



Rules and Policies Committee Minutes

2016-2017:5 Friday, January 6, 2017, 3:00 – 5:00PM, BSC, 1st Floor, Senate Chambers

I. Preliminaries

- A) Call to Order at:
- B) Quorum Check:

Samuel Smith, Attorney General, Chair

Voting Members:

- Carlos Gomez, Senate President Pro-Tempore, Vice Chair
- Uriah Sanders, President
- Gabriel Smith, Vice President **Excused Absence**
- Gabi Sedano, CEIS Senator
- Danielle Camarella, Business Senator
- Steven Zhang, CLASS Senator

Advisors:

- Cora M. Culla, ASI Executive Director **Excused Tardy**
- Dr. Susan Ashe, Director of Student Conduct & Integrity

Liaison:

- Karen Tu, Treasurer

- C) Approval of Minutes
 - 1) Dr. Susan Ashe noted she was not an excused tardy from the last meeting but was an excused absence.
 - 2) Steven noted that under Discussion Item III. it should either state Gabi or Gabriel but not Gabriela.
 - 3) Danielle moved to approve the November 18, 2016 minutes as amended, Gabi seconded. Motion carried by chair.
- D) Agenda Changes
 - 1) There were no agenda changes
- E) Introduction of Guests
 - 1) Ayham Dahlan, ASI, Asst. Atty. General
- F) Open Forum
 - 1) Ayham Dahlan introduced himself to the committee, and the rest of the committee members introduced themselves to him.

II. Action Item

- A) There were no action items

III. Discussion Item

- A) Bylaw Revision
 - 1) Sam shared that the Bylaws need to be revised because it is mandated by the University, the addition of new committees, and consistency and compliance issues that need to be addressed.
 - 2) Sam shared a handout of the ASI Bylaw Revisions he reviewed the following:
 - a) SPRC will be changed to Sports and Recreation Facilities Enhancement Account (SRFEA)
 - i. Additions will be made to Articles XIX, XX, and XXI
 - b) Governmental Affairs Committee (GAC)

- i. Addition of Assistant Secretaries
 - ii. Assistant Secretaries would have their own sub-section
 - iii. A new article after Article XXI to include all of the duties of the GAC
 - c) Assistants --- The new assistants need to be classified as Student Leaders or otherwise for appointment and compensation purposes
 - d) Sustainability & Committee Classification
 - i. Sustainability is not in the bylaws in the same capacity as the other committees within the bylaws
 - ii. Classifications will be added to their committee
 - e) Position Responsibilities
 - i. Secretary of External Affairs position need to reflect expansion of position
 - ii. Attorney General is parliamentarian for all committees reduction of liasonship needs to be discussed
 - iii. Senators --- section will be added with explicit expectations and duties
 - f) Semester Conversion Stopgap Language
 - i. Semester conversion language to keep the bylaws relevant
 - d) Legal Compliance
 - i. Changing Article XXXVI to reflect compliance with all CSU policies and executive orders.
- 3) Sam went over additional proposed changes to the Bylaws:
 - a) Voting requirements to pass a document are not clear within the bylaws they need to be examined and changed where necessary
 - b) Examinations of funding and budget sections need to be examined
 - c) Articles for training committees need to be amended
 - d) Executive committees of Senate usage and their scope
 - 4) Discussion took place by the committee of the proposed changes
 - a) The committee discussed various ways to accomplish the proposed changes that need to be made to the bylaws
 - i. Sam shared how the work would be divided amongst the committee members
 - b) Susan noted that dividing work amongst the committee is key to get the changes done. However, she shared that everyone working together in the meeting would be a better approach to make the best changes possible collectively.
 - 5) Cora came into the meeting and clarified some points that Sam had shared. She noted that voting requirements are an important proposed change because they are not clear within the bylaws. In addition she added that the Personal Review Committee needs to be fixed to clarify the role and how decisions are made. Lastly, she mentioned the Executive Committee needs to be edited to make it clear that they are only supposed to act on ASI Senate matters and not take action on financial matters.
 - 6) Discussion continued by the committee in regards to ensuring that the working groups are collaborating with the rest of the committee
 - a) Carlos suggested incorporating more meeting times or having longer meetings that would help accomplish the committee working collectively to edit the document
 - 7) Sam went over a timeline of dates to submit the bylaw changes
 - a) The committee was concerned that the dates were to close together and nothing will get done with such close time constraints

- b) The committee discussed available times everyone can meet in the Spring Quarter
 - c) The committee discussed the possibility of using e-mails when working groups cannot meet but making meeting times a priority
 - d) The committee continued discussion on a timeline that would work for the entire committee and formats that could be followed to maintain the integrity of the document and maintain consistency
- B) 2017 Elections Code
- 1) Sam shared that he would like the committee to have an open discussion of the 2017 Elections Code
 - 2) Susan shared her concern with the committee about the 2017 Elections Code that was recommended to the ASI Senate
 - 3) Susan noted that the Elections Code needs to be ready before Tara's information sessions beginning February 22nd. She added that it would not be fair for to the ASI Senators to read the 2017 Elections Code that was recommended to them as it is an unsatisfactory version.

IV. Information Item

- A) There were no information items

V. Adjournment

- A) Meeting was adjourned at 5:01pm
- B) Next Rules and Policies Committee Meeting: January 20, 2017, 3:00pm-5:00pm.
BSC Senate Chambers Conference Room