



ASI Finance Committee Minutes

2016-17; 5 Friday, January 27, 2017, 3:00pm-5:00pm, BSC, 2nd Floor, England Evans

I. Preliminaries

- A. Call to Order at 3:09pm
- B. Quorum Check:

Karen Tu, Treasurer, Chair

Voting members:

- Carlos Gomez, Senator Pro-Tempore, Vice Chair
- Uriah Sanders, President **Tardy**
- Gabriel Smith, Vice President **Excused Absence**
- Nicholas Woo, Senator-at-Large (Greek) **Excused Tardy**
- Karen Romero, Senator-at-Large (MCC)
- Gabi Sedano, CEIS Senator

Advisors:

- Carol Lee, ASI Financial Services Director
- Jami Grosser, Senior Coordinator, ASI Advisor

Non-voting Liaison:

- Ayham Dahlan, Attorney General Designee **Absent**

At the commencement of the meeting quorum was not met, but with the arrival of a tardy voting member they reached quorum. At minute 52:00 the previous meeting minutes were approved and agenda changes were made.

- C. Approval of Minutes
 - 1) Carlos moved to approve the December 2, 2016 minutes, Gabi seconded. Vote, 4:0:0, motion passed.
- D. Agenda Changes
 - 1) Karen shared she would like to add Discussion Item E. Restaurant & Food Service Professionals for the amount of \$1,901.50 from NP&A their event will take place March 21st-23rd.
 - 2) Carlos moved to add Discussion Item E. Restaurant & Food Service Professional for the amount of \$1,901.50 from NP&A, Nick seconded. Vote, 4:0:0, motion passed.
 - 3) Gabi moved to approve the agenda as amended, Karen seconded. Vote, 4:0:0, motion passed.
- E. Introduction of Guests
 - 1) Monica Siasoco, Restaurant & Food Service Professionals, President
 - 2) Joanna Stanley, Restaurant & Food Service Professionals, Treasurer
 - 3) Karen Cheung, The Library Club, President
 - 4) Josh Kennedy, UMBRA-NSL, President
 - 5) Sam Daugherty, UMBRA-NSL, Team Lead
 - 6) Fernando Gutierrez, Hermanos Unido, President
 - 7) Roberto Mendez, Hermanos Unidos, Academic Chair
 - 8) Marlee Fruto, Global Medical Brigades, President
 - 9) June Wu, Global Medical Brigades, Co-President/Scheduler
 - 10) Teresa Rodriguez, Global Medical Brigades, Program Coordinator

- F. Reports
 - 1) There were no reports
- G. Open Forum
 - 1) There were no speakers

II. Action Item

- A) Gamer's Union - \$2,455 NP&A
 - 1) Karen moved to approve Gamer's Union request of \$2,455 request from NP&A, Nick seconded. Vote, 3:1:0, motion passed.

III. Discussion Item

- A) Hermanos Unidos - \$5,078 NP&A
 - 1) Fernando and Roberto presented for Hermanos Unidos and noted that the funding they are requesting is \$5,500 and not \$5,078.
 - 2) Both members shared they are requesting funding to attend Hermanos Unidos National Leadership Conference. The members provided a brief history of why Hermanos Unidos was established. Members explained the clubs goal is to increase graduation rates for male Latinos. They explained they are able to accomplish this through three academic pillars academic excellence, community service, and social networking. The members explained each pillar and how they partake in each one. They will be attending a National Conference that will take place on February 17th – 19th at California State University of Fullerton. They explained it is beneficial for them to attend because they get to see all Hermanos come together. They shared that during this event they attend seminars, committees, workshops, to help develop leadership skills.
 - 3) The members gave a breakdown of their expenses and reiterated they are requesting \$5,500 and not \$5,078.
 - 4) Fernando noted that the reason for the error in the budget request was due to them not paying for everyone's registration. However, he shared that after meeting with his members they decide to pay for 100 of the club member's registrations.
 - 5) The committee discussed the timeline of the event and the errors within the budget request. Carol noted the breakdown of their expenses:
 - a) \$4,500 registration
 - b) \$ 1,000 t-shirts
 - c) \$400 gas
 - d) \$5,900 total costs and the club will be covering \$400 – request will be for \$5,500
 - 6) Carlos moved to suspend Robert's Rules and move Discussion Item A. Hermanos Unidos amended request of \$5,500 from NP&A to Action Item B., Karen seconded. Vote, 4:0:0, motion passed.

*Hermanos Unidos for \$5,500 from NP&A as **Action Item B.***

- 1) Carlos moved to recommend Hermanos Unidos amended request of \$5,500 from NP&A to the Senate with the stipulations that they revise their mid-year budget request, Gabi seconded.
 - a) Karen suggested reducing their costs and request a reduced amount
 - b) Vote, 4:0:0, motion passed.

- B) The Library Club - \$2,250 NP&A
- 1) Karen gave a brief history of The Library Club and how they are the voice of the students within the library. Karen also shared who the advisors of the committee are and past events that they have held. She noted their club is requesting funding to attend the ACRL Conference held by the Association of College and Research Libraries. The event will be taking place March 22-25 in Baltimore, MD at the Baltimore Convention Center. She shared the conference will have an influential keynote speaker and they will learn about various aspects of maintaining libraries.
 - 2) Karen noted 3 students will be attending and will be coordinating with advisors to choose which events to attend too within the conference.
 - 3) Karen gave a breakdown of the expenses including roundtrip flights and nonmember registration fees.
 - 4) Karen Tu stated that the club must submit a revised mid-year budget request with the appropriate changes by the next meeting.
- C) Global Medical Brigades - \$5,500 NP&A
- 1) Marlee gave a brief background on Global Medical Brigades. Teresa shared their current emphasis is to help the impoverished communities of Nicaragua. They will be going to Nicaragua from March 18-24. Within the brigade they set up free medical, dental, and pharmaceutical clinics. Teresa shared these experiences for students are eye-openers that teach them to appreciate the resources they have. She added it also provides them with community service skills they can use in the future.
 - 2) Teresa shared a breakdown of the expenses and noted that the amount they are requesting is to lessen the burden of the members. The club is aware that if they do not get approved that they will have to pay their own costs. The goal of the club is to try to cover a portion of each member's cost of the brigade.
 - 3) Teresa shared a short video with the committee to further explain what a medical brigade is.
- D) Undergraduate Missiles, Ballistics, and Rocketry Association (UMBRA) - \$5,500 NP&A
- 1) Josh and Sam presented to the committee they began by sharing a brief history of UMBRA. They shared that they will be attending the NASA Student Launch Competition that will be taking place in Huntsville, Alabama from April 4-9, 2017. The members shared the process of the competition and what they are required to do. They explained that Cal Poly gets recognition from this competition and it teaches students fundamentals of rocketry.
 - 2) The members gave a breakdown of their expenses and highlighted their biggest expense are the flights for 13 members.

Carlos moved to extend the meeting until all business was covered, Gabi seconded. Vote, 4:0:0, motion passed.

- E) Restaurant & Food Service Professionals - \$1,901.50 NP&A
- 1) Monica and Joanna gave a brief background of the Restaurant & Food Service Professionals club. They shared 15 students will be traveling to San Francisco from March 21- 23 to network with industry professionals and tour unique restaurants.
 - 2) They shared a breakdown of their expenses including transportation, hotel, and meals.
 - 3) The members shared this trip benefits students because they meet with industry professionals, network, and provide an opportunity to obtain jobs.

4) Carol informed the club that meals for one day are capped at \$55 per day

IV. Information Item

A) There were no information items

V. Adjournment

A) Next Finance Committee Meeting: Friday, February 10, 2017, 3:00-5:00PM, BSC, 2nd Floor,
England Evans

B) Meeting was adjourned at 5:04pm