



ASI Senate Meeting

Minutes

2016- 2017:13 Thursday, February 9, 2017, 3:00PM –5:00 PM, BSC, 2nd Floor, England Evans

I. PRELIMINARIES

A. Call to Order

1. Vice Chair Carlos Gomez called Senate 2016-2017:13 to order at 3:03pm

B. Quorum Check

1. Voting Members:

Gabriel Smith, Vice President, Chair – **Unexcused Absent**

Uriah Sanders, President

Joshua Klockmann, Agriculture Senator

Danielle Camarella, Business Senator

Gabi Sedano, CEIS Senator

Steven Zhang, CLASS Senator

Leslie Simoni, CCHM Senator

Shree Ravichandran, ENV Senator

Vacant, Engineering Senator– **Guest: Haik Gharapeti, Senator-elect**

Carlos Gomez, Science Senator

Karen Romero, Senator-At-Large (MCC)

Kayla Barbosa, Senator-At-Large (SIC) – **Unexcused Tardy**

Nick Woo, Senator-At-Large (Greek)

Michael Burckhardt, Senator-At-Large (IHC)

2. Advisors:

Dr. Byron Howlett Jr., Advisor

Cora M. Culla, Executive Director

3. Non-voting Liaisons:

Vacant, Attorney General

Karen Tu, Treasurer

Jonathan Puthoff, Academic Senate Rep.

Monika Salazar, Staff Council Rep.

Andrea DeCoudres, Alumni Association Rep. – **Excused Tardy**

Jenny Heimstead, Bronco Athletics Association Rep. – **Excused Absent**

C. Approval of Minutes

1. There were no minutes for approval

D. Agenda Changes

1. There were no changes to the agenda, it was approved by the chair as written

E. Financial Status – Given by Karen Tu

1. ASI Total Revenue \$ 13,520,372.00
2. ASI Total Expenses \$ 6,783,067.00

3. Total Investments		\$ 18,417,794.00
ASI-Local Agency Investment Fund	\$ 4,245,227.00	
BSC-Local Agency Investment Fund	\$14,172,567.00	
4. ASI – NP & A Account Balance		\$ 341,660.00
5. The Green Initiative Fund (TGIF)		\$ 138,774.00
6. ASI Prior Year's I Reserves		\$ 279,752.00
7. ASI Prior Year's II Reserves		\$ 265,168.00
8. ASI Prior Year's III Reserves		\$ 472,117.00
9. BSC On-Campus Reserves		\$ 4,319,052.00

F. Introduction of Guests

- | | |
|--------------------|---------------------|
| 1. Marco Martinez | 5. Brandon Whalen |
| 2. Fernando Michel | 6. Susan Ashe |
| 3. Adam Reyes | 7. Sharon Rocacorba |
| 4. Powell Velasco | 8. Raheesa Legohn |

G. Reports

1. ASI Executive Director – Cora M. Culla (attachment)
 - a. ASI Open Searches
 - b. Updates from the Children's Center
 - c. Updates from Student Activities and Programs
2. ASI Advisor – Dr. Byron Howlett Jr.
 - a. He stated that next Friday, Feb. 17th, OSCLCC was hosting Bronco Summit a free leadership conference in Ursa Major with lots of workshops and speakers
 - b. He added that Bronco Spirit week was Feb. 20-24th with Homecoming on the 25th and to be sure to register early
3. Academic Senate Rep. – Jonathan Puthoff – no report
4. Staff Council Rep. – Monika Salazar – no report
5. Alumni Rep. – Andrea DeCoudres - no report
6. Athletics Rep. – no report
7. Senator Pro Tempore – Carlos Gomez
 - a. He stated that Facilities & Operations was still working on the same projects that he mentioned last week
 - b. He encouraged everyone to participate in Bronco Spirit week with their councils
8. Attorney General – Vacant
9. Treasurer – Karen Tu
 - a. She stated that on March 1st the mandatory budget planning meeting would be held for the annually budgeted groups
 - b. She noted that also on March 1st, she would notify the councils of the preliminary budget allocations
 - c. She stated that March 3rd was the deadline for the budget submissions for the annually budgeted groups
 - d. She announced that she and Gabriel would be working on scheduling the day of the budget retreat and they would send out an email to all of them once they had determined the date and time. Cora added details about the importance of the mandatory budget retreat and to mark their calendars as

soon as Gabriel and Karen identified the date and time.

10. President – Uriah Sanders – no report
11. Vice President – Gabriel Smith – no report
12. Senate Reports
 - a. Joshua Klockmann, ASI Agriculture Senator (attachment)
 - i. Ag Council General Meeting Schedule Winter Quarter
 - ii. Ag Council Club Presidents Meeting
 - b. Leslie Simoni, ASI CCHM Senator (attachment)
 - i. HMC Meeting
 - ii. Hospitality Career Expo
 - iii. HMC Spring Carnival
 - c. Shree Ravichandran, ASI ENV Senator (attachment)
 - i. T-shirt Charrette
 - ii. Space Activators
 - iii. Fundraising
 - d. Michael Burckhardt, Senator-at-Large, IHC (attachment)
 - i. IHC Elections
 - ii. Super Bowl
 - e. Nicholas Woo, Senator-at-Large, Greek (attachment)
 - i. Meeting
 - ii. Bronco Leadership Summit
 - f. Kayla Barbosa, Senator-at-Large, SIC (attachment)
 - i. Meetings
 - ii. Bylaws
 - iii. Crowning of the Bronco Court

H. Open Forum

1. Kayla Barbosa – announced that tomorrow the Gamer’s Union would be hosting an event in collaboration with BEAT in the BSC from 4:00 – 10:00pm with games, food and a raffle.

I. Special Presentation – Time specific at 4:00pm

1. Updates – Alumni Affairs Board of Directors
 - a. Andrea DeCoudres introduced Matthew Sanford, an Alumni Association board member
 - b. Matthew Sanford stated that he was a member of the Alumni Association and served on the Alumni Board and also chaired the Student Sub-committee
 - c. He gave details of his background that included when he was attending Cal Poly Pomona as a student he was the 2006-07 ASI Vice President
 - d. He explained that the main purpose for their presentation today was to make sure that everyone was aware that the Alumni Association was a resource and could provide assistance for students attending CPP to be involved with the Alumni Association and give back to the campus in a variety of ways such as Alumni dinners and events
 - e. A question and answer session took place
 - f. Matthew concluded that if any co-sponsorship opportunities were to arise for Alumni Affairs to partner with ASI, they would encourage people to reach out

to Andrea and she could assist in bringing them before the Alumni Board

II. ACTION ITEMS

A. Recommendation from the Finance Committee (attachments)

1. Hermanos Unidos

\$3,543

NP & A

- a. Fernando Michel gave a brief background on their organization, Hermanos Unidos, and how they benefit the campus
- b. Adam Reyes added details regarding the foundation of their organization's goals
- c. Fernando explained that their National Leadership Conference would be held at California State University of Fullerton this year from February 17-19th and he reviewed the activities and 22 workshops that would be taking place along with the benefits of networking and professionalism
- d. Adam reviewed the expenses for the 60 members that were planning on attending
- e. A brief question and answer session took place
- f. Uriah made a motion to approve the funding request to Hermanos Unidos for \$3,543 from NP & A, seconded by Kayla
- g. Carlos called the vote: 12/0/0, motion passed

B. Recommendation from the Rules and Policies Committee

1. Elections Code (attachments)

- a. Carlos explained that the handout represented the assessment by members of the Rules and Policies Committee, specifically Danielle, Steven and himself, of the summary of proposed changes to the ASI Elections Code
- b. He stated that they would move through the summary and the document that was approved by the Rules and Policies Committee with edits, as numbered in the summary, and make amendments to the Elections Code
- c. Page 4, Terms and Definitions-College Senator:
 - i. Carlos asked for a motion to change all mention of "College of Agriculture" to "Don B. Huntley College of Agriculture", correct all mention of "Collins College of Hospitality and Management" to "The Collins College of Hospitality Management" and correct all mention of "College of Business" to "College of Business Administration"
 - ii. So moved by Uriah, seconded by Steven
 - iii. There was no discussion
 - iv. Carlos called the vote: 13/0/0, motion passed
- d. Page 5, I. Purpose:
 - i. Carlos asked for a motion to change "listed in the ASI Violations section" to "listed in Article XIX – ASI Elections Violations"
 - ii. So moved by Steven, seconded by Kayla
 - iii. There was no discussion
 - iv. Carlos called the vote: 12/0/0, motion passed
- e. Page 7, IV. Duties and Responsibilities of the Elections Committee:
 - i. Carlos asked for a motion to remove "one (1) week" from section B.8.
 - ii. So moved by Steven, seconded by Leslie

- iii. There was no discussion
- iv. Carlos called the vote: 12/0/0, motion passed
- f. Page 8, V. Election Dates, Times and Locations of ASI Elections:
 - i. Carlos asked for a motion to change the title of the article from “Election Dates, Times, and Locations of ASI Elections” to “Dates, Times, and Locations of ASI Elections”
 - ii. So moved by Steven, seconded by Michael
 - iii. There was no discussion
 - iv. Carlos called the vote: 12/0/0, motion passed
- g. Page 10, VII. Eligibility of Candidates for ASI General Elections:
 - i. Carlos asked for a motion to remove sections A.1. – A.7. and change section A. to read “Students who are eligible to run for and hold any elected office in ASI Student Government shall meet the CSU Minimum Qualifications for Student Office Holders (per attached), “ add a new section B. “Candidates for ASI General Elections shall:” and rename sections A.8-A.11 as B.1-B.4 under the new section B.
 - ii. Discussion took place
 - iii. So moved by Uriah, seconded by Kayla
 - iv. Carlos called the vote: 12/0/0, motion passed
- h. Page 18, X. Campaigning for all ASI Elections:
 - i. Section F. – discussion took place regarding wearing ASI paraphernalia
 - ii. Uriah made a motion to change X.F. to read “Any ASI attire shall be provided to candidates upon request”, seconded by Kayla
 - iii. Further discussion took place
 - iv. Uriah proposed an amendment to his motion to read “Candidates running for office can request ASI wear or paraphernalia from the Elections Chair”, seconded by Steven
 - v. There was no further discussion
 - vi. Carlos called the vote: 12/0/0, motion passed on the amendment
 - vii. There was no further discussion
 - viii. Carlos called the vote on the main motion as amended: 12/0/0, motion passed

Carlos tabled this item to move to the special presentation that was time specific at 4:00pm

Carlos re-opened Action Item B at 4:05pm

- i. Page 18, X. Campaigning for all ASI Elections:
 - i. Section I.8. – “No campaigning shall be conducted on ASI property aside from general access poster boards and electronic display boards after the display fee has been paid.”
 - ii. Discussion took place on the validity of this section and the problems that occurred for candidates because it was currently in the code
 - iii. Uriah made a motion to remove section X.I.8. from the document, seconded by Kayla
 - iv. Discussion took place regarding the pros and cons of this section and that ASI does not own property so the wording was not accurate

v. Uriah called to question

vi. Carlos recapped and called the vote: 10/1/0, motion passed

j. Page 18, X. Campaigning for all ASI Elections:

i. Section C. – “The official campaign period, including active and passive campaigning, is to be specifically designated each year, shall last a minimum of fourteen (14) calendar days up to a maximum of ninety (90) calendar days prior to the election.”

ii. Joshua proposed that 14 days be replaced with 21 days to provide one more week of campaigning for the purpose of getting official endorsements for posters due to the logistics of meeting timelines

iii. Discussion took place regarding the pros and cons of this suggestion

iv. Joshua made a motion to strike 14 days and add 21 days instead in section X.C., seconded by Kayla

v. Further discussion took place regarding the authority of the Elections Chair on this matter

vi. Carlos called the vote: 5/7/0, motion failed

k. Page 19, X. Campaigning for all ASI Elections:

i. Section L. 2. University Faculty and/or Staff Involvement - Carlos asked for a motion to change the wording from “Active campaigning in class is not allowed.” to “Active campaigning during class is not allowed.” and remove “However, campaigning may occur before or after class with written approval per the Elections Packet guidelines.”

ii. So moved by Steven, seconded by Nick

iii. Discussion took place regarding clarification of approval

iv. Carlos called the vote: 12/0/0, motion passed

l. Page 20, XI. Campaign Expenses for ASI General Elections:

i. Section A.4. – Carlos asked for a motion to change the wording from “Candidates may raise or lower campaign expense limit by a unanimous vote.” to “Candidates running for the same position may raise or lower their campaign expense limit by a unanimous vote.” He emphasized that any vote would be by candidate position.

ii. Discussion took place

iii. So moved by Steven, seconded by Kayla

iv. Carlos called the vote: 12/0/0, motion passed

m. Page 22, XII. Campaign Endorsements for all ASI Elections

i. Section C. – Individual Endorsement – Uriah explained that this was a controversial section and some people believed that candidates should be able to endorse other candidates and some felt the opposite way. He suggested that a possibility was to add section C.4. “Candidates are not allowed to officially endorse other candidates.” or that they were “allowed”, which he personally endorsed

ii. Discussion took place regarding popularity votes and pros and cons of this topic, including past experiences

Carlos noted that a special senate meeting may be called next week, as he does intend to end this meeting promptly at 5:00pm, and so will table this topic and adjourn regular session at about 4:50pm in order to move to Executive Session and be able to adjourn at 5:00pm

- iii. Uriah made a motion to add C.4. "Candidates are allowed to endorse other candidates.", seconded by Steven
 - iv. There was no further discussion
 - v. Carlos called the vote: 3/8/1, motion failed
 - vi. Steven made a motion to add C.4. "Candidates are not allowed to endorse other candidates.", seconded by Leslie
 - vii. Uriah made an amendment to the motion to add the word "officially" before the word "endorse", seconded by Steven
 - viii. A brief discussion took place
 - ix. Carlos called the vote on the amendment: 11/1/0, motion passed
 - x. There was no further discussion
 - xi. Carlos called the vote on the main motion as amended: 11/1/0, motion passed
- n. Cora stated that there was a miscount in the earlier vote on page 4 for the change to Terms and Definitions – College Senator, as 13 voting members were stated in the vote and there were only 12 voting members present
- i. Carlos asked for a revote to change all mention of "College of Agriculture" to "Don B. Huntley College of Agriculture", correct all mention of "Collins College of Hospitality and Management" to "The Collins College of Hospitality Management" and correct all mention of "College of Business" to "College of Business Administration"
 - ii. Motion originally made by Uriah and seconded by Steven
 - iii. There was no discussion
 - iv. Carlos called the revote: 12/0/0, motion passed with corrected vote

Carlos began a motion to table Action Item B. and gave the floor to Susan

Susan stated: this version of the Elections Code was the recommended version from the Rules and Policies Committee, and as they saw, the track changes were not very clear. She indicated that they should all do their due diligence and go back to the original version of the Elections Code and compare to this document to see what had been added, as they should understand what they were voting on when they were asked to approve the entire document at the next meeting – not just the changes that they had been making during the senate meeting.

Carlos completed a motion to table Action Item B. Recommendation from the Rules and Policies Committee 1. Election Code until the next senate meeting, seconded by Uriah

Discussion took place regarding the timing of the next senate meeting, timing of the next Elections Info Session, to focus on the big issues and not try too hard to cover all provisions as a good foundation already existed in the document for the Elections Chair and to email any other suggestions prior to the next meeting once it was established

Carlos called the vote: 10/1/0, motion passed

Carlos adjourned regular open session at 4:59pm to move to Executive Session

Carlos resumed regular open session at 5:16pm and a report of Executive Session was given

III. EXECUTIVE SESSION

Carlos made a motion to extend the meeting until all business was completed, seconded by Danielle – Vote: 10/0/0, motion carried

A. Action Items

1. The Personal Holiday Policy was approved
 - a. Motion made by Carlos, seconded by Kayla – Vote: 10/0/0
2. The Holiday Pay Policy was approved
 - a. Motion made by Carlos, seconded by Nick – Vote: 10/0/0

B. Discussion Item

1. The application for Section 218 Agreement (Social Security Participation) was discussed

C. Information Item

1. Information was shared regarding the search for ASI Executive Director and related matters

IV. ADJOURNMENT

- A. Next Senate meeting will take place on Thursday, February 23, 2017, 3:00 – 5:00pm, in the England Evans room
- B. Carlos stated that senate meeting 2016-17:13 was adjourned at 5:16pm

MINUTES SUBMITTED TO:

Carlos Gomez, Vice Chair of the Senate

Date

MINUTES APPROVED AT SENATE 2016-2017: _____

Vicki Jackson, Student Government Coordinator

Date