



Rules and Policies Committee Minutes

2015-2016:13 Friday, June 3, 2016, 2016, 3:00 – 5:00PM, BSC, 1st Floor, Senate Chambers

I. Preliminaries

- A) Call to Order at: 3:04pm
- B) Quorum Check:
 - David Lee, Attorney General, Chair
 - Voting Members:*
 - Joshua Ebner, Senate President Pro-Tempore, Vice Chair
 - Julian Herrera, President
 - Diana Ascencio, Vice President
 - Brandon Whalen, ENV Senator
 - Greg Kommel, Science Senator **Unexcused Tardy 4:09pm**
 - Reeza Demonteverde, Engineering Senator
 - Advisors:*
 - Cora M. Culla, ASI Executive Director
 - Dr. Susan Ashe, Director of Student Conduct & Integrity
 - Liaison:*
 - Chonlawan Khaothiemsang, Treasurer **Excused Tardy 4:37pm**
- C) Approval of Minutes
 - 1) There were no minutes
- D) Agenda Changes
 - 1) There were no agenda changes
- E) Introduction of Guests
 - 1) There were no guests
- F) Open Forum
 - 1) Discussion took place by the committee in regards to updating language in the Lobby Corp and Education Enhancement Board Code to be responsible for minute taking.

II. Action Items

- A) Change Fund
- B) Petty Cash
- C) Procurement Cards
 - 1) Julian moved to approve action item A. Change Fund, action item B. Petty Cash, and action item C. Procurement Cards, seconded by Joshua.
 - 2) Discussion took place by Cora who provided a brief recap on each document she noted no further changes were made from the previous meeting.
 - 3) Vote, 5:0:0, motion passed.
- D) ASI Senate Bill Guidelines and Procedures
 - 1) Joshua provided a recap of the ASI Senate Bill Guidelines and Procedures.
 - 2) The committee made the following changes:
 - a) *Section V. If the Senate Bill is Approved* and the process that must be followed was added.
 - b) The committee added Section IV. with the following:
 - Review by the Rules and Policies Committee:*
 - A. *All proposed Senate Bills shall be submitted to the Rules and Policies Committee for discussion and recommendation to the ASI Senate.*

- i. *Speak with the Attorney General and recommend that the Bill be placed on the Rules and Policies agenda as a Discussion Item.*
 - a. *A hard copy of the draft should be included in the packet of meeting attachments.*
 - B. *At the Meeting as a Discussion Item:*
 - i. *Introduce the Bill at the meeting*
 - a. *State a summary of the Bill.*
 - b. *Go through key points.*
 - c. *Ask for suggestions and/or amendments.*
 - C. *At the Meeting as an Action Item:*
 - i. *Present changes (if any)*
 - ii. *The Committee discusses and takes action.*
- c) Cora suggested that under Section V. Presentation the ASI Senate subsection C Roman Numeral ii., *Q&A Session* be replaced with *The Senate discusses and takes action.*
- 3) Brandon moved to recommend the amended ASI Senate Bill Guidelines and Procedures to the ASI Executive Committee, Julian seconded. Vote, 5:0:0, motion passed.

E) ASI Elections Code

- 1) David noted that there is not an amended ASI Elections Code but they will be voting to recommend changes for next year to the ASI Executive Committee.

Julian moved to remove a speakers list, Reeza seconded. Vote, 5:0:0, motion passed.

- 2) The committee extensively discussed the following potential changes they would like to make to the ASI Elections Code:
 - i. Timeframe for active campaigning
 - a. Minimum 10 working days
 - b. Maximum 15 working days
 - ii. How to deal with the campaigning team of individual candidate
 - a. Other CSUs require candidates to submit a campaign team list
 - b. How to hold certain people accountable who are not a part of a campaign team
 - c. May not be able to, but want to look into violation of Student Conduct Code
 - d. Have an Accountability Agreement Document
 - iii. How to handle violations
 - a. Deposits to act as deterrent for people violating Code
 - b. Issues with some candidates getting waived fees
 - c. Concerns with economic disparities
 - iv. Review the economic impact of campaigning
 - a. In the past, there was a high level of sensitivity to the issue
 - v. How to hold certain people accountable
 - a. Fullerton has major/minor violations
 - b. Take their wording verbatim
 - c. 3 major violations = auto dismissal of ticket
 - d. 6 violations = dismissed
 - e. Need to define what major/minor violations are
 - f. Assign a value to the consequence

- g. All values need to have direct consequence
 - i. Don't relate consequences related to dollars
 - vi. Recommend someone from the Office of Student Conduct and Integrity as the University Advisor
 - vii. Review what leads up to becoming a candidate
 - a. Letter of intent, info sessions, etc.
 - b. Include the timeline
 - c. Outline without the dates
 - viii. Online Training with Test
 - a. Include a test for violations
 - b. Include notification of meetings during the summer
 - c. Ensure the student has to log in with Bronco ID
 - ix. Discuss issue with not getting Elections Chair in time
 - a. How involved should a University advisor should be
 - b. Have a "backup plan" outlined in the Code
 - x. Look into how other campuses elect an Elections Chair
 - a. Have a student leaders sign a neutrality agreement
 - b. Don't allow student leaders to endorse candidates
 - c. Stanislaus has an elections committee entirely made up of student leaders
 - xi. Will there be a list of duties and responsibilities (similar to a job description) for each of the positions (Senators, appointed positions, etc.) written into the Code
 - a. Cite specific sections of the By-Laws
 - b. Add additional comments
 - xii. Add information in the Elections Packet about appointed positions
 - xiii. Put the Elections Packet online
 - a. Separate the timeless pieces from the things that need dates (Example: 2015-2016 Violations Code)
 - xiv. If student has pending student conduct matter, then they might be advised to step down from their role until the matter is resolved
 - a. Need to maintain good standing throughout the elections process and holding the position
 - b. Need to make sure the wording doesn't get ASI legal trouble
 - xv. How to deal with social media
 - a. Need to have more specific process for submitting social media posts through the Elections Committee (Example: Submit "long" posts to Chair, but can provide only updates on endorsements)
 - xvi. Statute of limitations should be longer than 3 days
 - a. At least a week
 - b. Having more than 3 days can lead to process being bogged down while going over violations
 - xvii. Want to eliminate as much as possible "...at the discretion of the Chair"
 - a. Person many not know everything about elections process
 - b. Have a specific document that goes over what and what does not need to be reviewed
 - xviii. Have some minimum expectations of the Elections Chair written down
 - a. Elections committee at minimum needs to meet weekly in Spring Quarter/Term and more during the campaign period
3. Joshua moved to recommend the ASI Elections Code to the Executive Committee, Brandon seconded. Vote, 6:0:0, motion passed

III. Discussion Items

- A) There were no discussion items

IV. Information Item

- A) No information items

V. Adjournment

- A) Meeting was adjourned at 4:58pm
- B) Next Rules and Policies Committee Meeting: Fall Quarter 2016