Alpha Kappa Fraternity
2. Renzo Pali, President, American Planning Student Association
3. Gabriel Lozano – Co-Chair, Students for Poly Education
4. Danisha Lawrence, ASI Human Resources
5. Barny Peake-ASI Bronco Student Center
6. Powell Velasco, ASI Administration
7. Ivonne Cabezas, ASI Financial Services
8. Carol Lee-ASI Financial Services
9. Celeste Salinas, Director of the Children's Center
10. Grace Lee Hon, Graduate Assistant, Student Activities and Programs
11. Sharon Rocacorba, Student Activities and Programs
12. Cathy Hill, Student Activities and Programs
13. Edith Espejo, Food Justice Club
14. Reheesa Lejohn, ASI

G. Reports

Posted on the SAN, not given verbally

1. ASI Executive Director – Cora M. Culla
2. ASI Advisor –Dr. Byron Howlett Jr.
3. Academic Senate Rep. – Jonathan Puthoff
4. Staff Council Rep. – Monika Salazar
5. Alumni Rep. – Andrea DeCoudres
6. Athletics Rep.
7. Senator Pro Tempore – Carlos Gomez
8. Attorney General – Brandon Whalen
9. Treasurer – Karen Tu
10. President – Uriah Sanders
11. Vice President – Gabriel Smith

12. Senate Reports

H. Open Forum

1. None

**II. ACTION ITEM**

A. Recommendation from the Finance Committee

1. Nu Alpha Kappa Fraternity      \$ 4,457                      NP&A
  - i. The fraternity's event was rescheduled to May 13<sup>th</sup> from 12:00pm-4:00pm at Pomona High School.
  - ii. What is the estimated attendance for event?  
Response: 300-500 in attendance from the past. Since this year we are reaching out to more high school students, we expect the attendance to be over 500.
  - iii. Discussion took place regarding why Nu Alpha Kappa Fraternity was moved to an Action item
  - iv. Uriah made a motion to move and approve the \$ 4,457 NP&A fund for the Nu Alpha Kappa Fraternity
  - v. Seconded by Carlos
  - vi. Gabriel called the vote: 13/0/0, motion passes

B. Recommendation from the Rules and Policies Committee

1. Substantive Revisions to ASI By-Laws (attachment)

The Senate was provided the revised By-laws, containing the new edits from the last Senate meeting, and a memo (attachment) from Mark Bookman on the recommended changes to the By-laws. The recommended changes are:

  - a. Page 6-Removal of Article V-Associated Students, Inc. By-laws and Policies, Section III-Maintenance. This is a policy and does not need to be included to the By-laws
  - b. Page 10-Amend Article X, Section IV (a) – Amend to read “The ASI Attorney General, in consultation with the ASI Executive Director, University Advisor, and Legal Counsel, is authorized to”
  - c. Page 10-Amend Article X, Section V (a)-Amend to read “The Treasurer, in consultation with the ASI Executive Director or designee and University Advisor, is authorized to”
  - d. Page 10-Amend Article XI-Section III-Amend to include “and California Corporation Code”
  - e. Page 18-Remove Article XX, Section II (e)-Remove “Discretionary Spending” paragraph. This paragraph is already stated in ASI Reserves Policy
  - f. Amend Article XX, Section IV-add educational language (attachment)
    - i. Discussion took place regarding amended changes to the attachment
    - ii. Uriah made a motion to move and approve the recommendations from Mark Bookman and the Executive Board
    - iii. Seconded by Leslie
    - iv. Gabriel called by vote: 13/0/0, motion passes
  - g. Page 19-Article XXIII, Section II (a) -Personnel Review Committee
    - i. Cora provided the current and new recommended language for this article (attachment), regarding the pool for merit and equity salary adjustments for ASI employees
    - ii. Discussion took place regarding the new language
    - iii. Uriah made a motion to move and amend the recommended language for the PRC Committee
    - iv. Seconded by Steven
    - v. Discussion took place regarding current practices for PRC

- vi. Gabriel called the vote: 11/2/0, motion passes
  
- h. Article XXXIV, Section V (b)-Recall
  - i. Revise to “Any student leader, with the exception of elected Senators, may be subject to a recall by a two-thirds (2/3) vote on the entire Senate...”
  
  - ii. Discussion took place regarding Student Leader recall
  - iii. Uriah made a motion to amend the recommendation for Article XXXIV, Section V (b)-Recall
  - iv. Seconded by Michael
  - v. Gabriel called the vote: 7/6/0, motion passes
  
- i. Page 7-Article IX-Council Bill of Rights-Section II-Senatorial Vacancies
  - i. Amend subsection II (Senatorial Vacancies) to read: “When vacancies happen in the ASI representation of any college or at-large council, the council shall, by a two-thirds (2/3) vote of the Council’s seated executive board members and or the Council’s seated members, appoint a replacement. The Council is responsible for electing a replacement Senator and ensuring that the vacant seat does not exceed one (1) Senate meeting. The eligibility of verification through the Office of Student Life and Cultural enters shall be establish before they take office”
  - ii. Discussion took place regarding Senate vacancies and timeline
  - iii. Uriah made a motion to approve and amend the recommendation of subsection II on Senatorial Vacancies mentioned above, (bullet i)
  - iv. Seconded by Nick
  - v. Discussion took place regarding two-thirds vote
  - vi. Gabriel called the vote: 1/11/1, motion failed
  
- j. Page 8-Article IX-Council Bill of Rights, Section III-Council Recommendation on ASI Policies’
  - i. Recommendations on the By-Laws from the Secretary of Internal Affairs are to:
  - ii. Change “A majority” to “Any”
  - iii. Insert “during an Inter-Council meeting” to paragraph
  - iv. Cora recommended to amend Section V-Councils and add “CSU regulations” to sentence
  - v. Add subsection to article: “Section VI-Council Elections-The recognized councils are responsible for conducting their own elections. Council elections shall take place two (2) weeks after the ASI elections at the latest”
  - vi. The purpose of the changes to (a) and (b), are in the event that a council has a recommendation, it will need to go through all the councils for ratification by two thirds vote of the councils. Any council can make a recommendation during inter-council
  - vii. Section VI-Council Elections was added for clarification to OSLCC and show the relationship between ASI and the Councils
  - viii. Discussion took place regarding the changes from the Secretary of Internal Affairs on Section III-Council Recommendation on ASI Policies and Section VI-Council Elections
  - ix. Uriah made a motion to move and approve the recommendations from the Secretary of Internal Affairs mentioned above (bullets ii – v), with the amendment that Cora mentioned above, (bullet iv)
  - x. Seconded by Carlos
  - vii. Gabriel called the vote: 13/0/0, motion passes

k. Page 18-Article XX-Oversight Responsibility of the Committee(s)-Section IV-Governmental Affairs Committee:

- i. Discussion took place regarding if the student at Large representatives on F&O, Assistant Secretary of External Affairs, and Assistant Secretaries can vote. Yes, because it is ultimately a recommending body to the Senate
- ii. Discussion took place regarding the Secretary of External Affairs, as a voting member, and whether this is in compliance with State Assembly Bill AB1233
- iii. Uriah made a motion to amend the language to the composition for the Governmental Affairs section of the By-Laws and add "(2) student at large representatives, appointed by the ASI President, as voting members" for the composition of the Governmental Affairs code
- iv. Seconded by Karen
- v. There was no further discussion
- vi. Gabriel called the vote: 12/0/1, motion passes
- vii. Uriah made second motion to move and approve the By-Laws to go to Referendum
- viii. Seconded by Nick
- ix. There was no further discussion
- x. Gabriel called the vote: 13/0/0, motion passes

C. Recommendation from ASI Vice President

1. Removal of Haik Gharapeti Engineering Senator  
This action item was removed from today's Senate meeting

D. 2017-18 Budget Deliberation for Annually Budget Groups

1. President and Treasurer's Recommendation
  - a. ASI Annually Budgeted Groups Allocation
    - i. The amount available for budget allocations was discussed (attachment)
    - ii. Uriah made a motion to move and approve the recommendations for the ASI annually budgeted groups allocations
    - iii. Seconded by Kayla
    - iv. Discussion took place regarding the budget allocations
    - v. Gabriel called the vote: 13/0/0, motion passes

### III. DISCUSSION ITEMS

A. Recommendation for the ASI President

1. Creation of a Food Pantry
  - i. A proposal on establishing a Senate bill for a food pantry was presented to the Senate (attachment). The purpose of the Bill is to charge the creation of a Food Pantry and outline the minimum parameters for its operation. Upon approval, ASI is to take the necessary steps to implement the Pantry by the designated timeline or as soon as possible. Pegasus or an alternative space will be designated as a location for the food pantry
  - ii. Discussion took place regarding the food pantry

B. Recommendation from the Finance Committee

1. American Planning Student Association \$ 5,500 NP&A  
The American Planning Student Association presented their budget request:
  - a. For line # 3 Expenses-Flights, lodging, registration. Participating member are contributing \$ 572.88. What is their contribution going towards? Response: It's going towards that line item
  - b. How many days is the conference? The conference is from May 6<sup>th</sup>-9<sup>th</sup>. Response: We budgeted \$ 40 for food from May 6-9<sup>th</sup>. We need assistance for the flight and lodging costs

- c. Why are they attending conference two days before and leaving two days after? Response: The flights that I found were cheaper. We will be staying at a very modest Airbnb for that timeframe
- d. You mentioned that eighteen people are going. Is everyone staying those extra days before and after? No, some will be arriving the day of the conference and will be leaving the same day as the conference

**IV. EXECUTIVE SESSION**

ASI Vice President, Gabriel Smith, called the Executive Session meeting to order at 4:37pm

A. Discussion Items

- 1. Update on Search for AVP/Dean of Students – Dr. Lea M. Jarnagin, VP for Student Affairs-Time Specific at 4:30 p.m.  
The update on the search for the AVP/Dean of Students was discussed
- 2. Update on Search for ASI Executive Director – Dr. Lea M. Jarnagin and Uriah Sanders, ASI President  
The update on the search for the ASI Executive Director was discussed. A motion was made to extend the meeting till all discussion items are finished
- 3. Personnel Matters Related to ASI and BSC Budgets  
The personnel matters related to ASI and BSC budgets was discussed

Gabriel stated that the executive session meeting was adjourned at 5:15pm

**V. ADJOURNMENT**

- A. The next Senate meeting will take place on Thursday, May 4, 2017 3:00 – 5:00pm, in the England Evans room
- B. Gabriel stated that the Senate meeting 2016-17:20 open session was adjourned at 4:36pm

**MINUTES SUBMITTED TO:**

\_\_\_\_\_  
Gabriel Smith, Vice Chair of the Senate Date

MINUTES APPROVED AT SENATE 2016-2017: \_\_20\_\_\_\_\_

\_\_\_\_\_  
Jennifer Taylor, Administrative Assistant, Facilities Management Date