



## Sustainability Committee Minutes

2015-2016:11 Friday, April 29, 2016, 10:00AM – 12:00PM BSC, 1<sup>st</sup> Floor, Senate Chambers Conference Room

### I. Preliminaries

- A) Call to Order at 10:00am
- B) Quorum Check

#### *Voting Members:*

- Elliott Popel, ASI Secretary of Sustainability, Chair
- Theary Monh, Designee for ASI President
- Brenda Calderon, ASI BEAT Chair **Excused Tardy**
- Brandon Whalen, ENV Senator **Excused Tardy**
- Michael Sandoval, ASI CEIS Senator
- Peter McGuire, Student-at-Large
- Hannah Brunelle, Student-at-Large

#### *Advisors:*

- Barnaby Peake, Director of the Bronco Student Center
- Monika Kamboures, University Sustainability Coordinator

- C) Agenda Changes
  - 1) Elliott added Discussion Item B. Walk-Through of TGIF
- D) Approval of Minutes
  - 1) Minutes from April 15, 2016 were approved by Elliott, as chair
- E) Introduction of Guests
  - 1) Julian Herrera, ASI, President
  - 2) Krista Smith, ASI, Director of Recreation
- F) Open Forum
  - 1) Theary Monh – thanked everyone for a successful and educational Earth Week!

### II. Action Items

- A) No Action Items

### III. Discussion Items

- A) Debrief of Earth Week
  - 1) Elliott provided a worksheet to Debrief Earth Week he wanted an overall response, elements that could be improved, and elements that were highly successful for each event.
  - 2) The committee debriefed the following events from Earth Week:
    - a) Ecopledge
      - i. The committee observed that there was high student engagement
      - ii. They shared areas that could be improved was the organization of the Polaroid pictures, and allowing more money to purchase additional Polaroid's only 100 were purchased.
    - b) Take Back the Tap
      - i. Overall the committee shared the water bottle giveaway and survey collection was successful. Giveaway was a successful element in engaging students to take the survey.

- ii. Everyone agreed an element that could be improved for next year is to ensure that they order enough water bottles to giveaway. The committee added not changing the design as it was very popular.
  - iii. Hannah pointed out they made a Take Back the Tap banner that can be used every year. Elliott will keep the banner in his office desk for next year's Sustainability officer.
- c) Green Career Fair
  - i. Event was highly successful in regards to incorporating environmental related careers.
  - ii. The event could be improved by inviting more employers.
- d) Green Career Networking
  - i. Elliott shared this event was not successful of the 19 employers that were invited no one attended. Elliott suggested not holding this event next year.
- e) NCLC Climate Summit
  - i. The committee shared that the event went well in terms of student engagement. Students shared they enjoyed having conversations with faculty/staff and everyone enjoyed the break-out sessions.
  - ii. The committee added that the event could be improved by not holding it during Earth Week. They added that it would be beneficial holding this event during the fall quarter.
  - iii. Hannah added that at the event the volunteers were sufficient, however more volunteers are needed for planning before the event.
- f) Flick n' Floats
  - i. The committee shared that nobody attended but they suggested marketing the event more to ensure student attendance.
- g) Sustainable Fashion Show
  - i. Brenda shared the event was successful and having kids from the Children's Center was a lot of fun. She added that to improve the event more student engagement and marketing would help the event be successful.
- h) Carpool and Coffee
  - i. Michael shared it was nice to observe how many students carpool. He added it was nice to see how happy and surprised students were to receive free donuts and coffee.
  - ii. Krista shared they take the data back to Dave Flores on how successful this event was and have them fund this event.
  - iii. Hannah shared an element that could improve this event is having rideshare out there with them.
  - iv. The committee shared providing healthier options other than donuts could also be incorporate such as fruits, granola bars, etc.
- i) Outdoor Conservation Day
  - i. Elliott shared Sierra Club and the EPA both attended this event. The committee shared that having both groups there made the event successful.
  - ii. The committee added that to see the event improved they could incorporate more vendors.
- j) Alternative Transportation Day
  - i. Hannah shared the main vendor for this event was Metro and last minute they could not attend. However, she added that Rideshare attended the event and that was helpful.
  - ii. The committee agreed the coordination of the event could have been better to be able to get more vendors out.

- B) Walk-Through of TGIF
  - 1) Elliott and Peter both worked on preparing a TGIF Preliminary Application Form. Elliott explained the Application Form to the committee, and added this would be the first step an applicant would take to request from TGIF.
  - 2) The committee eliminated *Type of Applicant* from the form.
  
- C) Important Changes to the Sustainability Committee
  - 1) Elliott thanked the committee on a successful Earth Week, for being a productive team on various projects, and for allowing him the opportunity to learn how to manage a team. Unfortunately, Elliott shared that he would have to step down from the committee to focus on his thesis.
  - 2) Elliott then discussed working group plans for the committee. Half of the committee will be working on the TGIF Application Procedure. The other half of the committee will be working on the Sustainability Website. One person from each group will be reporting back to Julian and Elliott hopes these projects will be completed by May. Elliott shared the following details about the working groups:
    - a) Peter will be the leader of the TGIF Application Procedure group he will report to Julian and Brandon and Theary will support this group.
    - b) Michael will be the leader of the Sustainability Website group he will report to Julian and Hannah and Brenda will support this group.
    - c) Peter will be taking on the Bronco Zero Waste Program and will attend Finance Committee May 6, 2016 and Senate May 12, 2016.
  - 3) Krista raised the question in regards to editing the Sustainability Committee Code and adding a Vice Chair. Therefore, in the event this happens again the committee can proceed.
    - a) Julian added he had not thought about revising the code but will take it into consideration and hopefully it can be worked on this year.

#### **IV. Information Items**

- A) No Information Items

#### **V. Adjournment**

- A) Meeting was adjourned at 11:48pm
- B) Next Meeting: Fall 2016