



## STUDENT ASSISTANT EMPLOYMENT OPPORTUNITY

<b>Title:</b>	<b>Adventures Instructor I</b>
<b>Department:</b>	Campus Recreation
<b>Hourly Rate:</b>	\$15.00
<b>Posting Date:</b>	October 28, 2016
<b>Hours:</b>	5 - 10 hours per week; shifts based on operational need of the organization

### General Duties:

Under minimal supervision from the Adventure Education Coordinator, the Adventures Instructor I is responsible for promoting the adventures program at the Bronco Recreation and Intramural Complex (BRIC) and leading adventures classes, clinics and special events. The Adventures Instructor I offers safe, effective and fun instruction in group settings and performs skilled tasks requiring advanced certification, specialized knowledge, prior relevant experience and considerable independent judgment and decision-making. Develop and deliver adventures classes, clinics and programs appropriate for varying levels of technical ability and including rescue skills and teambuilding. Arrive on time to scheduled class, clinic or special event; ensure that programs begin and end on time. Clean and organize equipment after each class, clinic and special event. Report accurate participation numbers, as directed. Complete all forms associated with specific class, clinic or program. Enforce Bronco Peak and BRIC policies. Maintain current knowledge of ASI and Campus Recreation programs and services. Assist with Adventures Attendant training. Assist in facilitating Outdoor Programs. Attend trainings, meetings and workshops as required. Maintain open communication with the Adventure Education Coordinator. Respond to emergencies and injuries and provide care as required until the arrival of emergency medical services. Maintain current AMGA or PCIA Climbing Wall Instructor and CPR/AED for the Professional Rescuer certifications. Perform other duties as assigned.

### Qualifications:

Current AMGA or PCIA Climbing Wall Instructor certification  
Current CPR/AED for the Professional Rescuer certification  
Minimum of 1 year of technical rock climbing experience  
Wilderness First Aid certification, preferred  
Ability to teach one or more formats such as Anchor Building, Rappelling, Lead Climbing, Technique and Movement, Slacklining, Team Building  
Outstanding customer service and interpersonal skills  
Ability to act calmly and effectively in emergency situations  
Ability to follow routine verbal and written instructions  
Ability to effectively communicate clearly and concisely, both verbally and in writing  
Ability to maintain professional work conduct  
Ability to make independent decisions and make recommendations  
Ability to adhere to work rules, follow directions, use time effectively and work productively without close supervision  
Ability to operate a computer workstation using word processing, spreadsheet and other computer applications in use  
Demonstrated ability to work with a diverse student population and campus community

### Work Environment:

Work is performed at an indoor climbing wall facility and occasionally outdoors in varying weather conditions including extreme heat and cold. While performing the duties of this job, the employee is frequently required to reach with hands and arms, climb or balance, walk, stoop, kneel, crouch, crawl, swim, paddle and lift up their own body weight or greater. The employee must occasionally sit for extended periods, regularly walk around the facility, talk and listen, and utilize manual dexterity, eye-hand coordination and verbal communication.

### Employment Eligibility:

Employment with ASI is open to any Cal Poly Pomona student who is eligible to work and has the legal right to work in the United States. In addition, the employee must be currently enrolled for at least 6.0 units (undergraduate) and 4.0 units (graduate) at the end of the add-drop period, have a minimum 2.0 GPA and be in good standing with the University. Individuals enrolled only in Extended University are not eligible for hire. Exceptions to the unit load requirement are allowed during the summer quarter and for students who have applied for graduation for the current quarter. Applications for employment are available at the ASI Human Resources Office located on the second floor of the Bronco Student Center, Room 2325 or online at <http://asi.cpp.edu/hr/>.

### Mandated Reporting Requirement:

In compliance with the California Child Abuse and Neglect Reporting Act (CANRA) and the CSU Executive Order 1083, each ASI employee is designated as a mandated reporter and is required to sign an Acknowledgment of Mandated Reporter Status and Legal Duty to Report Child Abuse and Neglect.

**About Associated Students Incorporated:**

Established in 1963, Associated Students Incorporated (ASI), is a recognized auxiliary organization of Cal Poly Pomona that is led, funded and mainly staffed by students. Guided by the core commitments to the promotion of student development and provision of quality facilities, programs and services, ASI provides for student representation at the campus and system-wide level and offers leadership development through student government, student-led programming, student employment and student involvement in a wide array of Bronco Student Center programs and services. ASI fully supports the enrichment of student life by providing annual funding support for student clubs and organizations, diversity programs, athletic scholarships and academic support programs.

**ASI is an Equal Opportunity Employer**