



## **ASI Lobby Corps Committee Code**

SB 2015-2016: 16

I. Purpose: The ASI Lobby Corps Committee serves as a facilitating body to the ASI Secretary of External Affairs. The committee shall advocate for, serve, and inform students about topics concerning any federal and state legislation that affects California State Polytechnic University, Pomona (Cal Poly Pomona), and its student body. The committee shall inform and represent the student body regarding any relevant action taken by the California State University, Cal Poly Pomona, and the California State Student Association (CSSA).

II. Composition: The ASI Lobby Corps shall include:

A. Voting Members:

- i. The ASI Secretary of External Affairs, who shall serve as Chair
- ii. The ASI Attorney General, who shall serve as Vice-Chair
- iii. Four (4) student representatives selected by the ASI Secretary of External Affairs in consultation with the ASI President
  - a. Head of Voter Registration
  - b. Head of Local Legislation
  - c. Head of State Legislation
  - d. Head of Outreach

B. Liaison:

- i. The ASI Senate President Pro-Tempore

C. Advisors:

- i. The University Advisor or designee
- ii. The ASI Executive Director or designee

- III. Duties of the Chair: The duties of the Chair are to:
- i. Provide information about CSSA and Cal Poly Pomona's political outlook for the foreseeable future
  - ii. Coordinate collaborative partnerships among ASI, the University, and CSSA
  - iii. Prepare at least one (1) lobby visit per academic term at either a local, state, or federal level
  - iv. Provide at least one (1) voter registration drive per academic term
  - v. Provide opportunities for students to voice their concerns to Lobby Corps
  - vi. Post the agenda for Lobby Corps meetings
  - vii. Report all action taken by the committee to the ASI President
- IV. Duties of the Student Representatives: The specific duties of the four (4) voting members of Lobby Corps are to:
- A. Head of Voter Registration
    - i. Assist the Chair in the planning and execution of any voter registration
    - ii. Assist the Chair in any Lobby Corps event
    - iii. Participate in and/or prepare for at least one (1) lobby visit per academic year  
(Participation is subject to the budget and final approval by the Chair and ASI President)
  - B. Head of Local Legislation
    - i. Research legislation surrounding Cal Poly Pomona, its students, and its surrounding districts
    - ii. Assist the Chair in any Lobby Corps event
    - iii. Participate in and/or prepare for at least one (1) lobby visit per academic year  
(Participation is subject to the budget and final approval by the Chair and ASI President)
  - C. Head of State Legislation
    - i. Research and presenting state legislation that will affect the CSU system to the committee
    - ii. Assist the Chair in any Lobby Corps event

iii. Participate in and/or prepare for at least one (1) lobby visit per academic year  
(Participation is subject to the budget and final approval by the Chair and ASI  
President)

D. Head of Outreach

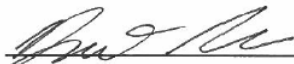
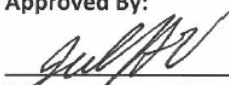
- i. Assist the Chair in communicating with local and state office and establishing lobby visits
- ii. Assist the Chair in any Lobby Corps event
- iii. Participate in and/or prepare for at least one (1) lobby visit per academic year  
(Participation is subject to the budget and final approval by the Chair and ASI  
President)

V. Meetings: Meetings shall be called by the Chair or by two-thirds (2/3) of the voting membership of the board. The agenda must be posted 72 hours (3 business days) in advance.

VI. Quorum: Quorum is established when four (4) voting members are present. Quorum is defined as a majority of seated voting members.

VII. Voting Procedures: Decisions shall be made with a majority vote. All action must be reported to the ASI President.

VIII. Amendments: Any amendments to this code shall be reviewed by the ASI Rules and Policies Committee and approved by the ASI Senate with a two-thirds (2/3) vote.

<b>FOR ASI USE ONLY:</b>	
<b>ASI Senate Approval Date:</b>	June 2, 2016
<b>Verified By:</b>	
	6/4/16
David Lee, ASI Attorney General	Date
<b>Approved By:</b>	
	6/6/16
Julian Herrera, ASI President	Date