



ASI Bronco Events and Activities Team Meeting

Minutes

2015 – 2016, Friday, April 29, 2016, 12:00pm – 2:00pm, BSC, 2nd Floor, England Evans

I. Preliminaries

- A. Call to Order *12:10 p.m.*
- B. Quorum Check *Quorum Met*
- C. Approval of Minutes *Approved as Chair*
- D. Agenda Changes *Next Meeting on May 13th. Information Item B added. Discussion Item E Jungle Madness added.*
- E. Financial Status
- F. Introduction of Guest(s)
 - i. Jacob Lewis, SAP
 - ii. Debbie Camacho, SAP
 - iii. Debbie Chen, SAP
 - iv. Cameron McGowens, Greek
 - v. Barney Peake, ASI

G. Reports

- i. Music Chair – Jimmy Maher *Freelance events contacted for lighting. MM meeting. Saving Wildlife International to check up on invoice. Set up times, master schedule, Rock the Commons meeting. Meeting with Craig for AV needs. Event support form submitted for Rock the Commons. Added stanchions for RTC. Travelling Show help.*
- ii. Music Chair – Sydney Martinez *Excused Absence*
- iii. Outreach Chair – Nkeiruka Igbonagwam *Volunteers for Fashion Show. Started working on certificates and thank you cards.*
- iv. Programming Chair – Ariana Afzali *Excused*
- v. Programming Chair – Brenda Calderon *Travelling show was fun. Finalizing stuff for Magic Show.*
- vi. Programming Chair – Iram Khajawall *Event evaluation for Space Run. Rock the Commons meeting. Travelling show help.*
- vii. Programming Chair – Miranda Vazquez *Made outfit for Fashion Show. Contracts for magicians done. Evaluation for Fashion Show.*
- viii. Programming Chair – Jasmine Vu *Meeting for MM. Got invoices for vendors. Spoke with Kelsey for more food. Travelling Show.*
- ix. Senator Pro Tempore Designee – Leslie Simoni *Been approving budgets. Elections for ASI coming up starting Monday.*
- x. M DPR Representative – Zara Hurtado *Apologize for miscommunication. Making Facebook event pages.*
- xi. Advisor – Cathee Hill *1on1s with lovely people. Came back from vacation. Meeting with Shelbi and ML. Running in and out of interviews for office.*
- xii. Advisor – Maria-Lisa Flemington *Same.*
- xiii. Assistant Secretary of Programs and Services – Vacant
- xiv. Secretary of Programs and Services – Alfredo Muñoz *Finalized from Dolphin. Rock the Commons. Had 1on1s. BEAT Recruitment.*

- H. Special Presentation
- I. Open Forum *Brenda: Green Week is over, but thank you for participating.*
- II. **Information Item(s)**
 - A. 2016-2017 BEAT Budget Update *Budget Request approved with no cuts.*
 - B. Fall Quarter Programs *Have program proposals by May 13th. Will be action items on May 27th.*
- III. **Action Item(s)**
- IV. **Discussion Item(s)**
 - A. Reduce Reuse Runway Recap *Fun for everyone. Glad that Iram and Sydney modeled. Looks like Games Room did well. Children's Center went well. Incorporate more of the Children's Center to incorporate. Thanks Alfredo for MCing. Hopes Fashion Society did well. Nice weather.*
 - B. Traveling Show Recap *It was fun. Wish they would travel slower. Great job at having walkie talkies and communicating. It's supposed to be unplugged, but maybe a mic and amp. Banner was cool.*
 - C. Volunteer Meeting *Will work on the PowerPoint. Will be giving out awards. Einstein or QDoba. Let NK know about cool icebreakers.*
 - D. Rock the Commons *Debbie: Contract sent to DJ. Sent updates based on what needed and layouts. Following up with MDPR and spoke to BRIC. Jimmy's presentation. Meet at SAP by 2:30p.m.*
 - E. Jungle Madness *Working on food invoices. Mini donuts, Maui Wau. Kelsey and foundation. Dirt worms with banana pudding. Free hot dogs. Signs will be put up for the food. Working on Oriental Trading for DIY materials. Plan on having succulents. A frame outside with a list of activities. MDPR wanted some stanchions in front of the chalk wall. Headphone disco in the works. Freelance events for lighting. Might be requesting more money. Marketing looking nice. Trying to get monkeys.*
- V. **Adjournment 1:10 p.m.**
 - A. Next BEAT Meeting – May 13, 2016, 12:00pm – 2:00pm, England Evans