



ASI Finance Committee Minutes

2016-17; 8 Friday, March 10, 2017, 3:00pm-5:00pm, BSC, 2nd Floor, England Evans

I. Preliminaries

- A. Call to Order at 3:06pm
- B. Quorum Check:

Karen Tu, Treasurer, Chair

Voting members:

- Carlos Gomez, Senator Pro-Tempore, Vice Chair
- Uriah Sanders, President **Unexcused Tardy arrived at 4:02pm**
- Gabriel Smith, Vice President **Unexcused Absence**
- Nicholas Woo, Senator-at-Large (Greek)
- Karen Romero, Senator-at-Large (MCC) **Excused Early at 3:58pm**
- Gabi Sedano, CEIS Senator

Advisors:

- Carol Lee, ASI Financial Services Director
- Thavery Lay-Bounpraseuth, Designee for Senior Coordinator, ASI Advisor

Non-voting Liaison:

- Brandon Whalen, Attorney General

- C. Approval of Minutes
 - 1) There were no minutes to approve
- D. Agenda Changes
 - 1) Karen moved to move Discussion Item D. Economic Club CPP - \$2,500 NP&A to Discussion Item B., Nick seconded. Vote, 4:0:0, motion passed.
- E. Financial Status
 - 1) Financial Status – Given by Karen Tu
 - a) ASI – NP & A Account Balance \$ 329,010.00
 - b) The Green Initiative Fund (TGIF) \$ 138,774.00
- F. Introduction of Guests
 - 1) Audrey Cuvarrubias, Cal Poly Alzheimer's Buddies, Member
 - 2) Catherine Yapjoce, Economics Club, VP of Internal Affairs
 - 3) Matthew Ichinaga, Cal Poly Alzheimer's Buddies, PR
 - 4) Ursula Simonoski, Cal Poly Alzheimer's Buddies, Scheduler
 - 5) Shunto Kobayashi, Economics Club, President
 - 6) Alan Manotya, Colleges Against Cancer, President
 - 7) Abiel Ruiz- Garay, Nu Alpha Kappa, NAKLand Director
- G. Reports
 - 1) There were no reports
- H. Open Forum
 - 1) There were no speakers

II. Action Item

- A) There were no action items

III. Discussion Item

A) Alzheimer Buddies - \$2,242 NP&A

- 1) The club gave a brief background of Alzheimer Buddies and the events they partake in. The club noted they will be attending the Alzheimer symposium at Harvard University on April 1st in Boston, Massachusetts. The members shared the symposium provides workshops on aging health and to bring awareness to the disease.
 - 2) The club provided a breakdown of their expenses:
 - a) Plane tickets
 - b) Food
 - c) Transportation
 - d) Housing
- 1) Carlos moved to suspend Robert's Rules and move Discussion Item A. Alzheimer Buddies request of \$2,242 from NP&A to Action Item A., Karen seconded. Vote, 4:0:0, motion passed.

*Alzheimer Buddies for \$2,242 from NP&A as **Action Item A.***

- 1) Carlos moved to approve Alzheimer Buddies request of \$2,242 from NP&A, Karen seconded. Vote, 4:0:0, motion passed.

B) Economics Club CPP - \$2,500 NP&A

- 1) Shunto shared they will be visiting the Federal Reserve Bank (FED) in San Francisco California from March 31st – April 3rd. Shunto gave a brief background of the financial district they will be visiting while in San Francisco.
 - 2) Shunto gave a breakdown of the expenses:
 - a) Flights
 - b) Hotel
 - c) Food
 - d) Transportation
 - 3) Questions and answer session took place where the committee asked more questions regarding their itinerary.
- 1) Nick moved to suspend Robert's Rules and move Discussion Item B. Economics Club CPP request of \$2,500 from NP&A to Action Item B., Karen seconded. Vote, 3:1:0, motion passed.

*Economics Club CPP for \$2,500 from NP&A as **Action Item B.***

- 1) Nick moved to approve Economics Club CPP request of \$2,500 from NP&A, Karen seconded. Discussion took place:
 - a) Karen and Carlos recommended reducing the amount requested and having the trip be a one day trip as oppose to 2-3 days.
 - b) The committee discussed the difficulty of funding a self-guided tour as oppose to an actual event that has a set schedule.
 - c) Karen proposed reducing the amount from \$2,500 to \$2,000 to eliminate the extra costs of the rooms.

- 2) Karen moved to amend the current motion and approve Economic Club CPP with a reduced amount of \$1,800 from NP&A, Nick seconded.
 - a) Vote, 3:1:0, motion passed.
 - 3) Nick moved to approve Economics Club CPP amended amount of \$1,800 from NP&A, Karen seconded. Vote, 3:1:0, motion passed.
- C) Colleges Against Cancer - \$3,321 NP&A
- 1) Alan gave a brief background of Colleges Against Cancer, and shared they requesting funding for Relay for Life a 24-hour walk-a-thon. He noted their program will be taking place on Saturday April 22nd- Sunday April 23rd from 1pm-1pm (24hour event) in the Bronco Commons. Alan shared the composition of the event and who can attend. He shared the day is filled with ceremonies, hourly events, and food sales.
 - 2) Alan gave a breakdown of the expenses:
 - a) Grounds Bronco Commons
 - b) Food
 - c) Entertainment
 - d) Survivor Gifts
 - e) Tents, tables and chairs
 - f) Thank you gifts
 - g) Decorations
 - h) Relay Kick-Off
 - i) Supply Carrying Assistance
 - j) Relay for Life Plaque
 - 3) This program provides an opportunity for students to attend an event on campus over the weekend. In addition it provides students with further information in regards to resources that are available. It also provides an opportunity to learn more about awareness and helping others.
 - 4) Question and answer session took place
- D) Nu Alpha Kappa Fraternity - \$4,457
- 1) Abiel gave a brief background of NAK and the events that they partake in. He shared their club is requesting funding for NAKland a free Children's Carnival. This event promotes higher education to youth and their families. The event will be taking place May 6, 2017 at Pomona High School and provide carnival games, live entertainment, giveaways, school supplies, food, and educational booths.
 - 2) Abiel shared all liability issues have been covered and will also have participants sign a liability form upon entering the event. He shared with the committee that he understands this is a big amount to request but this event truly engages students and bring the community together.
- E) Zero Waste Program -\$588 TGIF
- 1) Carol shared this was a project from last year's Sustainability Committee. She noted Finance Committee allocated \$12,690 last year and they are just now implementing this program and need further funding. She added Sustainability now has a shortage of \$588 from TGIF.

- 2) Question and answer session took place:
 - a) Carlos asked how this request differs from other clubs whose event has already passed and them requesting funding – Carol noted this is just an additional request to their previous amount
 - b) Brandon provided further information of last year’s request and added it was in violation of the Financial Guidelines & Stipulations regarding line item 32c that states that a request of the same project is not allowed.

IV. Information Item

- A) There were no information items

V. Adjournment

- A) Next Finance Committee Meeting: Friday, April 7, 2017, 3:00-5:00PM, BSC, 1st Floor, Senate Chambers Conference Room
- B) Meeting was adjourned at 4:39pm