



# ASI Senate Meeting

## Minutes

2016- 2017:2 Thursday, August 4, 2016, 3:00PM –5:00 PM, BSC, 2nd Floor, England Evans

### I. PRELIMINARIES

#### A. Call to Order

1. Chair Gabriel Smith called Senate 2016-2017:2 to order at 3:01pm

#### B. Quorum Check

##### 1. Voting Members:

Gabriel Smith, Vice President, Chair  
Uriah Sanders, President  
Joshua Klockmann, Agriculture Senator  
Danielle Camarella, Business Senator – **Excused Tardy**  
Gabi Sedano, CEIS Senator - **Excused Absent**  
Steven Zhang, CLASS Senator  
Leslie Simoni, CCHM Senator  
Brandon Whalen, ENV Senator  
Maha Shah, Engineering Senator  
Carlos Gomez, Science Senator  
Karen Romero, Senator-At-Large (MCC)  
Kayla Barbosa, Senator-At-Large (SIC)  
Christian Posada, Senator-At-Large (Greek) – **Excused Tardy**  
Michael Burckhardt, Senator-At-Large (IHC) - **Excused Absent**

##### 2. Advisors:

Dr. Byron Howlett Jr., Advisor  
Cora M. Culla, Executive Director

##### 3. Non-voting Liaisons:

Samuel Smith, Attorney General Appointee  
Karen Tu, Treasurer Appointee  
Vacant, Academic Senate Rep.  
Christina Moreno-Donato, Staff Council Rep. - **Excused Absent**  
Andrea DeCoudres, Alumni Association Rep. - **Excused Absent**  
Vacant, Bronco Athletics Association Rep.

#### C. Approval of Minutes

1. Brandon made a motion to approve the minutes for the ASI Executive Committee on June 10, 2016, seconded by Uriah
2. Gabriel stated that the motion was carried by the chair

#### D. Agenda Changes

1. Cora requested that Executive Session Item A.3. be removed from the agenda as the matter had already been taken care of
2. Uriah made a motion to approve the agenda as amended, seconded by Kayla

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3. Gabriel stated that the motion was carried by the chair

E. Financial Status – Given by Cora M. Culla (attachments-preliminary as of August 3, 2016)

1. ASI Total Revenue	\$	14,264.00
2. ASI Total Expenses	\$	(71,950.00)
3. Total Investments	\$	11,528,951.00
ASI-Local Agency Investment Fund	\$	3,250,732.00
BSC-Local Agency Investment Fund	\$	8,278,220.00
4. ASI – NP & A Account Balance	\$	175,591.00
5. The Green Initiative Fund (TGIF)	\$	79,981.00
6. ASI Prior Year's I Reserves	\$	279,752.00
7. ASI Prior Year's II Reserves	\$	234,993.00
8. ASI Prior Year's III Reserves	\$	452,000.00
9. BSC On-Campus Reserves	\$	2,107,655.00

F. Introduction of Guests

- |                  |                     |
|------------------|---------------------|
| 1. Ryan Singelyn | 5. Marian Haberkorn |
| 2. Jessica Wang  | 6. Carol Lee        |
| 3. Krista Smith  | 7. Andrea Dima      |
| 4. Barny Peake   |                     |

G. Reports – Not given verbally or posted electronically

1. ASI Executive Director – Cora M. Culla
2. ASI Advisor –Dr. Byron Howlett Jr.
3. Academic Senate Rep. – Vacant
4. Staff Council Rep. – Christina Moreno-Donato
5. Alumni Rep. – Andrea DeCoudres
6. Athletics Rep. – Vacant
7. Senator Pro Tempore – Vacant
8. Attorney General – Vacant
9. Treasurer - Vacant
10. President – Uriah Sanders
11. Vice President – Gabriel Smith
12. Senate Reports

H. Open Forum

1. Maha Shah – stated that the group meet message got a little heated for some reason over a very small subject and she thought that it was sad, even though she did not get involved. She asked that everyone be open, friendly and get to know one another.
2. Vicki Jackson – stated that she had emailed Cora and Byron to ask about the use of the group meet chat and if it was appropriate for communication.
3. Cora M. Culla – added that in the Student Leader Handbook there was a section on communication that stated that as a private, tax-exempt, non-profit corporation, and a recognized auxiliary organization on campus, the official manner for communication was email for anything related to ASI business. She noted that this would be discussed in greater detail at a future opportunity such as the student leader retreat or an

upcoming senate meeting and she gave additional rationales.

4. Byron Howlett – thanked Maha for bringing the issue out in the open.
5. Gabriel Smith – stated that the primary form of communication would be emails for official business, but he understood using other methods for “let’s go to lunch or let’s meet” but otherwise it would be through formal email so that advisors and others could also be included in the communication.

I. Special Presentation – Time specific at 3:30pm

1. Division of Student Affairs Updates

Presented by Dr. Lea M. Jarnagin, Vice President for Student Affairs

- a. Dr. Lea Jarnagin stated that working with students was the lifeblood of what they do in student affairs, noted that it would be her one month anniversary tomorrow as a member of the Cal Poly community and that she was delighted to interact with student leaders today
- b. She asked everyone to go around the table and give introductions and also included the guests in the gallery
- c. She stated that she did not have a formal presentation and proceeded to introduce herself which included her philosophy that “without ASI there is no university and without the university there is no ASI” and explained that both were critical pieces of the larger entity of Cal Poly Pomona
- d. She added that her practice was to share, to consult, to include and to ask about the business that is for the betterment of the university and noted that while they may have very different roles, their purpose was the same, “which was serving the students”
- e. Lea explained that she had been in the higher education and student affairs field for the last 24 years and could not imagine doing anything else because it was a calling, not a job for her, and so she took it very seriously as it was a responsibility but she also had a passion for the work
- f. She stated that she may want to attend the senate meetings, not because she had a special agenda, but to understand the voice of the students, and this particular body had a unique representation of the pulse of the student body
- g. She added that she had the approach of asking her team “please no surprises, and would offer them the same” so she would make sure to be having the appropriate conversations, discussing and checking the things that she was hearing because consultation, dialogue and vetting ideas was how she liked to work together
- h. She recapped her role as Vice President of Student Affairs and some of her prior experience and background as well as how important it was for student affairs and ASI to work towards a common purpose together
- i. Dr. Jarnagin also noted that the “student” experience must come first and then the experience as a “student” leader second and labeled this as the “psychic income” with the sponsors, mentors and role models that were available on campus to enrich the experiences of the students. She talked about the balancing act of life and that it was a negotiation every day, so students should be sure to reach out for assistance from those around them.
- j. She offered to have coffee to discuss anything from masters programs to

concerns and to just contact her office to do so, or email her at [lmjarnagin@cpp.edu](mailto:lmjarnagin@cpp.edu) or call her office at 869-3310

k. She added background on the role of the CSU system and the importance of student completion, not just student access, and noted that student success was the vocabulary they were using to talk about retention persistence and graduation in a timely manner. The specifics she listed would form the basis for conversations with the university president and cabinet, as well as they represented real goals set by the Chancellor's Office with repercussions for not meeting those goals.

l. A brief question and answer session took place and Dr. Jarnagin explained why people call her "Dr. J"

Gabriel explained the process for motions to open Action Items

Brandon made a motion to open Action Item A, seconded by Kayla

## II. ACTION ITEMS

### A. Nominations and Election for Senator Pro Tempore

1. Gabriel reviewed that the current nominations for the position from the last senate meeting were Steven, Brandon, and Carlos and he opened the floor for additional nominations
  - a. Uriah nominated Maha, she declined
  - b. Steven withdrew his nomination
  - c. Brandon withdrew his nomination
2. Carlos spoke on his behalf
3. A brief question and answer session took place
4. Gabriel called the vote for Carlos: 11/0/0, motion passed

Brandon made a motion to table Action Items to move back to **I. Preliminaries I. Special Presentation** which was time specific at 3:30pm, seconded by Uriah

Gabriel requested a motion to table Action Item B due to conflicts with time on the agenda  
Carlos made a motion to table Action Item B. until the next senate meeting, seconded by Danielle, Gabriel called the vote: 11/2/1, motion passed – quorum was 12, re-vote needed

Discussion took place regarding the time conflicts and the motion was restated

Carlos made a motion to table Action Item B. until the next senate meeting, seconded by Uriah  
Gabriel called the vote: 10/2/0, motion passed

## III. INFORMATION ITEM

### A. Senate Update

1. Brandon Whalen, ENV Senator, explained that this would be his last senate meeting as an extraordinary opportunity to be, as Dr. J said, a student first had presented itself unexpectedly. He stated that he would be resigning from his second term as an ASI senator to pursue a special internship that matched his major and provided other leadership paths.
2. He reviewed what he found to be special about being involved in ASI, encouraged

- everyone to take advantage of all of the opportunities for learning available in their ASI roles and reminded them to get involved with serving the students of Cal Poly
3. He stated that he was available as a resource for anyone who might have questions

Gabriel adjourned regular open session at 4:06pm to move to Executive Session

Gabriel resumed regular open session at 4:42pm and a report of Executive Session was given

#### **IV. EXECUTIVE SESSION**

##### **A. Discussion Items**

1. The search for the ASI Executive Director was discussed
2. The recommendation for the addition of employee representatives on the Personnel Review Committee (PRC) Search for the ASI Executive Director was discussed

Gabriel called a brief recess and then called the meeting to order again at 4:58pm

Gabriel requested that a quorum check be done, the quorum was the same as earlier

Kayla made a motion to re-open Action Items, seconded by Steven

#### **II. ACTION ITEMS – RE-OPENED**

##### **B. Confirmation of Appointed Positions**

1. Andrea Dima, Secretary of External Affairs Appointee
  - a. Uriah spoke on Andrea's behalf
  - b. Steven made a motion to confirm Andrea Dima as the Secretary of External Affairs, seconded by Danielle
  - c. A brief discussion took place
  - d. Gabriel called the vote: 12/0/0, motion carried
2. Farris Hamza, Secretary of Internal Affairs Appointee
  - a. Uriah spoke on Farris' behalf
  - b. A brief discussion took place
  - c. Christian made a motion to confirm Farris Hamza as the Secretary of Internal Affairs, seconded by Kayla
  - d. There was no further discussion
  - e. Gabriel called the vote: 11/1/0, motion carried

Brandon made a motion to extend the meeting for five minutes, seconded by Christian

Brandon made an amendment to extend the meeting until all business was completed, seconded by Christian

There was no discussion, Gabriel called the vote on the amendment: 12/0/0, motion carried

Gabriel called the vote on the main motion as amended: 12/0/0, motion carried

3. Karen Tu, Treasurer Appointee
  - a. Uriah spoke on Karen's behalf
  - b. Brandon made a motion to confirm Karen Tu as the Treasurer, seconded by Carlos
  - c. There was no discussion
  - d. Gabriel called the vote: 12/0/0, motion carried
4. Samuel Smith, Attorney General Appointee

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- a. Uriah spoke on Samuel's behalf
- b. Christian made a motion to confirm Samuel Smith as the Attorney General, seconded by Kayla
- c. There was no discussion
- d. Gabriel called the vote: 12/0/0, motion carried

**V. ADJOURNMENT**

- A. Next Senate meeting will take place on Thursday, August 18, 2016, 3:00 – 5:00pm, in the England Evans room
- B. Gabriel stated that senate meeting 2016-17:2 was adjourned at 5:16pm

**MINUTES SUBMITTED TO:**

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Gabriel Smith, Chair of the Senate

Date

MINUTES APPROVED AT SENATE 2016-2017: \_\_\_\_\_

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Vicki Jackson, Student Government Coordinator

Date