



**ASI SENATE MEETING**  
**Thursday, October 27, 2016**

**Cora M. Culla**  
**ASI Executive Director's Report**

**1. SUBJECT: New Hires in ASI**

**DETAIL:**

Jason Shaw, Associate Director of Facilities started October 17, 2016. He was born in Belize a country in Central America and moved to the United States in 1986. He has been married for 12 years with a 5 year old son and a three year old daughter. Jason is a product of the CSU graduating from Cal State Dominguez Hills with a Master's and Bachelor's Degrees in Public Administration. He has over 15 years of experience overseeing building maintenance, working with contractors, project management, supervision, and managing operating and capital budgets.

Rosie Armendariz, Human Resources Generalist will join the ASI HR Team on Monday, October 31, 2016. She has a bachelor's degree in Business Management from the University of Phoenix. Rosie has over 14 years of experience overseeing employee relations, talent acquisition/staffing and onboarding, benefit administration, training and development, and compliance processes.

Brayden Wiggins, Audio and Visual Coordinator, has joined the ASI Conference and Events Team on Wednesday, October 26, 2016. He started working for ASI as student Audio and Visual Technician in January 2015. Brayden is a recent graduate of Cal Poly Pomona, receiving a Bachelor's Degree in Music, emphasizing in Industry. He has gained experience and knowledge working with audio equipment in the classroom and by working at ASI.

**2. SUBJECT: ASI Open Searches**

**DETAIL:**

**Management:**

**Director of Human Resources:** On-campus interviews were conducted on October 17<sup>th</sup>, 18<sup>th</sup>, 19<sup>th</sup> and 24<sup>th</sup>.

**Staff:**

**Lead Financial Services Coordinator:** On-campus interviews are scheduled for October 24<sup>th</sup>, 25<sup>th</sup>, 26<sup>th</sup> and the 31<sup>st</sup>.

**Facility Operations Coordinator:** Tentative effective start date December 12<sup>th</sup>.

**Accounts Payable Fund Specialist:** The search committee met on Thursday, October 13<sup>th</sup> to deliberate and review additional applications.

**Fitness Coordinator:** The search committee is in the process of conducting phone interviews a date is to be determined.

**Building Services Engineer:** The job advertisement on external websites for this position is to be determined.

### **3. SUBJECT: BSC Updates**

#### **DETAIL:**

ASI participated in the largest earthquake drill in the world, the Great CA Shakeout! last week. The drill was supported all over campus and instructions were issued in the BRIC and BSC. Emergency drills are an important part of ASI's commitment to emergency preparation and the staff review and evaluate the organization's response after each incident. The ASI Emergency Preparation Committee will review this as a part of their monthly meeting next week and welcomes any feedback or comments from the student leaders.

Barny Peake served as ASI's representative to the CSU Facilities Management Conference in Indian Wells, CA this week. The conference is organized by the Chancellor's Office Capital Planning, Design and Construction (CPDC) department. The theme of this year's conference was "Building a Sustainable Future" and featured several sessions about the sustainability efforts the CSU system is taking in our facility management and design. A more detailed summary will be provided to the Facilities and Operations Committee and at an upcoming staff meeting.

### **4. SUBJECT: Children's Center Updates**

#### **DETAIL:**

- The Children's Center is preparing for our Storybook Parade & Performance on 10-31-16. For the storybook parade all children will dress as a favorite storybook character and sing songs at various locations on campus. Everyone is invited to come listen to the children and bring some small treats for the children if you would like- stickers, pencils, crayons or fruit snacks- but please, no candy.
- On Wednesday October 26 the Children's Center students were busy decorating pumpkins from the Farm Store, getting pictures and video taken for our Thanksgiving video, and visiting with University Police about Red Ribbon week... whew! It was a busy day, but all survived.

### **5. SUBJECT: Campus Recreation Updates**

#### **DETAIL:**

##### **Awards and Recognition**

Operations Manager, Ginny Templeton, provided the key note presentation, "How To Build Teams That Will Give Their All" at the Ohio Parks and Recreation Association (OPRA) state Aquatics Symposium on October 14, 2016 in Columbus, OH. The following week, she attended and presented the World Aquatic Health Conference in Nashville, TN and received one of three National Distinguished Instructor Awards from the National Swimming Pool Foundation.

### **Special Events**

On October 13<sup>th</sup>, Pokemon the Original Movie, was screened as part of the Flick and Float program series and enjoyed by 25 student attendees. The next Flick and Float will be Remember the Titans on Thursday, October 27<sup>th</sup> from 6pm-8pm. With Spin bikes in addition to lounge chairs, this Halloween's Ride-In Movie on Monday, October 31<sup>st</sup> from 6:00pm to 9:00pm will be Ghostbusters. These events are free for all BRIC members and snacks will be provided.

Also for Halloween, Campus Recreation is encouraging staff and participants to wear their costumes. In order to foster an inclusive environment, the department has distributed the following message (developed in consultation with the Office of Student Life and Cultural Centers):

*To help us create an inclusive environment, please refrain from wearing costumes that depict or appropriate cultural references or attire. These have a tendency to highlight offensive stereotypes of various communities, and is something we wish to avoid at our Halloween Celebration. If you are uncertain about whether your costume could be offensive, don't hesitate to ask your supervisor and/or check out this video.*

*7 Myths about Cultural Appropriation, Decoded on MTV,  
<https://www.youtube.com/watch?v=KXeJdHrGOuI>*

### **Campus Collaborations and Partnerships**

Campus Recreation's Personal Trainers and Fitness Coordinator volunteered at Matt's Run, leading dynamic warm-up sessions pre-race, and a stretching booth post-race. Approximately 30 runners participated in the warm-up and/or stretching exercises.

### **Membership and Usage**

Through October 23<sup>rd</sup>, the BRIC has averaged 3,240 check-ins per day (Monday through Thursday) and 1,234 check-ins per day (Friday through Saturday). This includes the usage of 18,851 assessed student members (74.6% of the 25,280 eligible for a complimentary membership). Total check-ins to date are up 26% overall when compared to data from Fall 2015.

### **Certification Courses**

The first scuba class of the year wrapped up on October 23<sup>rd</sup> with five students completing their Open Water Diver certification and four students completing their Deep Diver Specialty certification. The second class started October 26<sup>th</sup> with six Open Water Diver students, four Rescue Diver students and four Full Facemask Specialty students.

### **Trips**

On October 22<sup>nd</sup>, Campus Recreation transported a group of students to Joshua Tree National Park. "Joshua Tree Yoga and Explore" led one group of students through the beautiful landscape while discovering the flora, fauna, petroglyphs, and geology of the area, discovering hidden caverns, as well as dedicating time to guided yoga and meditation practice within 3 different areas of the park. "Joshua Tree Rock Climbing" operated simultaneously in the Lost Horse area of the park known for its beautiful rock, breathtaking landscape and all day shade to protect all who participated from the desert sun. Students were introduced to the Leave No Trace ethics, new climbing techniques and ways in which to manage the inherent risks associated with the sport of outdoor rock climbing.

This weekend, October 29<sup>th</sup> through 30<sup>th</sup>, Adventures Instructors will head back to Joshua Tree to led an overnight trip with the day time itineraries divided into two areas of focus: Primitive Skills and The Backpacker. This trip will be the final culmination of four workshops each program's participants will have completed before their travels through the wilderness to practice their newly learned skills in trip preparation, backcountry cooking, navigation, Leave No Trace principles, risk management and environmental education.

### **Staff Recruitment**

Applications are now being accepted for a new student position, Recreation Technician, which will be responsible for maintaining the fitness, pool, and recreation equipment. Successful candidates will begin training in December.

With an increased demand for private swim lessons, Campus Recreation hired eight Cal Poly Pomona students as Assistant Instructors for Aquatics to provide the staff needed to support this program's operations.

### **Safety Training & Emergency Preparedness**

Campus Recreation participated in the California Shake Out at the BRIC on October 20<sup>th</sup> led by student Operations Supervisor, Quillan Kathol, with 28 staff and BRIC members participating.

The American Red Cross Basic Life Support Certification will be hosted this Saturday, October 29 at the BRIC.

### **Staff Training**

"ASI Campus Recreation" has been launched in Blackboard to efficiently and effectively track training and facilitate emerging leader applications for all campus recreation student staff.

On Saturday, October 22<sup>nd</sup> there were seven Intramural Sports Officials and one professional staff that attended the SCIOA (Southern California Intramural Officials Association) Flag Football Officials' Clinic at CSUN. The Officials participated in the intermediate and advanced tracks. Kaycee Tanioka, Intramural Sports Coordinator, was a clinician and facilitated the intermediate level Officials through in-class instruction, on-field stations, and scrimmages.

### **Professional Development**

Ian Navarro, the Adventure Education Coordinator, attended the WRMC (Wilderness Risk Management Conference) held in Salt Lake City, Utah. Ian has returned with many new insights on incorporating new risk management protocols and future projects in relation to indoor and outdoor programming within the context of collegiate recreation. Some areas of insight include methods of creating a culture of mitigating risk, examples of how other similar programs document and develop staff trainings and emergency protocols, and professional contacts for further study.

The NIRSA Region VI Conference is November 2<sup>nd</sup> through 4<sup>th</sup> in Riverside, California. Seven professional staff and eleven student staff will be in attendance. Department representatives will be presenting four of the conferences presentations, facilitating one roundtable and one panel discussion.

- Creative Programs to Increase Female Participation in Intramural Sports – Kaycee Tanioka and Daniel Evangelista
- Emerging Leaders - How to provide personal and professional growth opportunities for student employees – Shelbi Long and Kaycee Tanioka
- The SAFE Program – Quillan Kathol, Jason Martinez
- Technology Roundtable – Quillan Kathol, Thomas Logue
- Build your Fitness Programs – Tyler Wong, Kyle Arabit, Erica Ojeda
- Panel discussion – leave your legacy – Shelbi Long

The BRIC is also one of the destinations for the pre-conference facility tours on Wednesday, November 2<sup>nd</sup>.

### **Tournaments**

Upcoming Intramural Sports tournaments include the Bubble Soccer Tournament on Friday, October 28<sup>th</sup> at 3 pm on the MAC in the BRIC.

The first Big Pink Volleyball Tournament was hosted on October 14<sup>th</sup> with over 50 participants. This tournament was a collaboration with ASI Programs, The Wellness Center, and Zeta Tau Alpha sorority to raise awareness and knowledge about breast cancer.

### **Sport Clubs**

In partnership with the Office of Student Life and Cultural Centers, the Sport Club Program has eight registered Sport Clubs and three in progress. Current registered clubs include:

- Soccer – 14 members
- Ultimate Frisbee – 53 members
- Volleyball – 26 members
- Rock Climbing – 23 members
- Triathlon – 14 members
- Roller Hockey – 14 members
- Cycling 13 members
- Rugby -14 members

The following clubs are finalizing their registration:

- Basketball
- Badminton
- Tennis

The Roller Hockey team competed on October 21<sup>st</sup> in San Jose with the D2 team finishing 3-1. Men's Volleyball will be competing at UCLA this weekend on Saturday, October 29<sup>th</sup> and the Women's Volleyball team be completing on Saturday, November 5<sup>th</sup> at San Diego State University. Cycling will be traveling to Santa Cruz for a race on Friday, November 4<sup>th</sup> and to the Central Coast (San Luis Obispo area) on Friday, November 11<sup>th</sup>.



## **ASI SENATE MEETING**

**Date: October 27, 2016**

**Name: M. Christina Moreno-Donato**

**Position: ASI Staff Council**

Upcoming/current Staff Council events before the next Senate meeting: *Rose Float Donations/Lunch for the Club.*

6. **SUBJECT:** *Donations for the Rose Float Club (See flyer and list attached)*

**DETAIL:** Staff Council has asked each academic department on campus to help donate items to the Rose Float Club (Snacks, kitchen items, and decoration items for the volunteers). Donations will be accepted until Dec. 15<sup>th</sup>. Contact M. Christina Moreno-Donato to collect items x 4637.

7. **SUBJECT:** *Rose Float Club Event*

**DETAIL:** On Saturday, November 5<sup>th</sup> 12-2pm at the Rose Float Lab. We will provide lunch to the Rose Float Club/Volunteers (Pasta, Salad and Bread).

### **Next Staff Council Fall meeting dates:**

November 16, 2016

December 14, 2016

### **ITEM REQUEST FOR ROSE FLOAT LAB**

- DRINKS:
  - Instant drink mix (Kool Aid, Tang, Hot Chocolate, Tea Hot/Cold, coffee, creamers)
- FOOD:
  - Sugar
  - Pasta/Pasta sauce
  - Beans (baked/ refried)
  - Fruit/Veggies
  - Frozen Chicken/Beef Patties/meatballs, pizza
  - Otter Pops
  - Cooking oil
- CLEANING SUPPLIES:
  - Sponges
  - Paper towels

- Dust masks
- Gloves
- Clorox wipes
- Dish soap



## **SENATE MEETING REPORT**

**Carlos A. Gomez**

**Senator Pro-Tempore**

**October 27, 2016**

1. **Subject: “Why not the BSC?” Campaign**

**Details:** The Senator Pro-Temp, in partnership with ASI Senators and the Facilities & Operations committee, will be establishing a campaign designed to table at every college, showcasing the services offered by the BSC.





**SENATE MEETING REPORT**

**KAREN TU**

**TREASURER**

**OCTOBER 27, 2016**

**1. Subject: Finance Committee Update**

Detail: During the meeting of the Finance Committee on Friday, October 21, 2016, we discussed several options to advertise additional funding resources, including the NP&A, TGIF, IRA, and Administrative Fund. Also, we discussed the possibility of coming up with a deadline for clubs to turn in budgets to their council.



## **SENATE MEETING REPORT**

**Carlos A. Gomez**

**Science Senator**

**October 27, 2016**

1. **Subject: Science Council Pumpkin Carving**

**Details:** Science Council will be having its Fall Pumpkin Carving event Friday, October 28, 2016. The event will take place from 5-8 PM in front of Building 8.

2. **Subject: College of Science Open House**

**Details:** The College of Science in partnership with Science Council had its 2<sup>nd</sup> Annual Open House in the BSC Ursa Minor on October 18, 2016. There were over 200 sign-ins.



## **SENATE MEETING REPORT**

**Joshua Klockmann**  
**Agriculture Senator**  
**10/27/16**

### **PAST EVENTS**

**1. Subject: Ag Council General Meeting, Tuesday October 19, 5-7pm**

**Detail:** This was the meeting in which the Ag Council Executive Board revealed and had open forum on the Club allocations for Fall and Winter Quarter. Vote to approve the allocations will be on the November 1 meeting.

**2. Subject: Ag Council Halloween Event, Tuesday October 25, U-Hour**

**Detail:** This was a club outreach day in which the students went from classroom to classroom trick or treating with different clubs. There was a costume contest.

### **UPCOMING EVENTS**

**1. Subject: Ag Council General Meeting, Tuesday November 1, U-Hour**

**2. Subject: Tentative Ag Council Beautification November 5**

**Detail:** This will be an event that will have the College of Ag Students volunteering to fix something in the COA.



**ASI SENATE REPORT**  
**October 27, 2016**

**Karen Romero**  
**MCC Senator**

1. **Subject: Quarterly Programs**  
Details: Each quarter MCC hosts an event for the clubs. Still working out more details.
2. **Subject: Meetings**  
Details: Meetings are every other Friday at 2pm, please check with the MCC president or myself for any changes on the location.
3. **Subject: Budget Season**  
Details: Encouraging each president and treasurer to attend the mandatory workshops before we provide any more details about when MCC will be collecting and reviewing budgets.



**ASI SENATE MEETING**  
**Thursday, October 27, 2016**

**Leslie Simoni**  
**ASI CCHM Senator**

**1. SUBJECT: HMC's Third General Meeting**

a. The Hospitality Management Council will host their third general meeting of the quarter on Tuesday, November 1, during U-Hour.

**2. SUBJECT: Trick or Treat at Collins**

a. The Collins College invites hospitality management students to join us in the courtyard for trick or treating on Halloween! Come in your best Halloween costume. Candy and other goodies will be distributed to those in costumes.\*\*

b. \*\*No masks, clown attire, weapons, or inappropriate attire allowed\*\*



## SENATE MEETING REPORT

Michael Burckhardt  
Senator-at-Large, Inter-Hall Council  
October 27<sup>th</sup>, 2016

**IHC Appointment:** IHC has officially selected all of its council members for the upcoming academic year, official as of October 15<sup>th</sup>.

**IHC Retreat:** All IHC members underwent retreat this past weekend (22<sup>nd</sup>-23<sup>rd</sup>) and received an introduction to housing operations, a detailed overview of their expectations and responsibilities, leadership and team building training.

**Carnival of Fright:** Our first official program will be “Carnival of Fright” and it will be on Friday, October 28<sup>th</sup>. Attractions include haunted corn maze, costume contest, carnival games, and snacks. Don’t miss out on food and fun! **Carnival of Fright:** Our first official program will be “Carnival of Fright” and it will be on Friday, October 28<sup>th</sup>. Attractions include haunted corn maze, costume contest, carnival games, and snacks. Don’t miss out on food and fun!

\*See flyer below

INTER HALL COUNCIL PRESENTS  
OCT 28th HAUNTED MAZE CARNIVAL GAMES PRIZES  
**CARNIVAL of Fright**  
7PM-10PM  
COSTUME CONTEST PHOTOBOOTH TRICKS N TREATS  
FRI **OCTOBER** 28th  
@ **THE CRS** (near the Farm Store)  
Transportation will be provided to CRS



**ASI SENATE MEETING**  
**Thursday, October 27, 2016**

**Steven Zhang**  
**ASI CCHM Senator**

**3. SUBJECT: Pizza with the Dean**

- a) The CLASS Dean, Dr. Hilles, will be at the next council meeting on Nov, 8 to answer any questions that the students have regarding their college.