



## ASI Finance Committee Minutes

2015-16; 11 Friday, April 22, 2016, 1:00pm-3:00pm, 1<sup>st</sup> Floor, ASI Senate Chambers Meeting Room

### I. Preliminaries

- A. Call to Order at: 1:07pm
- B. Quorum Check:

Chonlawan Khaothiemsang, Treasurer-Chair

#### *Voting members:*

- Joshua Ebner, Senator Pro-Tempore, Vice Chair
- Julian Herrera, President
- Diana Ascencio, Vice President
- Brandon Whalen, ENV Senator **Excused Absence**
- Leslie Simoni, CCHM Senator
- Aden Tessman, Senator-at-Large (Greek)

#### *Advisors:*

- Jami Grosser, ASI Advisor **Excused Tardy**
- Carol Lee, ASI Director of Financial Services
- Ivonne M. Cabezas, ASI Lead Financial Services **Excused Absence**

#### *Non-voting Liaison:*

- David Lee, Attorney General

- C. Approval of Minutes
  - 1) Julian moved to approve the minutes from April 8, 2016, Joshua seconded. Vote, 5:0:0, motion passed.
- D. Agenda Changes
  - 1) Chonlawan amended Action Item B. ASI Intercouncils requested amount of \$3,198 from NP&A to \$2,998.
  - 2) She also amended Discussion Item B. Gamer's Union requested amount of \$2,500 from NP&A to \$1,900.
  - 3) Aden moved to approve the agenda as amended, Joshua seconded. Vote, 5:0:0, motion passed.
- E. Introduction of Guests
  - 1) Elliott Popel, ASI Secretary of Sustainability
  - 2) Mike Kwon, ASI/CSU Bakersfield, President
  - 3) Kayla Barbosa, Gamer's Union, Treasurer
- F. Reports
  - 1) Treasurer, Chair, Chonlawan Khaothiemsang – shared Touzan Taiko submitted their amended budget to include the \$500 of income to get to their approved amount. Black Student Union submitted an amended budget as well. However, there fees changed as there event is now at a local venue and there request will only be for \$586.
- G. Open Forum
  - 1) There were no speakers

## II. Action Item

- A) ASI Intercouncil - \$2,356 NP&A
  - 1) Chonlwan reminded everyone that the requested amount is for the Bronco Olympics.
  - 2) Aden moved to approve ASI Intercouncils request of \$2,356 from NP&A, Joshua seconded. Vote, 5:0:0, motion passed.
- B) ASI Intercouncil - \$2,998 NP&A
  - 1) Chonlwan reminded the committee the requested amount is for the end of the year Intercouncil Banquet. She also reviewed the amended changes that reflect why the amount requested decreased.
  - 2) Julian moved to recommend ASI Intercouncils request of \$2,998 from NP&A to the ASI Senate, Aden seconded. Vote, 5:0:0, motion passed.

## III. Information Item

- A) No information items

## IV. Discussion Item

- A) ASI Sustainability Committee- \$15,000 TGIF
  - 1) Elliott presented The Bronco Zero Waste Program this request is coming from the Sustainability Committee. He explained a project Ariel Marsh conducted last year in regards to waste and recycle bins. After she conducted her research which targeted athletic events she came to the conclusion that you could have a zero waste event. Through this research she also noted that they could divert 72% of waste away from landfills. In order to fulfill this project she designed recycle bins, which would have students working by them at sporting events to be a goalie on to where there trash must go. This will give the opportunity to students to learn about waste and an opportunity to teach people about waste.
  - 2) Elliott gave a breakdown of the costs:
    - a) 5 outdoor waste stations at a total cost of \$13,003.20
    - b) Indoor waste stations at a total cost of \$7,489.20
    - c) Athletics would cover the costs exceeding \$15,000
  - 3) Question and answer session took place:
    - a) What material are these bins made out of – the material is unknown but is durable
    - b) What does zero waste mean – avoiding trash from going to landfills
    - c) Goalies that manage trash bins would come from where – Athletics would hire people to manage these bins
    - d) Could these waste bins be used at other events – this will be left to the discretion of Athletics but possibly
    - e) Is the design confirmed to include the ASI logo- the bins will include the ASI logo
- B) Gamer's Union - \$1,900 NP&A
  - 1) Kayla shared they will be attending Strategicon Gamex Convention May 27<sup>th</sup> – 30<sup>th</sup>, 2016. The event will be taking place at the Hilton Los Angeles Airport, 5711 W. Century Blvd., Los Angeles, CA 90045. Kayla shared there will be 20 students and 2 advisors attending the convention. She gave a brief history on Gamer's Union and the activities they partake in. Kayla explained the different activities they will participate in when they attend Gamex.
  - 2) Kayla shared a breakdown of their expenses:
    - a) Hotel

- b) Convention Passes
- c) Parking
- d) Food
- 3) Chonlawan asked Kayla to remove \$80 from the food, due to the Financial Guidelines and Stipulations that state that funding for advisors food is not provided.
- C) 2016-2017 ASI Financial Guidelines & Stipulations
  - 1) Chonlawan addressed changes she would like to make to the Financial Guidelines and Stipulations:
    - a) Under *General Guidelines Section 1. ASI funds shall not be used for the following purposes* she proposed including wording that clubs should reimburse themselves with their agency account from the funds that they have raised.
      - i. Jami added if student fees are used to fund the clubs request should they be able to charge students ticket fees etc. when they have already paid student fees.
      - ii. The committee discussed including no net income for the section under Mid-Year Budget Request.
    - 2) Chonlawan added to include that travel documents must be submitted before travel and anything turned in after the deadline or after the event will not be reimbursed.
    - 3) Chonlawan included revising all clubs within each academic and at large council to Clubs and Organizations.
    - 4) Under Student Clubs and Organizations Section 20. Chonlawan would like to include contributions to the foundations account.
      - a) Carol suggested including foundation/agency account
      - b) Chonlawan added for that same section she would like to discuss *Non-compliance with this guideline may result to the suspension of the club's ASI account for the remainder of the fiscal year.*
        - i. The committee discussed different amendments they could make to this sentence.
    - 5) Chonlawan added that under Mid-Year Budget Requests how would the funding be allocated when Finance Committee is not meeting during the summer session.
      - i. The committee discussed reimbursing them but will continue this discussion after other resources are looked at.
    - 6) She discussed with the committee that a request for a banquet or retreat not be funded.
      - ii. The committee discussed if this should be included in the Financial Guidelines and Stipulations.

## V. Adjournment

- A) Next Finance Committee Meeting Friday, May 6, 2016, 1:00-3:00PM, BSC 1<sup>st</sup> Floor, ASI Senate Chambers Conference Room
- B) Meeting was adjourned at 2:43pm