



## ASI Finance Committee Minutes

2016-17; 7 Friday, February 24, 2017, 3:00pm-5:00pm, BSC, 2<sup>nd</sup> Floor, England Evans

### I. Preliminaries

- A. Call to Order at 3:23pm
- B. Quorum Check:

Karen Tu, Treasurer, Chair

#### *Voting members:*

- Carlos Gomez, Senator Pro-Tempore, Vice Chair
- Uriah Sanders, President **Unexcused Tardy**
- Gabriel Smith, Vice President **Unexcused Absence**
- Nicholas Woo, Senator-at-Large (Greek) **Excused Absence**
- Karen Romero, Senator-at-Large (MCC)
- Gabi Sedano, CEIS Senator

#### *Advisors:*

- Carol Lee, ASI Financial Services Director
- Jami Grosser, Senior Coordinator, ASI Advisor

#### *Non-voting Liaison:*

- Brandon Whalen, Attorney General

- C. Approval of Minutes
  - 1) There were no minutes to approve
- D. Agenda Changes
  - 1) There were no agenda changes
- E. Financial Status
  - 1) Financial Status – Given by Karen Tu
    - a) ASI – NP & A Account Balance \$ 329,010.00
    - b) The Green Initiative Fund (TGIF) \$ 138,774.00
    - c) ASI - Allocated from NP&A \$12,649.50 to the following clubs:
      - i. Gamers Union Poly Founders, Restaurant & Food Service Specialists, Library Club and Hermanos Unidos
    - d) ASI Prior Year's III Reserves \$ 462,117.00 and allocated \$10,000 to ASI B.E.A.T
- F. Introduction of Guests
  - 1) Matthew Cureg, American Society of Civil Engineers, Treasurer
  - 2) Tsend-Ayush Jamsran, Earthquake Engineering Research Institute, President
  - 3) Alexander Pham, Earthquake Engineering Research Institute, Vice President
  - 4) Jacqueline Churchill, Alpha Kappa Psi, Treasurer
  - 5) Ayham Dahlan, ASI, Asst. Atty. General
- G. Reports
  - 1) There were no reports
- H. Open Forum
  - 1) There were no speakers

### II. Action Item

- A) Pi Sigma Epsilon - \$5,500 NP&A
  - 1) Karen moved to recommend Pi Sigma Epsilon's request of \$5,500 from NP&A to the ASI Senate, Gabi seconded. Vote, 3:1:0, motion passed.

**Action Items B, C, and D were not voted on until after all three club presented and quorum was met at which time Robert's Rules was suspended and the committee approved these action items.**

- B) Earthquake Engineering Research Institute - \$2,436 NP&A
  - 1) Karen noted that the Earthquake and Engineering Research Institute had been allocated \$1,000 from the Administration Fund. She stated their request would be reduced from \$3,436 to \$2,436.
  - 2) Carlos moved to approve Pi Sigma Epsilons request of \$2,436 from NP&A, Karen seconded. Vote, 4:0:0, motion passed.
- C) Alpha Kappa Psi - \$1,944 NP&A
  - 1) Carlos moved to approve Alpha Kappa Psi's request of \$1,944 from NP&A, Gabi seconded. Vote, 4:0:0, motion passed.
- D) American Society of Civil Engineers - \$5,500 NP&A
  - 1) Carlos moved to recommend American Society of Civil Engineers request of \$5,500 from NP&A to the ASI Senate, Karen seconded. Vote, 4:0:0, motion passed.

### **III. Discussion Item**

- A) Earthquake Engineering Research Institute - \$3,436 NP&A
  - 1) T-Send gave a brief history of the Earthquake Engineering Research Institute. Their club will be attending the Annual International Seismic Design Competition. Alexander discussed the expansion and growth of their club. Their event will be taking place March 7<sup>th</sup> through the 11<sup>th</sup> in Portland, Oregon. Alexander shared further information regarding their project submission. They noted this program benefits Cal Poly because it engages students in competition and enhances students learning in structural/earthquake concepts.
  - 2) Alex shared a breakdown of their expenses:
    - a) Flights
    - b) Registration
    - c) Shipping (5 foot structure)
    - d) Hotel
- B) Alpha Kappa Psi - \$1,944 NP&A
  - 1) Jaqueline shared their club will be attending The Principled Business Leadership Institute from March 3-7, 2017 in San Francisco. She noted this event is one of two conventions that they attend and provided a brief background of Alpha Kappa Psi. She noted PBL is for professional development, office training, networking, and gain leadership skills.
  - 2) Jaqueline shared a breakdown of their expenses with 8 students attending:
    - a) Gas
    - b) Registration
    - c) Hotel
    - d) Parking Fee
- C) American Society of Civil Engineers - \$5,500 NP&A
  - 1) Matthew shared their club will be attending the Pacific Southwest Conference (PSWC) from April 6<sup>th</sup> thru April 8<sup>th</sup> at the University of California Irvine. He shared a brief background on the American Society of Civil Engineers. He noted 104 students and 6 full time staff from Cal Poly will be attending the Pacific Southwest Conference this year. He explained the events they will be partaking in and noted this event is beneficial for

students to build networking skills, promote school pride, and promote the “Learn by Doing” motto.

- 2) Matthew shared a breakdown of their expenses:
  - a) Hotel
  - b) Individual Registration
  - c) Pre-Conference BBQ
  - d) T-shirts ( two provided)
  - e) Supplies (printing, paper, utilities)
  - f) School Registration

**At the commencement of the meeting quorum was not met. With the arrival of a tardy voting member they reached quorum and suspended Robert’s Rules to take action on Discussion Items A, B, and C.**

- 1) Carlos moved to suspend Robert’s Rules and move Discussion Items A. Earthquake Engineering Research Institute (\$3,436 NP&A), B. Alpha Kappa Psi (\$1,944 NP&A), and American Society of Civil Engineers (\$5,500 NP&A) to Action Items B, C, and D, Gabi seconded. Vote, 4:0:0, motion passed.

#### **IV. Information Item**

- A) There were no information items

#### **V. Adjournment**

- A) Next Finance Committee Meeting: Friday, March 10, 2017, 3:00-5:00PM, BSC, 2<sup>nd</sup> Floor, England Evans
- B) Meeting was adjourned at 4:13pm