



ASI Bronco Events and Activities Team Meeting

Minutes

2015 – 2016, Friday, April 15, 2016, 12:00pm – 2:00pm, BSC, 2nd Floor, England Evans

I. Preliminaries

- A.** Call to Order *12:11 p.m.*
- B.** Quorum Check
- C.** Approval of Minutes *Ariana moves to approve, Brenda seconds, Minutes are approved.*
- D.** Agenda Changes *Information Item C: Reservation Location & Equipment Discussion Item D: A Walk in Her Shoes*
- E.** Financial Status *Presentation went good. Update from Financial Services*
- F.** Introduction of Guest(s)
- G.** Reports
 - i.** Music Chair – Jimmy Maher *Excused Late*
 - ii.** Music Chair – Sydney Martinez *Excused Late Family Band for Traveling Show, spoke to them over the phone. They will perform 8 songs. Rock the Commons: Working on poster ideas. 1 Officially. Waiting on the other artist.*
 - iii.** Outreach Chair – Nkeiruka Igbonagwam *Excused Late. Volunteer Meeting recap and emailed volunteers for Space Run. Helped with Space Run.*
 - iv.** Programming Chair – Ariana Afzali *Nothing much. Office hours and MM.*
 - v.** Programming Chair – Brenda Calderon *Very quick week. Collaborating with Children's Center for Sustainability.*
 - vi.** Programming Chair – Iram Khajawall *Space Run was last night. Went really well. Had 1 on 1 with ML.*
 - vii.** Programming Chair – Miranda Vazquez *Magic Show food ideas, going to talk to Kelsey. Decorated sweets. Posters in process for approval. Will have \$20 Amazon, movie tickets, and \$15 Starbucks gift cards. Helped with set up for run. Sent in set up with Sue.*
 - viii.** Programming Chair – Jasmine Vu *Managed Space Run with Iram. 1 on 1 with Chill and Jungle Madness.*
 - ix.** Senator Pro Tempore Designee – Leslie Simoni *Nothing much. Lots of Budget Presentations.*
 - x.** MDPR Representative – Jessica Wang *Boulder Rodeo at the BRIC.*
 - xi.** Advisor – Cathee Hill *Worked on Budget Presentation, got it done. Met with MM people. Schedule 1 on 1 with Cathee. Got two Student Magician contracts done. Worked on ASI Graduation with ML. MDPR is hiring their summer students.*
 - xii.** Advisor – Maria-Lisa Flemington *ASI Graduation. Former BEAT Students count as well. Alfredo did well. They will deliberate next week about the money for BEAT. Taco Tuesdays in the Games Room during U-Hour. Showing Straight Out of Compton and discussion. Hip-hop expert.*
 - xiii.** Assistant Secretary of Programs and Services – Vacant
 - xiv.** Secretary of Programs and Services – Alfredo Muñoz *Budget Presentation. 1on1s with Sydney. Rock the commons Lights.*

H. Special Presentation

I. Open Forum Brenda: *Earth Week starts next week the 21st.*

II. Information Item(s)

A. 2016-2017 BEAT Budget

B. Disbursement Requests (DR) *Financial Services would rather us fill out a DR in order to get some money for buying items. Fill out and justify. If possible, make it a \$100 limit. Get signed by ML and Chill before submitting. You will receive a check by Thursday at 2:00 p.m. if submitted by Monday at 9:00 a.m. Once done, you will bring the receipts and left over change to Financial Services. Plan a week in advance to get money items.*

C. Reservation of Locations/Equipment *Sent out an email, but wanted to remind people that they need to make sure to campus any reservations that they don't need. Make sure to follow up with vendors, campus partners, performers, etc. and CC Cathee about reservations and equipment. You can never be too safe.*

III. Action Item(s)

IV. Discussion Item(s)

A. Space Run *Iram wants to say thank you for everyone and for the lights. NK with the volunteers. Decorations were nice. Fick and Float was happening at the BRIC at the same time. Discuss volunteer of the event: Rachel was a volunteer that stood out.*

B. Recycle Reduce Runway *Brenda spoke about this during her report. NK will be tabling on 21st and 26th. Alfredo MC during U-Hour. Brenda working with Karen about seed paper that you can plant after you use. Also looking in to a gallery competition for outfit designs that will be for display. Deadline to Submit would be on the 19th. Email Brenda to submit.*

C. Traveling Show *Got the contract signed for Family Band. Start Center Court End Pancakes. Volunteers and BEATies at the locations. Will be making banner/flag.*

D. A Walk in Her Shoes *Men Against Violence that advocate for Woman's issues. Mayra rep from Health Center. Greek Council President was there. Would like to get Marketing from BEAT. They need a dollar amount as to what we would spend on Marketing. Please clarify on exactly what they want. Date would be early May. Social Media Marketing and fliering. The shoes will be donated from orgs or sponsorships from Greek Councils.*

V. Adjournment 1:13 p.m.

A. Next BEAT Meeting – April 22, 2016, 12:00pm – 2:00pm, England Evans