



**ASI SENATE MEETING**  
**Thursday, July 21, 2016**

**Cora M. Culla**  
**ASI Executive Director's Report**

**1. SUBJECT: Welcome 2016-17 ASI Student Leaders**

**DETAIL:**

Congratulations on your election as members of ASI Senate. The ASI Leadership Team (management) and ASI Team (full-time and student employees) look forward to supporting each of you on a meaningful and successful year with ASI.

**2. SUBJECT: Introduction of ASI Leadership Team (LT)**

**DETAIL:**

ASI LT members will introduce themselves, their respective positions and a concise description of their roles.

**3. SUBJECT: ASI LT and Team Updates**

**DETAIL:**

- ASI is also very pleased to welcome Sharon Rocacorba as the new Associate Director of Programs who starts next week on July 26<sup>th</sup>. Sharon will lead the Student Activities and Programs department and serve as the primary advisor for the BEAT, as well as assist in planning various campus-wide events.
- ASI was sorry to see our AV Coordinator Craig Shibley leave earlier this month, but he took a great new opportunity at Cal Baptist as their campus AV Coordinator. The AV Coordinator position will be posted this summer to find a replacement for Craig. In the meantime, one of the former AV Techs is filling in to assist with the summer events.
- Update on Ongoing Searches:
  - **Executive Director:** HR has received a total of 20 completed applications, 8 applications meet the minimum qualifications. HR will continue to review applications as received.
  - **Director of HR:** The search for this position failed with 50% of candidates withdrawing from the process. The search committee will schedule a meeting to review more applications.

- **Payroll Coordinator:** A recommendation has been submitted by the search committee for review and final approval by the ASI Executive Director.
- **HR Assistant:** A recommendation has been submitted by the search committee for review and final approval by the ASI Executive Director.
- **HR Generalist:** The search committee is reviewing additional applications.
- **AD of Facilities Management:** Phone interviews were conducted on Tuesday, July 19, 2016.
- **Building Services Engineer:** The Position is currently on hold until the AD of Facilities Management position is filled.
- **Adventure Education Coordinator:** On-campus interviews are scheduled for Monday, July 25<sup>th</sup>, Wednesday, July 26<sup>th</sup> and Wednesday, August 3<sup>rd</sup>
- **Lead Financial Services Coordinator:** Campus interviews were conducted on June 20, 22, 27, 28. A possible recommendation is under review.
- **Facility Operations Coordinator:** Applications are being reviewed and the search committee is to be formed.
- **Substitute Assistant Teacher:** One new hire will start employment on 7/21/16 and a second candidate, pending background check clearance.

#### 4. SUBJECT: Campus Recreation Updates

##### DETAIL:

Campus Recreation is busy recruiting full-time professionals to join the ASI team. Dan McCarthy is the newest member serving as the Aquatics Coordinator. Dan is a former lecturer in the College of Science and a scuba instructors with over a decade of experience in aquatics facility operations and related staff and program management. Three candidates for the Adventure Education Coordinator will be on campus interviewing next week and the following week. Also, the department anticipates that candidates for the Facility Operations Coordinator will be invited to campus later this month. The department anticipates that they will begin the fall quarter fully staffed with 10 full-time professionals.

For the first time, Campus Recreation is hosting NIRSA: Leaders in Collegiate Recreation Southern California Workshop on Friday, July 22<sup>nd</sup>. Almost 100, university recreation professionals and student staff from all over California will attend this event to network and gather ideas on how to grow their programs, services and facility operations to better serve their students. On Thursday, July 21<sup>st</sup>, the department is also hosting three additional university recreation meetings: CSU Directors, Southern California Intramural Sports Officials Association and Sport Club Administrators.

Wednesday night marked the fourth Bronco Spirit Night for New Student Orientation. This event is hosted by Campus Recreation and Student Activities and Programs at the BRIC to engage new students in community building through a variety of activities.

Campus Recreation is hosting a series of groups with youth participants this summer in a variety of activities including the Children's Center (Fitness Fun, Swim Instruction, Learn to Play), the Motor Development Clinic (lifeguard services and BRIC tours) and the Native American Pipeline (Intro to Indoor Climbing).

## **5. SUBJECT: ASI BEAT and Student Activities & Programs Updates**

### **DETAIL:**

The BEAT and Student Activities and Programs (SA&P) staff are in the process of moving in to their new office in the Lower Lobby of the BSC. They are waiting for the network and phone jacks to be activated by IT, after which they will be fully functioning in their new space and able to welcome the new BEAT members as they are selected this summer.

The SA&P team is working hard on the Bronco Fusion concert scheduled for September 23<sup>rd</sup>. The headline act has not been solidified yet. SA&P is also pursuing pricing and logistics to enclose the concert with a fence to provide a more secure venue, which was a recommendation of last year's ASI Senate. The concert will be combined with the student club fair again and there will be options for food and other activities.

## **6. SUBJECT: Bronco Student Center (BSC) Updates**

### **DETAIL:**

On Wednesday, July 20<sup>th</sup>, the Games Room hosted two private events for the University. The CLASS Dean sponsored a painting workshop for their staff that was attended by 10 people and was a great success. At the same time, the President's Office threw President Coley a surprise party as an afternoon break! This was President Coley's first visit to the Games Room and she was very impressed. Mr. Coley also attended the event and brought his own pool cue and brought his billiard skills to the BSC. ASI was very pleased to have the opportunity to host these special events for the University. The Games Room will be actively promoting the opportunity to reserve the space for private events this fall.

The Bronco Student Center is getting much needed updates this summer and has already received new carpet in several meeting rooms in the center of the facility on the second floor. The north end offices and Orion are scheduled to get new carpet this summer/fall. Additionally, the BSC staff are working on orders for new trash and recycling cans, new lounge furniture, and a sound and lighting repair and upgrade in Ursa Major. These projects will enhance the environment and functionality for students and all of the customers who use the BSC on a daily basis.