



# ASI Senate Meeting

## Minutes

2016- 2017:9 Thursday, November 10, 2016, 3:00PM –5:00 PM, BSC, 2nd Floor, England Evans

### I. PRELIMINARIES

#### A. Call to Order

1. Chair Gabriel Smith called Senate 2016-2017:9 to order at 3:01pm

#### B. Quorum Check

##### 1. Voting Members:

Gabriel Smith, Vice President, Chair  
Uriah Sanders, President  
Joshua Klockmann, Agriculture Senator  
Danielle Camarella, Business Senator  
Gabi Sedano, CEIS Senator – **Excused Absent**  
Steven Zhang, CLASS Senator – **Excused Tardy**  
Leslie Simoni, CCHM Senator  
Shree Ravichandran, ENV Senator  
Maha Shah, Engineering Senator  
Carlos Gomez, Science Senator  
Karen Romero, Senator-At-Large (MCC) - **Excused Absent**  
Kayla Barbosa, Senator-At-Large (SIC)  
Nick Woo, Senator-At-Large (Greek)  
Michael Burckhardt, Senator-At-Large (IHC)

##### 2. Advisors:

Dr. Byron Howlett Jr., Advisor – **Sub: La 'Keisha Beard**  
Cora M. Culla, Executive Director

##### 3. Non-voting Liaisons:

Samuel Smith, Attorney General  
Karen Tu, Treasurer  
Jonathan Puthoff, Academic Senate Rep.  
Christina Moreno-Donato, Staff Council Rep. - **Excused Absent**  
Andrea DeCoudres, Alumni Association Rep.  
Jenny Heimstead, Bronco Athletics Association Rep. - **Excused Absent**

#### C. Approval of Minutes

1. Carlos made a motion to approve the minutes for the September 15, 2016 senate meeting as written, seconded by Maha, the motion was carried by the chair

#### D. Agenda Changes

1. Cora moved Executive Session Information Item C.1. to Discussion Item B.3.
2. Leslie made a motion to approve the agenda as amended, seconded by Shree, the motion was carried by the chair

E. Financial Status – Given by Karen Tu

1. ASI Total Revenue		\$ 12,350,065.00
2. ASI Total Expenses		\$ 2,626,132.00
3. Total Investments		\$ 20,293,507.00
ASI-Local Agency Investment Fund	\$ 4,440,288.00	
BSC-Local Agency Investment Fund	\$15,853,220.00	
4. ASI – NP & A Account Balance		\$ 306,352.00
5. The Green Initiative Fund (TGIF)		\$ 100,098.00
6. ASI Prior Year's I Reserves		\$ 279,752.00
7. ASI Prior Year's II Reserves		\$ 265,168.00
8. ASI Prior Year's III Reserves		\$ 472,117.00
9. BSC On-Campus Reserves		\$ 4,319,052.00

F. Introduction of Guests

- |                   |                |
|-------------------|----------------|
| 1. Tara Kwan      | 4. Carol Lee   |
| 2. Shelbi Long    | 5. Barny Peake |
| 3. Marco Martinez |                |

G. Reports

1. ASI Executive Director – Cora M. Culla (attachment)
  - a. BSC Polling Location
  - b. Updates from Campus Recreation
  - c. ASI Open Searches
  - d. Financial Services Updates
2. ASI Advisor – Dr. Byron Howlett Jr. – no report
3. Academic Senate Rep. – Jonathan Puthoff
  - a. He introduced himself as being from the department of Chemical and Materials Engineering and that this was his third year at Cal Poly Pomona
4. Staff Council Rep. – Christina Moreno-Donato – no report
5. Alumni Rep. – Andrea DeCoudres (attachment)
  - a. Student Alumni Networking Mixer
  - b. Student Network Dinner Program
  - c. Outstanding Teaching Award
  - d. She announced that they were approached by Angel Stadium to host a CPP Angel Stadium night, like a spirit night, and they wanted to talk to the ASI Senate to see if they were interested in partnering with Alumni Affairs. She passed out a flyer that gave the details: Friday, April 21, 2017 at 7:00pm with tickets approx. \$13 and \$20 (depending on seating) and including a hat, CPP salute, first pitch and video board recognition and Angels will come on campus 1-2 times to promote the event. There would be no financial obligation for ASI, just marketing and support of the event. Discussion took place including buses or shuttles would be provided by the Alumni office, the Angels would be playing against the Blue Jays that evening and those students who spoke were in favor of the idea.
6. Athletics Rep. – no report
7. Senator Pro Tempore – Carlos Gomez

- a. Working with Barny and Spirit Week
- b. Why Not the BSC Campaign
8. Attorney General – Samuel Smith
  - a. He stated that the application period for the Assistant Attorney General position was closed yesterday and he will begin interviews and hoped to fill the opening by the end of the Fall Quarter
  - b. He stated that the scope of the timeline for work for the Rules and Policies Committee had been expanded and he would send out a chart of what they wanted to accomplish on Monday. He noted that anyone interested in a specific project could reach out to him in order to participate.
9. Treasurer – Karen Tu - no report
10. President – Uriah Sanders
  - a. He stated that the Alternative Transportation conference was scheduled next week on Nov. 17<sup>th</sup> and 18<sup>th</sup> and there was a marketing flyer with all of the details posted- regarding the different activities that were planned. He gave a few more details about the attendees participating in the event.
  - b. He stated that ASI on the Fly would be filming soon and he would be turning in the script to Kim tomorrow, so he asked that everyone please let him know if they have any suggestions that they would like to see included or if they would like to participate in the filming
  - c. He stated that Spirit Week had been renamed as Bronco Week by the Spirit Week Committee and he noted that it would be the week leading up to Homecoming
11. Vice President – Gabriel Smith
  - a. He encouraged anyone who would like to add an item to the senate agenda to reach out to him the week prior to the specific senate meeting
  - b. He stated that he had been approached by some students who have suggested a need for a post-election event regarding the election results
  - c. He announced that the City Council took action on the parking issue on Valley and it was a split vote so it would be coming up for discussion again
  - d. He stated that the task force working on the Dream Center project was almost done with a proposal defining the parameters of what a Dream Center should be
  - e. He announced that a location may have been identified for a food pantry on campus at the Agriculture department, building 28 - the old Farm Store, with regular staffing and the capability to store cold food – he would keep them updated
12. Senate Reports
  - a. Shree Ravichandran, ASI ENV Senator (attachment)
    - i. ENV Council
  - b. Joshua Klockmann, ASI Agriculture Senator (attachment)
    - i. Renaming of the College of Agriculture
    - ii. Upcoming Events
  - c. Kayla Barbosa, ASI Senator-at-Large, SIC
    - i. She thanked everyone who attended their election viewing event
    - ii. Meetings
    - iii. SIC Finance Committee

- iv. November 4<sup>th</sup> Meeting Report
- v. Bylaws
- d. Danielle Camarella , ASI Business Senator (attachment)
  - i. New Meeting Structure
  - ii. Bylaw Change
  - iii. CBA Career Fair
- e. Michael Burckhardt, ASI Senator-at-Large, IHC (attachment)
  - i. IHC Council's Re-chartering
  - ii. IHC Programming
- f. Carlos Gomez, ASI Science Senator (attachment)
  - i. Science Council Pumpkin Carving
- g. Leslie Simoni, ASI CCHM Senator (attachment)
  - i. Collins Pizza with the President
  - ii. Parking and Transportation
  - iii. Health and Safety
  - iv. Infrastructure
- h. Gabi Sedano, ASI CEIS Senator (attachment)
  - i. CEIS Council Meeting

#### H. Open Forum

1. Tara Kwan –explained that she was planning an elections kick-off event on Feb. 7<sup>th</sup> at U-hour in Andromeda AB as a jumpstart to encourage more candidates to run in the election. She asked if student leaders would attend the event in order to talk about their respective positions and she would like everyone to consider creating a tri-fold display board on their position responsibilities and time commitment so that prospective candidates would be encouraged to go out for positions. She added that she would send out an email soon with more information and concluded that she hoped everyone would help her out!

## II. ACTION ITEM

- A. Nominations and Election of Remaining Senator on Sustainability Committee
  1. Gabriel opened the floor for nominations
    - a. Gabriel nominated Nick Woo, he accepted
  2. Gabriel noted that Nick was already familiar with the committee details
  3. Kayla made a motion to elect Nick Woo as the final senator on the Sustainability Committee, seconded by Shree
  4. Gabriel called the vote: 12/0/0, motion passed
  5. Gabriel congratulated Nick

Gabriel adjourned regular open session at 3:35pm to move to Executive Session

Gabriel resumed regular open session at 4:37pm and a report of Executive Session was given

## III. EXECUTIVE SESSION

- A. Action Items
  1. The draft policy on Temporary Upgrade Pay was approved, vote: 12/0/0
  2. The position title change for Intramural Sports Coordinator was tabled for another

day, vote: 12/0/0

B. Discussion Items

1. The search for ASI Executive Director was discussed
  - a. The selection of top search firms was discussed
  - b. The criteria for employee representatives on the PRC for the search was discussed
  - c. The timeline was discussed
2. The compliance with amendments to FLSA by December 1, 2016 was discussed
  - a. The approach was discussed
  - b. The timeline was discussed
3. The minimum wage adjustments effective January 1, 2017 were discussed

C. Information Items

1. The use of MediaVision for the Skype interviews was discussed

**IV. ADJOURNMENT**

- A. Next Senate meeting will take place on Thursday, December 1, 2016, 3:00 – 5:00pm, in the England Evans room
- B. Gabriel stated that senate meeting 2016-17:9 was adjourned at 4:38pm

**MINUTES SUBMITTED TO:**

---

Gabriel Smith, Chair of the Senate

Date

MINUTES APPROVED AT SENATE 2016-2017: \_\_\_\_\_

---

Vicki Jackson, Student Government Coordinator

Date