



Facilities and Operations Committee Minutes

2016-2017:6 Friday, January 13, 2017, 10:00AM– 12:00AM, BSC, 1st Floor, Lyra

I.

Preliminaries

- A) Call to Order at 10:07am
- B) Quorum Check

Voting Members:

- Carlos Gomez, Senator Pro Tempore, Chair
- Gabriel Smith, Vice President, Vice Chair
- Uriah Sanders, President
- Kayla Barbosa, Senator-At-Large, Student Interest Council
- Michael Burckhardt, Senator-at-Large, Interhall Council **Excused Tardy**
- Leslie Simoni, CCHM Senator
- Muhammed Abdal, Student Representative **Excused Tardy**
- Mercedes Martin-Hightower, Student Representative
- Ian Sanchez, Student Representative
- Vacant, Student Representative

Advisors:

- Powell Velasco, Associate Executive Director
- Antonio Quezada, Asst. Director Student Conduct & Integrity

Liaisons:

- Samuel Smith, Attorney General **Unexcused Absence**
- Vacant, Staff Council Rep.
- Vacant, Academic Senate Rep.
- Aaron Neilson, Foundation Representative
- Vacant, Kinesiology & Health Promotion Dept. Rep.

- C) Approval of Minutes
- D) 1) Minutes from November 4, 2016 were approved as written by Carlos, as chair
- E) Agenda Changes
 - 1) Uriah suggested adding Discussion Item C. Electronic Billboard to the agenda
 - 2) Uriah moved to add Discussion Item C., Kayla seconded. Vote, 7:0:0, motion passed.
- F) Introduction of Guests
 - 1) Krista Smith, ASI, Director of Recreation
 - 2) Barny Peake, ASI, Director of the BSC
 - 3) Jason Shaw, ASI, AD Facilities Management
- G) Reports
 - 1) Director of the Bronco Student Center – Barnaby Peake
Shared there were a few leaks in the building with the rain but not real issues they weren't aware of. He added that he attended the AOA Conference 90 auxiliary organizations talk about issues and the graduation initiative and what their roles are within that. Lastly, he shared by the next meeting he will be able to share more information about the lounge furniture they will be adding in the BSC.
 - 2) AD Facilities Management – Jason Shaw
Shared they installed automatic sink faucets at the BRIC over the winter break. In addition he added that over the break they deep cleaned the BSC including floors and bathrooms.
 - 3) Foundation Representative – Aaron Neilson
Added that at the AOA Conference some takeaways he took from it were how much Foundations and ASI help with the graduation initiative. He noted that every 5 years

Foundations strategic plan is updated, and he shared their will be a survey going out next week. He stated it would be helpful if everyone spreads the word in order to get suggestions to help them plan their next 5 years.

- 4) Director of Recreation – Krista Smith
Shared that the faucet change in the BRIC is a big deal because the previous faucets did not work properly. She added that Jason having a hand in the replacement of these faucets is huge because this has been one of the biggest complaints at the BRIC.

H) Open Forum

- 1) There was no speakers

II. Action Item

- A) There were no action items

III. Discussion Item

A) Tabling/ Survey Series

- 1) Carlos wants to maximize the tabling series by including a survey and he is now just awaiting for the approval of tabling dates from OSLCC.
- 2) Barney shared the survey is a generic one that they have been using and it includes demographics and questions about the BSC and has approximately 16 questions.
- 3) Carlos shared incentives for taking the survey can be 1 big prize given away at the end of the quarter or an ASI swag prize for each person. He also mentioned that they plan to have iPad's to conduct the survey.
 - i. Gabriel shared that when students see swag on a table they are usually drawn to it and that will help increase the number of people who take the survey.
- 4) Carlos shared that when dates are finalized he will share those with the committee and hopefully they can join him.

B) Meditation Room

- 1) Uriah mentioned he e-mailed the Muslim Student Association President he asked her the following questions and these were her responses:
 - i. What days and times they would need the space?
 - a. She shared days and times that would work for them each approximately 15 minutes.
 - ii. Would it be an issue if other people are in the space that are not praying?
 - b. She said it would not be an issue if other people were in the room not praying.
 - iii. Is it ok if there is noise outside?
 - c. It would not be a problem if there was noise outside and it would also be ok if this was only a temporary solution to the problem.
 - iv. Uriah mentioned if the committee would like he could forward that e-mail to them
 - v. Barney shared Pegasus is not available at this time and the room cannot be reserved in 15 minutes intervals. It could also not be allowed for just a certain group it should be allowed to all groups and if the room size meets their needs.
 - vi. It was also suggested the YOGA room in the BRIC could be a possible location for the meditation room
 - vii. Krista shared that to meet the requirements of the meditation room might require cancelling some classes but the peak times and capacity are of concern
 - viii. The committee continued discussion about the challenges that arise from having a meditation room
 - a. It was mentioned to also consider different areas on campus

C) Electronic Billboard

- 1) Uriah mentioned students have voiced a concern with the inefficiency of marketing at the BSC. He added they have mentioned they do not know what events are happening in the BSC due to lack of marketing.
 - a) He shared an electronic billboard would be something to consider as it would help with marketing

- i. He noted that Farris Hamza researched prices and roughly he has estimated pricing at \$2,600.
- b) Powell added that if this billboard is outside it would need a frame and stand to be on and he said they might consider something bigger than what Uriah proposed.
- c) Uriah mentioned that he was thinking of positioning the electronic billboard by the dirt area in front of the BSC.
- d) Barny mentioned that a few years ago they priced out an area by Starbucks and there is also power there. However, Barny mentioned the prices are roughly \$100,000 possibly they are less now.

IV. Information Item

- A) There were no information items

V. Adjournment

- A) Next Facilities and Operations Committee Meeting --- Friday, January 27, 2017, 10:00AM-12:00PM, BSC, 1st Floor, Lyra
- B) Meeting was adjourned at 11:28am